## Present/absent/regrets:

<table>
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<tr>
<th>Institution</th>
<th>Name</th>
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<tbody>
<tr>
<td>BCIT</td>
<td>David Pepper</td>
<td>Northern Lights</td>
<td>Janet Beavers</td>
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<td>Camosun</td>
<td>Sybil Harrison</td>
<td>Northwest</td>
<td>Melanie Wilke</td>
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<td>CapilanoU</td>
<td>David Lambert</td>
<td>Okanagan</td>
<td>Ross Tyner</td>
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<td>College of the Rockies</td>
<td>Shahida Rashid</td>
<td>Quest U</td>
<td>Venessa Wallsten</td>
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<td>Petra Mauerhoff</td>
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<tr>
<td>Douglas</td>
<td>Carole Compton-Smith</td>
<td>Royal Roads</td>
<td>Rosie Croft</td>
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<td>Emily Carr U</td>
<td>James Rout</td>
<td>Selkirk</td>
<td>Greg Currie</td>
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<td>U of the Fraser Valley</td>
<td>Kim Isaac</td>
<td>SFU</td>
<td>Todd Mundle</td>
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<td>Justice Institute</td>
<td>April Haddad</td>
<td>TRU</td>
<td>Nancy Levesque</td>
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<td>Kwantlen Polytechnic U</td>
<td>Cathy MacDonald</td>
<td>TWU</td>
<td>Ted Goshulak</td>
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<td>Langara</td>
<td>Grace Makarewicz</td>
<td>UBC</td>
<td>Leonora Crema</td>
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<td>Vancouver Island U</td>
<td>Bob Foley</td>
<td>UNBC</td>
<td>Gohar Ashoughian</td>
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<td>New Caledonia</td>
<td>Katherine Plett</td>
<td>UVic</td>
<td>Ken Cooley</td>
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<td>Virginia Adams</td>
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<td>Nicola Valley</td>
<td>Jim Bruce</td>
<td>VCC</td>
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<td>North Island</td>
<td>Mary Anne Guenther</td>
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<td><strong>Guests:</strong></td>
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<td>SLAIS Student/BCIT Instructor</td>
<td>Jeff Verbeem</td>
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Introductions & welcome to new members
Carole welcomed new member Shahida Rashid (College of the Rockies)

1.0 Agenda
No changes to the Agenda.
Moved: Kim Isaac  Seconded: April Haddad
Approved

2.0 Approval of Minutes of October 28-29, 2010
Moved: Ross Tyner  Seconded: Cathy MacDonald
Approved

3.0 Treasurer’s Report – Vanessa Wallsten
Current balance as of August 2010 is $1159.04. Account has been set up with North Shore Credit Union with the assistance of Grace Makarewicz.
Moved: Janet Beavers  Seconded: Ted Goshulak
Approved
Discussion ensued around the annual billing and the need to do it. Recommend that Vanessa Wallsten present a skeleton budget and motion to raise funds through an annual billing.
Action: Establish a skeleton budget and send a motion for an annual billing to the group at least 30 days in advance of the next meeting. (Vanessa Wallsten)

4.0 Business arising from the Minutes of October 28-29, 2010
4.1 CPSLD Statistics – Review of Definitions – Chair, Kim Isaac and working group (Ross Tyner, Kathy Plett, Mary Anne Guenther)

The Committee has not had a chance to meet since the last meeting. Discussion around what might want to be included and or removed from the statistics took place. The statistics will remain the same for this year but members are encouraged to send suggested changes and additions to be reviewed and brought back to the group.

For 2011 statistics, Kim will email the group to send in their stats to Corinna Luk (VCC) who has been compiling the statistics for the past several years. Thanks to Virginia Adams for supporting this project by offering up Corinna Luk’s time.

Action: Review definitions and make suggestions to the Committee (All)

4.2 “CPSLD Annual Statistics: 2001-2010”

Thanks to the good work of Deirdre Low (BCIT) and Corinna Luk (VCC) we now have a 10 year compilation of CPSLD stats from 2001-2010. A print copy was distributed at the meeting and it will be uploaded to the CPSLD website.

Action: Upload compiled statistics to CPSLD website (Todd Mundle)
4.3 2009/10 Statistics to be loaded to the website – Todd Mundle

Statistics have not been uploaded. They will be uploaded to either the existing site or the new website.

**Action:** Upload compiled statistics to CPSLD website (Todd Mundle)

4.4 MEC – Review of relationship

There continues to be discussion around the relationship with MEC. With the dissolution of AEMAC and parts of its former activity going elsewhere the question was raised, “is there a need to continue to have the same relationship?” Many felt that the ties did not need to be as strong and that there was no need to continue to have them as an agenda item.

4.5 WriteAway – Carole Compton-Smith

The proposal for a province wide writing support system was developed and presented to BCCampus for support. There is a small exploratory group that continues to investigate awaiting word from BC Campus. It was suggested that Elaine Fairey (SFU) join a future meeting to provide an update to the group.

**Actions:** Invite Elaine Fairey to Fall 2011 meeting (Todd Mundle)

5.0 Reports and Updates

5.1 eHLbc – Grace Makarewicz

Grace provided the briefing summary prepared for the eHLbc Steering committee. The summary outlined the discussion between the BC Academic Health Council (BCAHC) and the eHLbc Management Committee regarding the governance and the specific issue of deferred income (investment gain) from eHLbc fees in the first three year contract.

The Management Committee plans to discuss the governance and financial position at the coming May 17, 2011 Steering Committee meeting. They will be seeking input and guidance as how to move forward with eHLbc governance and policy.

5.2 CILS Report – Grace Makarewicz

No report provided but one will be sent out.

5.3 COPPUL Report – Kim Isaac

COPPUL is in the process of hiring a new Executive Director.

The Last Copy Preservation Steering Committee has retained Emily Stambaugh (Shared Print Manager, California Digital Library) to write a report for the consortium. The report is expected during the summer of 2011.

The Digital Curation and Preservation Task Group is looking to develop a one day preservation workshop in 2012.

5.4 AskAway Advisory Committee – Mary Anne Guenther

Busy semester has gone very well. Emerging Technologies Subcommittee continues to review mobile possibilities and is looking at text reference.
6.0 **New Business**

6.1 **New CPSLD Website – Sybil Harrison**

Using Springshare’s CampusGuides, Jeff Verbeem (SLAIS Student/BCIT Instructor) provided an overview of the new website and how it will work for CPSLD. The website is expected to be operational during the Summer of 2011.

**Action:** Inform directors when the website is up and running. (Sybil Harrison)

6.2 **Copyright update – Grace Makarewicz, Ross Tyner**

Further discussion ensued on the impact of answering the interrogatories and the upcoming Vancouver meeting for AUCC members. The proposed date for submission of the interrogatories is May 30th.

**Action:** Keep each informed about copyright. (All directors)

6.3 **Assistance to Aboriginal Learners – Carole Compton Smith**

No time for discussion. To be brought forward to the next meeting.

**Action:** Carole to send out an email on this topic and have possibilities discussed at the Fall 2011 meeting.

6.4 **Director’s Day Meeting**

There was a brief discussion on the upcoming Director’s Day at BCLA. Many but not all CPSLD members are attending. The program appears to be more substantive than the previous Director’s Day meeting.

7.0 **Other Business**

None

8.0 **Newsletter due date**

The next newsletter is due April 30, 2011. Please send submissions to Kathy Plett.

9.0 **Future meeting dates**

Fall 2012

Vancouver Community College has been selected with October 27/28 as the preferred date.

Spring 2012

Northwest continues to offer to explore Haida Gwaii possibilities. There are concerns around the cost of getting there. Melanie will explore the costs and report to the group.

Review of PD Opportunities

Possible suggestions for future meetings include: a session on learning and teaching commons; marketing workshop; work with the Return on Investment Task Group of COPPUL for ideas.

**Adjournment,** with thanks to Rosie Croft (Royal Roads University) and her staff for hosting.