British Columbia College and Institute Library Services

**CILS Advisory Committee**

**Wednesday, June 3, 2009**

**9:30 a.m. - 1:30 p.m.**

**Langara College**

**Room A218, Building A**

**100 West 49th Avenue**

**Vancouver, BC V5Y 2Z6**

**M I N U T E S**

**Present:** Stephen Blaeser

Vanessa Brown

Michael Burris

Elizabeth Chong

Carole Compton-Smith

Alison Curtis

Shuyan Dai

Jas Dosanjh

Mary Anne Epp (Chair)

Judy Harris

Ann Lai

Greg Link

Grace Makarewicz

Heather Morrison

John Mulka

Suzanne Munson

Betty Nobel

Miles Stratholt

Diane Sugars

Laura Taylor

Vince Tomassetti

Anne Wadsworth

Nina Lin

Ryan Vernon

**1. Introductions**

Round table introductions were made.

M.A. Epp noted that it was CILS 25th Anniversary this year.

**2. Approval of Agenda**

**Motion:** To approve the agenda as distributed.

**Moved** by A. Wadsworth.  **Seconded** by B. Nobel. **Carried.**

1. **Approval of Minutes of June 4, 2008**

**Motion:**  To approve the Minutes of June 4, 2008 as distributed.

**Moved** by S. Blaeser.  **Seconded** by M. Burris. **Carried.**

**4. Business Arising from Minutes**

All action items were reported in the Agenda items.

**5. CILS Annual Report and Expense Plan 2008/2009**

M.A. Epp reported on the Annual Report.

Some of the factors that contributed to the increased number of students is due to: several colleges being granted university status in the past year; site visits throughout the province; use of contingency funds.

**Motion:**  To receive the Annual Report as distributed.

**Moved** by G. Makarewicz.  **Seconded** by V. Tomassetti. **Carried.**

**6. Braille Report**

This year there were 49 requests for braille items.

V. Tomassetti demonstrated the use of refreshable braille..

PRCVI stated that math and science courses are a challenge to produce but if they were brailled it would make the students life a lot simpler.

Braille proofreaders are required for math and science textbooks.

N. Lin likes to use tactile diagrams and would like the math section of the GED textbook brailled for her.

M.A. Epp stated that the average cost to produce one text book is $30 - 50,000 per textbook for maths and sciences.

S. Munson reported that the Adult Special Education Articulation Committee was undertaking a study on braille needs.

**Motion:**  To move that the CILS Advisory Committee write a letter to the Ministry of Advanced Education to emphasize the need to allow CILS to produce braille for post-secondary students in British Columbia.

**Moved** by B. Nobel. **Seconded** by J. Harris. Carried.

one abstention.

**ACTION:** B. Nobel encouraged committee members to write the Ministry and their MLAs.

**7. Student Survey (see Appendix 12 for Student Survey)**

M.A. Epp reviewed the Student Survey as was distributed. CILS students from 2007-2009 were asked to participate in the Student Survey. Survey contents cover accessibility of academic materials, CILS services and use of alternate technology. , Major issues were: timeliness of materials (this has improved); training in the use of alternate formats and adaptive technology and access to alternate formats.

**8. Student Reports**

N. Lai is a visually impaired student at VCC taking the Program for Visually Impaired Students. She is currently studying to obtain her GED. N. Lai noted that having the GED in braille is essential for math and science sections as well as for the punctuation.

A. Lin is a multi-impaired student is also a student in the VCC Program for the Visually Impaired. She uses e-text for most of her courses. In the Spring, Ms. Lin completed her student practicum at CILS and became aware of the range of courses taken by other students with print impairments. She plans on continuing her studies this fall semester and hopes to go to Langara.

**9. Round Table Reports**

* **Ministry of Advanced Education** **(M. Stratholt)**
* M. Stratholt reported that he works at the Student Aid BC Office which deals with BC Student Loans and Canada Student Loans
* His portfolio includes responsibilities for both CILS and AT-BC
* M. Stratholt is working in conjunction with other Ministries to provide opportunities to students transitioning from K-12 to post-secondary
* **Assistive Technology - B.C. (V. Tomassetti)** **(see attached report)**
* AT-BC provides assistive technology to students
* Request for MP3 player and Victor Stream have increased significantly
* Efficiencies on improving shipment of equipment to the students are planned for the summer
* The Learning Centre is available for those who want to learn about using the different equipment
* **BCcampus (G. Link)** 
  + - * BCcampus has been in operation for 6 years
      * Provides support and collaboration for all BC post-secondary institutions
      * For Faculty, it provides funding for developing on-line, course management systems, flexible learning for Trades, ETUG – Technology Users Group
      * Offers Student Centric – a Provincial on-line application service
      * 150,000 applications are received in a year
      * Transcript transactions is now accessible for Camosun College only
      * Enrolment Managers are included
      * Program Demand Data
      * Flexible Learning Assessment is being considered
  + **BC Electronic Library Network (H. Morrison) (see attached report)**
    - * Works in Partnership with the Ministry of Advanced Education and Labour Market Development
      * Connects post-secondary libraries in the province
      * Involved in database licensing
      * 70,000 journals are now accessible
  + **CNIB (J. Mulka) (see attached report)**
    - * CNIB celebrated its 91st year
      * There have been 1.8 copies of alternate formats in circulation in Canada
      * In the process of asking for provincial and federal governments for support

**ACTION:** J. Mulka to send CNIB report to E. Chong

* + **CPSLD (C. Compton-Smith)**
    - * The Council of Post-Secondary Directors meet twice yearly
      * CILS materials are sent to the library then get distributed through Disability Services Offices to the students at some institutions
  + **Disability Services Articulation (S. Munson)**
    - * The Disabilities Services Articulation Group held their annual meeting at SFU for the past two days
      * New Learning Disability Bursary became into effect as of April 1st
      * New students like the initial contact they make with CILS
      * Braille resources is lacking for post-secondary students
  + **Industry Training Authority (J. Harris)**
    - * MAP - multiple assessment pathways is an alternative methodology for learning disabilities.
      * Working in conjunction with Canadian Council of Apprenticeships
      * Standardization of curriculum – common resource materials

**ACTION:** CILS to do presentation at Industry Training Authority

* + **Langara College (G. Makarewicz)**
    - * G. Makarewicz will be overseeing CILS when M.A. Epp retires later this year
  + **Learning Disabilities Association of Vancouver (D. Sugars)**
    - * Need to be aware that some students that are unassessed for a learning disability
      * Willing to provide workshops on learning disabilities
  + **Media Exchange Cooperative – MEC (A. Curtis)**
    - * MEC reports to the Council of Post-Secondary Library Directors and is a resource sharing network for media materials.
      * In the past year MEC has developed a new web site and a new logo
    - **Provincial Resource Centre for the Visually Impaired (A. Wadsworth)**

**(See attached report)**

* + - * Provides services to K-12 students
      * Served 647 students in BC and the Yukon
      * Served 110 braille users
      * Connected and partnered with CILS
      * Belongs to the Canadian Association of Educational Resource Centres for Alternate Format Materials (CAER)
      * ARC-BC is an on-line repository of digital materials for instructors on
* **Public Libraries (M. Burris) (see attached report)**
  + - * BCLA Conference held April 16-18
      * Interlink distributes audio books to all public libraries
      * Advocacy and support for public libraries will be held throughout BC
      * Library 2020 – consultation on viability of provincial multi-type library initiatives
      * WebJunction BC – provides online learning for library staff
      * Infrastructure Survey – data will be gathered from every BC public library
      * Service issues with new immigrants are evident
* **Program for the Visually Impaired - VCC (B. Nobel)**

**(see attached report from B. Nobel )**

* Has a great partnership with CILS
* The Certificate Program allows for Practicum students; some do their practicum at CILS
* Course-based registration will occur in 2010
* Enrolment is currently down in the program
* Will need to work on advertising in the VCC program
* On-line courses are being developed

**16. Tour of CILS**

CILS staff offered Advisory committee members demonstrations at six stations.

At the end of the meeting there was also a thank you to Mary Anne Epp, who is retiring, and staff presented her with flowers.

Meeting adjourned at 1:00 p.m.