



CPSLD

Council of Post Secondary Library Directors BC

Draft, 16-17 October 2008

Minutes of the Meeting of October 16 and 17, 2008 Douglas College, Coquitlam Campus

Present/absent/regrets:

BCIT	David Pepper	Northern Lights	Janet Beavers
Camosun	Sybil Harrison	Northwest	Patti Barnes (r)
Capilano University	George Modenesi	Okanagan	Laura Neame
College of the Rockies	(r)	Quest University	Venessa Wallsten
Douglas	Carole Compton-Smith	Royal Roads	Dana McFarland
Emily Carr University	Sheila Wallace	Selkirk	Greg Currie
University of the Fraser Valley	Kim Isaac	SFU	Todd Mundle
Justice Institute	April Haddad	TRU	Nancy Levesque *
Kwantlen Polytechnic University	Cathy MacDonald	TWU	Ted Goshulak
Langara	Grace Makarewicz	UBC	Lea Starr
Vancouver Island University	Bob Foley	UNBC	Nancy E. Black
New Caledonia	Katherine Plett	UVic	Ken Cooley
Nicola Valley	Jim Bruce (r)	VCC	Lila Heilbrunn
North Island	Mary Anne Guenther		

Guests:

AVED	Kate Cotie *	ELN	Anita Cocchia,
CILS/ AEMAC	Susan Weber/Niina Mitter	PLSB/Open Source Sitka	Brian Owen -SFU
UBCIC	Alissa Cherry		

* Attended portions of the meeting by teleconference.

October 16, 2008

8.45 am - Welcome by Hazel Postma, VP External Relations, Douglas College

Hazel welcomed everyone and explained about the Douglas College Living Library Project. <http://www.douglas.bc.ca/community/foundation/living-library.html>

This project has been ongoing for about two years. Earlier in October there was a special people-lending day organized together with the Coquitlam Public Library. Hazel also mentioned the upcoming project with our Community, Family and Child Services Faculty, the Douglas Libraries and the Friends of the African Village Libraries organization.

Introductions & welcome to new members

Dana welcomed two members, George Modenesi, Capilano University and Gregg Currie, Selkirk College. Nancy Black is now acting University Librarian at UNBC. Janet Beavers noted that anyone may request flowers and notes to be sent when they learn of one of our group being ill etc. Cards will be sent to recent members who have moved on, including Alison Nussbaumer who has moved from UNBC to the University of Lethbridge; Judy Deon, Selkirk and Maureen Whitney, Capilano who are no longer the Chair/Director and Barb Janzen, College of the Rockies who has retired.

9:00 -- 11:15 am

PD Workshop – Bob Cowin, Director of Institutional Research at Douglas College, engaged everyone with an overview of his work *Made in BC: A History of Post-Secondary Education in British Columbia*. He followed up the overview with a grid indicating the highlights of the work but with an additional section allowing for discussion on how libraries in this sector have fared over the years concerning facilities, human resources etc.

11:15 – noon

Tour of new health sciences building led by Nina Blanes, Faculty of Health Sciences Educational Technology Co-ordinator. Nina showed how the simulation hospital patient mannequin is used for instructing the nursing degree students. Another highlight of the tour was the home care apartments and the “mediasite” video taping control room that enables class role-playing exercises to be immediately available for students to review on their computers.

Noon – 12:45 pm Lunch

12:45 – 2:15 pm

- 1.0** Approval of the Agenda
 - 6.1 Video streaming move to Thursday

- 2.0** Approval of Minutes of April 24-25, 2008
Approved as amended
Moved: Second: CARRIED

3.0 Treasurer's Report

Janet noted that a second notice was sent out on Oct.15 to those who still need to pay the membership fee. The May Billing establishes the current balance as \$1398.49. \$1,000 has been encumbered to pay for the web site. \$250 encumbered for the Virginia Chisholm Award through BCLA.

ROUNDTABLE – ALL

4.0 Business arising from the Minutes of April 24-25, 2008

4.1 CPSLD website update – *Sybil, Dave, Lila, Lea, Venessa*

Sybil is now the Chair of this group and thanked CPSLD members for completing and sending in the survey concerning the functionality required of the website. The required functions will be evaluated against other websites which will be costed and then brought forward to the Spring meeting. One piece of software currently being reviewed is Wild Apricot. As well the web software used by other similar organizations will be considered. Venessa had volunteered to be part of the committee but because of Quest issues has stepped down. Lea may also not be able to remain as part of the group since she will be taking a sabbatical. Ted Goshulak volunteered to be a replacement member to the group.

Action: The website subcommittee will bring forward recommendations about website options to the Spring meeting, together with costing information and timelines.

4.2 Audio/remote conferencing update – *website task group*

Dave noted that Elluminate may still be used by the group to hold a future meeting.

4.3 Guidelines for sponsorship requests – *Sheila, Janet, Dana*

Sheila reminded everyone that funding requests for sponsorship had been coming forward in a fairly informal manner so she and others looked into practices of other similar organizations and arrived at this recommendation for a more formal process based on the COPPUL and CARL guidelines. Discussion followed.

Motion: To accept the Sponsorship Guidelines as presented.

Moved: Sheila Wallace **Second:** Ken Cooley
DEFEATED.

There was discussion to whether the guidelines proposal should be considered a financial resolution, and therefore subject to the by-law requirement for a special resolution. There was considerable discussion of members' comfort with the restrictions that would be set up by these guidelines. The adequacy of our current by-laws may cover financial requests

made of CPSLD.

Action: Bob will bring forward a by-law amendment for the next meeting to clarify that special resolutions regarding financial matters may be brought to regular meetings of CPSLD with required notice.

4.4 AELMD consultation on Campus 2020 Library recommendations – *Dana/Todd*

AVED is now the Ministry of Advanced Education and Labour Market Development.

There is no news to bring forward at this time concerning the Campus 2020 Library Recommendations.

4.5 CPSLD Archive project update — *David*

BCIT has created a CPSLD Archive within its Archives. Deidre Brocklehurst, BCIT Archivist has already received some CPSLD items, and Dave received additional offerings at the meeting.

4.6 CPSLD Statistics – *Lila*

Despite the fact that the website submission process did not work this year it seems that the Excel process has worked better for everyone. Comments included that it was useful to have the Excel spreadsheet since others could fill in their parts. This may have consequences for desired functionality in our website. Lila reminded everyone that the stats are not checked but that the graphs are reviewed and if any serious discrepancies show up then people are notified. Sheila queried the availability of the stats on the web site and it was clarified that the 2007-08 stats have not yet been loaded. David suggested that he would like to look at a 10 year trend analysis. Mary Anne asked if like institutions would be clustered together. David will explore this project further and report back. Lila reminded everyone that though she would like to have the stats out earlier the reality is that they will be available at the October meetings. Thanks were given to Lila and Corinna Luk for the work they do on the CPSLD stats. Special recognition will go forward to Corinna. Lila informed everyone that Corinna really enjoys working on the process.

Action: Dave to share outcomes of a trend analysis of key indicators based on the historical CPSLD stats.

Action: Dana to send a letter of thanks to Corinna Luk, looking forward to her continued participation in the statistics project.

4.7 Reciprocal borrowing – *check in*

The list of full and partial reciprocal borrowing post-secondary libraries can be viewed at <http://www.eln.bc.ca/view.php?id=1536>

As a next step the issue of harmonizing circulation policies was raised, but a discussion was not pursued at this time.

5.0 Reports and Updates

5.1 E-HLbc update. Members are reminded to look for forthcoming product renewal information and to consider this prior to the Nov. 18 e-HLbc meeting

- 5.2** BCcampus Learner Services Committee – *Nancy L.*
See <http://www.bccampus.ca/site3.aspx>

CPSLD continues to find opportunities to work closely with BCcampus. They not only provide funding for the part-time co-ordinator for AskAway, but also contribute towards the software costs. There may be additional opportunities for collaboration. Nancy L. will be circulating a survey to CPSLD members to assess the level of interest in various emerging technologies that might be explored together with BCcampus.

Action: Nancy L. to circulate the technology survey, and members to route to the appropriate institutional respondent.

5:30 - DINNER – Hazards Restaurant -

October 17, 2008 – Douglas College Coquitlam David Lam Campus –

9:15 – 10:45 am

5.0 Reports and Updates (cont.)

- 5.3** AskAway Advisory Committee – *Kim*

A meeting of the Advisory Committee took place on October 15. The main concern and focus of discussions is the sustainability of the service. Because of the importance of this issue a Sustainability Sub-Committee has been established including Anita, Sunni, Mary Anne and Todd. There will be an “AskAway adds value” toolkit developed for use libraries to use in advocating for support for the service. Ministry funding will run out at the end of March and additional funding from participants will be requested. Todd noted that the total additional fund that may be required is approximately \$40,000. The vendor contract with QuestionPoint runs out August 2009. It has now been determined that co-browsing works in a closed environment but not within the wider environment of collaboration among our different libraries.

Action: Kim to resend the table of estimates previously circulated that gave the projected cost sharing among the institutional partners in the member-funded scenario.

- 5.4** MEC – *Lila*

Lila noted that shortly after the MEC meeting AEMAC began using Seattle Community College TV as the host server for streaming video. This could change the way that AEMAC costing is done with consequences for predicting how much this will cost. It is common practice of a number of vendors to charge additional fees for lending rights. While some members noted that that they buy most media with lending rights, there may be

increasing pressure not to do this if it is cheaper to purchase without lending rights. While a number of strategies were discussed, it was agreed that MEC has been aware of these issues over the long term, and CPSLD should work with them on a strategy. Lila will take this issue to MEC for discussion and a recommendation. This is especially important to BC since we do so much sharing of media amongst our libraries.

Action: Lila will ask MEC for recommendations regarding NFB, CBC and other vendors who require additional purchase of lending rights

5.5 CTCL update – *Carole*

Dana submitted a BC and CPSLD report to the Fall CTCL Communiqué Newsletter.

6.0 New Business

6.1 Video streaming – *Dana*

Dana reminded everyone that at the end of May we were asked by AEMAC about participation in a pilot for video streaming of resources. The proposal to test hosting services moved forward and on a pilot basis Seattle Community College TV is hosting media files although authentication is being managed by our individual institutions through our existing proxy servers. BCNet is interested in video streaming to the extent that this use of bandwidth is managed without putting a strain on the system. There was a question about how we are getting the faculty to use streamed video. Some members have also recently licensed streamed video resources through CKRN. Questions were raised regarding licensing costs for streaming media vs. traditional formats, and regarding technical aspects of managing access through OPACs or course management systems.

6.2 SESAF meeting -- *Dana*

Dana reported on attending the inaugural meeting of the Senior Educational Services Administrators Forum (SESAF), October 1 at Douglas College. The group includes representatives from the registrars, counsellors, athletics, aboriginal services, and a number of other student service groups. The format of the meeting was a roundtable and CPSLD was invited to represent the post-secondary libraries. One possible action item was the exploration of whether all of the groups would like a consolidated professional development day with a common theme, a keynote speaker and then possibly a couple of different streams, with a shared emphasis on student success. A listserv has been formed for all representatives who attended the meeting. Each group is to put forward a representative for the PD planning initiative. Lila Heilbrunn offered to be the CPSLD representative. She hopes that the Learning Centre and Learning Commons will be part of the discussion. David noted his hopes that this group may be a lobby group since every student at some point goes through the library.

Action: Dana to advise Blaine Jensen that Lila will represent CPSLD on this PD planning group.

- 6.3** Nominations for Secretary/President Elect
2009-2011 – David Pepper nominated Todd Mundle.
Second: Nancy Levesque.
Todd was acclaimed the incoming for June 2009

Action:

Dana will put a call out for nominations for the 2011-2013 term prior to the Spring 2009 meeting. She noted that this will contribute to stronger succession planning and will enable the incoming secretary to be aware of responsibilities at a meeting prior to when minutes need to be taken for the first time. With a Secretary/President Elect “in-waiting” further advance planning can take place.

- 7.0** Other Business
Dana requested suggestions for further PD offerings for upcoming meetings. It was noted that as the University of Victoria now offers a Graduate Certificate in Library Management it would be interesting for the group to hear about this endeavour when we are hosted by UVic in Spring 2009.
- 8.0** Next Newsletter due date – *Kathy*
The Newsletter deadline for submission to Kathy is Friday Nov. 7. Janet thanked Kathy for putting together such a great newsletter, noting that her staff loves to read it.
- 9.0** Future meeting dates/places –
- Spring 2009 – UVic **May 7 and 8 2009**
- Fall 2009 – UBC at the Learning Commons
- Spring 2010 - CNC and UNBC – joint event
-Fall 2010 – VCC

10:45 -- 11 am Break

11-- 2 pm – With working lunch

- 10.0** Guests and partner reports:

10.1 AELMD – *Kate Cotie*

The ministry is now the Advanced Education and Labour Market Development. Responsibility for industry training has been brought back into the Ministry together with immigration. There is a new Deputy Minister and new directions will be coming forward. There was a question for Kate related to differences in funding for CILS services across institutions. She commented that this is probably related to how different institutions receive government funding. There were no new developments to report regarding the Campus 2020 library recommendations or the designation changes for some member institutions.

10.2 Sitka project presentation –*Brian Owen*

Brian presented the next steps regarding the Sitka development. Firstly he reminded everyone that initially this open source ILS software developed in Washington as Evergreen was used by the state of Georgia and called Georgia Pines, which went live in 2006. The BC initiative is now called BC Sitka.

About 3-4 years ago the PLSB was given 12-14 million dollars to support the plan to integrate library systems within the province.

In April 2007, after a false start with the commercial application SIRSI, Evergreen software was chosen and Prince Rupert was the first library to go live. Now there are ten other libraries online and in January 2009 it is intended that a legal co-operative be established for ongoing management of the project. Within six to twelve months it is hoped that there will be a move to a Board of Directors with a central staff and director. Things are shifting quickly from the implementation stage to the operational and will have to be self-financing with transition funding to the Sitka Consortium. So far in the public library project, the concentration has been on the creation of a union catalogue for public libraries with harmonized circulation procedures. For academic libraries key missing modules from this system are acquisitions and serials. However, UPEI with Mark Leggott has gone live with CUFTS for serials and MS Excel for acquisitions. Laurentian, McMaster and Windsor are projected to go live this summer and are working on the beta module for acquisitions. As well the system needs to be bilingual. The impetus for the Ontario academic libraries to look to use this system has been driven by Sirsi Dynix problems and cost. Dana thanked Brian for the most helpful overview.

10.3 ELN updates– *Anita Cocchia*

Anita noted she would restrict her comments to topics not covered in the latest ELN newsletter.

Specifically she brought news of the Digitization Symposium to be held Dec 1 and 2 at UBC. She anticipates an exciting event with a planning team including representatives from archival, museum, local history groups, etc. The goal of the Symposium is to create greater awareness and integration among the many digitization projects in BC. Ian Wilson from Library and Archives Canada will be the evening speaker on December 1 at the Xwi7xwa First Nations House of Learning at UBC. Because of size of the room each participating sector will be allotted a specific number of seats at this event. This means that the post-secondary libraries will need to plan representatives accordingly for our twenty-one allotted seats. There will be speakers from Manitoba, Ontario and Alberta as well as a panel of BC 'ers. On December 2 the meeting will be in the First Nations House of Learning with 170 in attendance.

Action: Steering Committee reps to gather names for attending this event.

In other ELN news, a pilot for private education participation in ELN started

on September 1, 2008 with Quest University. Canada West decided not to go ahead with the process at this time.

Multi-sector bundle – These databases are for the post-secondary sector and public libraries, as well as K-12 as provided by ERAC.

The revised model license based on the CKRN license has been adopted by ELN and accepted by the major vendors.

On Nov 5 there will be a meeting with the three different sectors

Post-Secondary/ELN, PLSB and ERAC

10.4 CILS and AEMAC –*Susan Weber, Niina Mitter*

Susan gave a comprehensive presentation on the issues of moving from VHS to DVD format and beyond. Currently we are stuck with a technology that may not be sustainable. i.e. VHS playback units are being phased out and often the DVD format will not play on all models of playback, whether Toshiba, Panasonic or Sony. Since 93% of Canadian households have access to broadband it is likely that streamed video will increasingly provide access to visual media for students, whether on or off campus. In discussion it was noted that the remainder of households will be the most disadvantaged, e.g. on reserves, and this should not be forgotten. An excellent resource list is available at the University of Delaware at <http://www2.lib.udel.edu/subj/film/resguide/streamingweb.htm>

The bandwidth speed at various post-secondary institutions has been tested at both busy and not so busy times, with the apparent result that Capilano has the best access consistently. Dana queried whether the hosting service is using the Advanced Network (Internet 2) since the difference in network has cost implications for our institutions. Susan will look into this question. AEMAC will be licensing streaming rights. Currently Seattle Community College Television provides one of the largest streaming portals and has received considerable funds from Dell and Gates to provide this service. Exactly the same model is being used as the ELN model for database access with user authentication processed by institutional proxy servers.

Video streaming will have an impact on MEC and lending activities. For the time being, and if it can be afforded it will be best if the physical item (the DVD) and the virtual, by means of streaming, is purchased by institutions. Everyone is on a learning curve with the new processes.

Niina Mitter gave an update on the copyright issues that Mary Anne Epp handles.

Bill C-61 died on the order paper but Harper made a pledge to reintroduce the copyright legislation. BCLA supports in principal most of the issues as presented by CLA. The most important one is DRM and technological measures. This will make it a criminal act to circumvent the legislation and this abrogates our rights as librarians to act on behalf of students and those with perceptual disabilities and those accessing through fair dealing. Many publishers of audio books have dropped protection measures and there has not been a massive amount of stealing of material. This legislation is out of

step with practice since it enshrines contracts and gives them precedence over the legislation, denying access to the internet and requiring licensing of all kinds of materials. This undermines public access and diminishes the power of legislation, including fair dealing and current case law.

Sheila noted that she sits on the BCLA copyright committee and urged everyone to join the working group and lobby for change otherwise we will be seriously affected in the way we deal with ILL and in the fees we pay to Access Copyright.

Kate Cotie was questioned regarding the recent meeting with the Canadian Council of Ministers of Education concerning copyright issues. Mary Anne Epp is working with contacts in the Ministry concerning educational exemptions. There will be regulations concerning how libraries provide ILL materials to patrons.

Access Copyright are going to do an audit and have pointed out repeatedly certain items have not been reported to them however, many of these items are not part of copyright. They have also started an attempt to provide a courseware clearance service but there is no information on this at the moment.

10.5 Library 2020 update – *Dana*

Marleen Morris will shortly begin the consultative process regarding Library 2020. Much of the work will be completed via telephone surveys. One area that needs to be covered is to find out more about services to the aboriginal community and the issue of lack of universal access. Lea noted that there is only about 10% coverage to such communities. There is an overseeing committee working with the consultant and Lynn Copeland chairs the committee.

Action: CPSLD to respond to Library 2020 stakeholder consultation process as requested.

Action: Dana to send comments offered by Xwi7wa librarians to the Library 2020 governance subcommittee for consideration.

10.6 UBCIC update – *Alissa Cherry*

Alissa continued to update CPSLD on the digitization projects underway at UBCIC. She reminded us that her agency is the only one in Canada using the protocols for North American Indian Archival materials. For the recent work with open reel video digitization UBCIC reviewed the work done by the Smithsonian. There is about thirty hours of annual assemblies in 16mm film that will be digitized by a firm in Cincinnati. In an effort to find out how archival products are used there will be a series of promotional DVD boxed sets developed so that they may be supplied to various small community libraries. Alissa reported that she will be presenting at the National Claims Research workshop in Calgary.

2 pm Adjournment