

CPSLD Statistics Committee – Terms of Reference (Approved by CPSLD, November 23, 2020)

Mandate

The Statistics Committee serves to advance CPSLD's purpose of "strengthen[ing] the British Columbia post secondary library system for the benefit of the students and stakeholders in the British Columbia post secondary education system"¹ by overseeing the maintenance and development of a set of measures intended to provide evidence to support decision-making, and to demonstrate the contribution of member libraries to learning, teaching and research.

Responsibilities

The Statistics Committee:

- Oversees the administration of the Annual Statistical Survey and Database² and ensures that they continue to meet the needs of CPSLD members
- Recommends to the general membership changes and additions to the Annual Statistical Survey and to the Definitions³ associated with the Survey
- Monitors developments in statistics-reporting practices and assessment measures, particularly among other organizations to which CPSLD libraries report statistics (e.g. ACRL, COPPUL, CARL)
- Reports regularly to the membership at general meetings.

Membership

The Committee will normally consist of 4-8 CPSLD library directors. The Chair of the Committee, as recommended by Committee members, will be approved by the general membership and appointed for a term of two years. The term can be renewed as many times as the committee sees fit.

Subcommittees and Working Groups

The Committee may strike subcommittees or working groups as needed. The members of these groups need not all be members of the Committee, and may include member library representatives who are not library directors. A member of the Statistics Committee will chair the subgroup. Subcommittee and working group mandates, chairs and members will be approved by the Committee.

¹ CPSLD Bylaws. https://cpsld.ca/ld.php?content_id=2711512

² See <https://cpsld.libraries.coop/>

³ See https://cpsld.ca/ld.php?content_id=2711562