



Wednesday, May 20, 2015 – Sheraton Vancouver Airport Hotel (Richmond) – Minutes

Present:

BCIT	David Pepper
Camosun	Sybil Harrison
Capilano	Grace Makarewicz
College of the Rockies	Shahida Rashid
Douglas	Debbie Schachter (Recorder)
Emily Carr	James Rout
Fraser Valley	Kim Isaac
Justice Institute	April Haddad
Langara	Patricia Cia
Nicola Valley	Linda Epps
North Island	Mary Anne Guenther
Northern Lights	Dawna Turcotte
Okanagan	Ross Tyner (Chair)
Quest	Venessa Wallsten
Royal Roads	Rosie Croft
Selkirk	Gregg Currie
Simon Fraser	Gwen Bird
Trinity Western	Ted Goshulak
UBC	Melody Burton
UNBC	Allan Wilson
UVIC	Ken Cooley
Vancouver Island U	Tim Atkinson
VCC	Shirley Lew

Regrets:

Kwantlen	Todd Mundle
New Caledonia	Kathy Plett
Northwest	Melanie Wilke
Thompson Rivers	Brenda Mathenia

Guests:

By phone: Kate Cotie, Dir. Strategic Policies, (AVED)

Martin Young (AVED), Kathy Buettner (AVED)

In person: Bev Shaw (Libraries Branch), Rheannon Harriman (AVED), Mari Martin, Libraries Branch, Cindy Ralph, Libraries Branch

Wednesday, May 20, 2015

1.0 Approval of the Agenda (with additions)

Agenda approved with additions.

2.0 Approval of the Minutes of May 28, 2014 and October 30, 2014

Minutes approved unanimously.

3.0 Business arising from the Minutes of October 30, 2014

3.1 Special Resolution re Spring 2015 meeting costs (Venessa / Ross)

Whereas CPSLD agreed at its Fall 2014 meeting with the principle of spending CPSLD funds for lunch at the Spring 2015 meeting, and whereas the bylaws require financial proposals to be ratified by special resolution, be it resolved that CPSLD spend up to \$1,000 on lunch at the Spring 2015 meeting.

Approved unanimously

3.2 Special Resolution re Bylaws (Sybil / Tim) (Attachment)

Be it resolved that the CPSLD Bylaws be amended as per the attached document.

Bylaw wording changes approved unanimously.

Action: Ross will post the amended bylaws document to the CPSLD website.

3.3 CPSLD Secretary / President-Elect

Melanie Wilke has been elected by acclamation (with thanks).

4.0 Updates & Reports

4.1 Treasurer's Report (Venessa) (Attachment)

Treasurer reported on the finances of CPSLD.

4.2 Statistics Committee (Patricia) / Question from David

Patricia reported on behalf of the chair, Melanie.

Discussion ensued regarding questions as to the definition of the statistics. Can we tie our definitions more closely to other agencies to which we need to report? Do we need to survey members to determine the value of the current statistics being gathered? Stats committee will put together a survey for review by CPSLD prior to sending out the survey.

Melanie will send out reminders about the timing for the statistics collection this year.

David brought up the 10 years review of statistics. BCIT is looking to have someone else take this on. BCIT has developed a process for developing it and will be happy to train whoever will take it on. It takes place every two years and would need to be prepared following the annual statistics.

Debbie will discuss with Melanie as to whether Northwest can take on the 10 year trend along with the annual statistics.

Sybil will look into different ways to report, based on her institutional research department.

4.3 ELN IR update (Debbie)

Website on ELN provides the information about the work to date. DiscoveryGarden is the vendor for Islandora.

There are 7 early adopters:

- College of the Rockies
- Douglas College
- Emily University of Art + Design
- Justice Institute of BC
- Thompson Rivers University
- University of the Fraser Valley
- University of Northern British Columbia.

Working on branding for the IR on a provincial level. Institutions will also be able to brand locally.

An Implementation Committee has been developed: members from each early adopter site and two additional experts. The membership will be announced shortly.

The project plan is to have our beta service up and running by the end of summer, and additional sites can come on board next year.

4.4 WriteAway (Debbie)

WriteAway has hired an institutional coordinator for support of the service. We are facing funding cuts through BC Campus cuts, and are determining how to move forward. 12 institutions are currently participating. We continue with writing support but have delayed the potential for content tutoring.

4.5 Ministry report / Shared Services

By phone: Kate Cotie, Dir. Strategic Policies, Ministry of Advanced Education; Martin Young; Kathy Buettner.

In person: Rheannon Harriman (AVED), Bev Shaw, Mari Martin, Cindy Ralph, / Libraries Branch

Kathy Buettner shared information about libraries shared services. Ministry has been working on clarifying the goals of the project. Project announced in 2014 as part of core review service project. Addressing gaps in shared services, and also the provincial digital library (and future of provincial digital library).

Since April 2014, they have been having consultations with academic libraries (through ELN and CPSLD), BC Libraries Co-op, and the Ministry of education. They see libraries in all different sectors, so they are wondering how can government work with libraries to move forward on shared services? Purchasing/back office work has already been done and affects libraries in academic institutions. \$1-2M in savings intended to be identified by December 17, 2015. (This can be in cost avoidance or savings); improved access is part of the goal, as well.

Goals:

Libraries shared service approach: Building on the collaborative nature of the sector; Enhance services that are currently in place. The main goal is to improve public access to information, including academic research and other digital resources across the province.

Increase opportunities for libraries to work across divisional borders. Is this something that government can work with if there are barriers to working together? Also working better across ministries, as necessary. This goes beyond purchasing power to opening up our institutions to others.

Working on:

- Institutional repository project; have committed to the next \$50k for the next phase of the project.
- Public libraries branch working with public libraries on own digital initiative and consortial opportunities; discussions with ELN and ABCPLD; Highlighting current projects and services at this point.
- Began preliminary digitization discussion to understand the current environment; includes museums and post-secondary and not specifically libraries (information digitization environmental scan).

Examples that they've come up with: interlibrary loan (Outlook Online as an example). Troubleshooting work has moved to ELN from the Libraries Branch. They have now moved the server to Canada.

Recognizing West Beyond the West and UBC/UVIC/SFU digitization work over the years. They note many shared learning opportunities across the province by different library sectors.

Points to the Past digital historical content

Public libraries working on the "tool shed" for digital learning. Will look to share outward with other library sectors.

National network (National network of accessible library service) – print impairment support at public libraries now and into schools. Could share out more widely in future.

Potential projects identified:

- Copyright related initiatives: still on radar for the future
- Next stage of provincial digital library; what will it look like in future so to plan for that (digitized material and what extra information could be captured there)
- BC eBook collections (could be included in the provincial digital library initiative)
- Resources for aboriginal learning sharing into public libraries
- Student transitions into post-secondary

They want to be able to showcase any community level projects that take place; doesn't have to happen at the provincial level but can be local activities. They want to be able to share out the information with others.

Project selection will be occurring over summer and fall 2015. The core review deadline is 2017 so looking for 3 projects to be completed by December 2017. Looking at libraries as one big sector rather than three separate sectors. They currently have a project website to identify project ideas. (Slides and site address to come)

No ongoing funding for any initiatives; looking for projects that we are interested in doing anyway, and whether there is a role that the ministry can play to help get them started. The ministries will be looking at how money is currently being spent and determine whether there is a better provincial strategy for more effective use of the funding. The key being to make the resources available more broadly; could include standards development, for example.

One suggestion made was to ensure that these conversations should occur across sector rather than within each sector. Ministries could develop new mechanisms for different sector library directors to come together. There are already relationships being built where high school students are being brought in as part of recruitment and shared credential process.

Using this initiative to assist with scaling up public library digitization projects would be helpful.

Government could work on better ways to ensure government information may become more accessible to libraries.

AskAway and WriteAway are examples of collaborative efforts in one sector but could easily be expanded to provide support to school level. Could be considered in the project ideas.

How do we bring stable funding models to these projects? To successfully build we need to consider long term strategies for sustainment. Need to consider the longevity concerns/needs.

The Ministry wants to hear about where we are working on cross-sector initiatives; will be in touch with their request for project ideas

CPSLD needs to discuss whether we should create a working group for further discussions about this.

5.0 New Business

5.1 Reciprocal Borrowing Policy (Debbie) (*Attachment*)

A question was brought to the group as to whether we could include faculty emeritus in to the category of "current employees" for the purpose of avoiding any costs associated with borrowing materials at other institutions. Debbie will send around draft wording change and see if we can come to agreement.

Question 1: Do CPSLD members agree to add faculty emeritus as a group able to receive free reciprocal borrower rights. Question 2. Do CPSLD members agree to add alumni as a second group for free reciprocal borrowing?

Hopefully we can vote on this via email. If not we will address again at the Fall CPSLD meeting.

5.2 Information literacy workshop at CapU (Grace)

Grace provided an update on the information literacy workshop. Another example of the contributions of local talent for professional development activities.

5.3 Copyright (Grace)

Waiting for COPPUL to initiate copyright discussions, so Grace will leave it for now.

Titan File for secure ILL delivery. Grace looking to what else is being implemented in this way. 2016 is the year we need to get our compliance in order, depending on the current lawsuits. Grace will be creating new board level policies.

Titan File allows for secure delivery and on Canadian hosted server. Files expire automatically. We can inherit the customization of the work done for Langara. Should ELN look into this as a potential consortium purchase?

5.4 Future of the ILS (Tim)

Tim has been considering options regarding future ILS purchases. If there is enough interest we could approach the Ministry to fund a business case for shared service on developing Sitka for the functionality required. Could benefit from additional membership by developing an academic consortium.

Grace suggested looking at having ELN investigate the possibility of licensing a commercial vendor product for the province, as well.

For some libraries, bandwidth is a concern if there is a service in the cloud. Existing Sitka libraries report significant maintenance savings. Some would like to see the option of consortial ILS vendor options as well.

Tim will be a point person for bringing together libraries that are interested in pursuing and do a gap analysis work to see whether it is viable long term. This would be something to bring to the Ministry for funding. Regular communication will follow.

5.5 Provincial Digital Library (Tim)

What is a provincial digital library? Perhaps we should spend some time to explore what might be appropriate to propose for the province. It would be better to provide direction based on post-secondary needs rather than waiting to see what the government proposes.

The intellectual records, historical records and cultural records of the province, could be the purpose of the portal, as there are a lot of local resources that should be shared across the province. Idea would be to provide one location to locate all of these resources and make them cross-searchable for all of the public in BC.

There is concern about digital preservation generally, in the province. There is potential to become the Scholar's Portal of the West.

Tim will develop a committee to begin discussion and development of future of the digital library concept in B.C. It will involve a representative from the BC IR Network.

5.6 Discussion of possible topics for future meetings and workshops

Future meetings:

- Visioning session of where we should be planning for our services/systems/ILS, etc. (Where do we want to be in 5 years?) – including hiring a facilitator for the discussion (Grace)
- What is a provincial digital library? – report back from the Committee (Tim)
- Discussion about creating sustainable funding models (BC government projects) (Tim)
- Roundtable topic on how people are managing TS – what's in-house versus not (Kim)
- eTextbook discussion and implications for libraries (esp. Pearson textbook initiative) and Open Textbooks (Shirley / Sybil / Debbie)
- Integrating information into our LMS (could be connected to the eTextbook information above); connection with copyright as well
- Metrics and alternative metrics and the value they have for university administrators (what is /can be our role) – UBC Okanagan is working on this now

Workshop sessions could include:

- Information literacy (similar to the Cap U workshop)

Suggestion for next meeting is to have two presenters who may be interested in presenting on a topic and then encouraging discussion.

6.0 Future meeting dates and locations

6.1 Fall 2015 meeting location

- Cap U could host us
- Aim for first week of November

6.2 Spring newsletter deadline – Monday, June 15

Deadline is June 15 to Kathy Plett

2:50 p.m. Adjournment