

CPSLD STATISTICS REPORT

2015-2016

Prepared by Northwest Community College Library



CPSLD STATISTICS REPORT
2015/16

COUNCIL OF POST-SECONDARY LIBRARY DIRECTORS OF B.C.
LIBRARY/LEARNING RESOURCES CENTRE SURVEY

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LEGEND

BCIT	BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY
CAM	CAMOSUN COLLEGE
CAPU	CAPILANO UNIVERSITY
CNC	COLLEGE OF NEW CALEDONIA
COTR	COLLEGE OF THE ROCKIES
DOUG	DOUGLAS COLLEGE
ECUAD	EMILY CARR UNIVERSITY OF ART AND DESIGN
JIBC	JUSTICE INSTITUTE OF B.C.
KPU	KWANTLEN POLYTECHNIC UNIVERSITY
LC	LANGARA COLLEGE
NVIT	NICOLA VALLEY INSTITUTE OF TECHNOLOGY
NI	NORTH ISLAND COLLEGE
NL	NORTHERN LIGHTS COLLEGE
NW	NORTHWEST COMMUNITY COLLEGE
OC	OKANAGAN COLLEGE
QUC	QUEST UNIVERSITY CANADA
RR	ROYAL ROADS UNIVERSITY
SEL	SELKIRK COLLEGE
SFU	SIMON FRASER UNIVERSITY
TRU	THOMPSON RIVERS UNIVERSITY
TWU	TRINITY WESTERN UNIVERSITY
UBC	UNIVERSITY OF BRITISH COLUMBIA
UFV	UNIVERSITY OF THE FRASER VALLEY
UNBC	UNIVERSITY OF NORTHERN BRITISH COLUMBIA
UVIC	UNIVERSITY OF VICTORIA
VCC	VANCOUVER COMMUNITY COLLEGE
VIU	VANCOUVER ISLAND UNIVERSITY

1. LIBRARY					2. NUMBER OF CAMPUSES	
					a	b
	Name of Library	Name of Library Director	Statistics contact	Library Type	No. of Campuses with Library Staff	No. of Campuses without Library Staff
BCIT	BCIT	James Rout	James Rout	Institute	3	2
CAM	Camosun College	Sybil Harrison	Sybil Harrison	College	2	0
CAPU	Capilano University	Grace Makarewicz	Dianne Cottrell	University	1	1
CNC	College of New Caledonia	Katherine Plett	Katherine Plett	College	4	2
COTR	College of the Rockies	Shahida Rashid	Shahida Rashid	College	1	5
DOUG	Douglas College	Debbie Schachter	Debbie Schachter	College	2	0
ECUAD	Emily Carr University of Art & Design	Danuta Zwierciadlowski	Danuta Zwierciadlowski	University	1	0
JIBC	Justice Institute of B.C.	April Haddad	April Haddad	Institute	1	5
KPU	Kwantlen Polytechnic University	Todd Mundle	Ann McBurnie	University	4	0
LC	Langara College	Patricia Cia	Patricia Cia	College	1	0
NVIT	Nicola Valley Institute of Technology	Linda Epps	Linda Epps	Institute	2	0
NI	North Island College	Mary Anne Guenther	Mary Anne Guenther	College	4	0
NL	Northern Lights College	Dawna Turcotte	Dawna Turcotte	College	3	4
NW	Northwest Community College	Melanie Wilke	Melanie Wilke	College	3	3

1. LIBRARY					2. NUMBER OF CAMPUSES	
					a	b
	Name of Library	Name of Library Director	Statistics contact	Library Type	No. of Campuses with Library Staff	No. of Campuses without Library Staff
OC	Okanagan College	Ross Tyner	Ross Tyner	College	4	0
QUC	Quest University Canada	Venessa Wallsten	Venessa Wallsten	University	1	0
RR	Royal Roads University	Rosie Croft	Will Meredith	University	1	0
SEL	Selkirk College	Gregg Currie	Gregg Currie	College	3	5
SFU	Simon Fraser University	Gwen Bird	Natalie Gick	University	3	0
TRU	Thompson Rivers University	Brenda Mathenia	Peggy Lunn	University	2	0
TWU	Trinity Western University	Ted Goshulak	Ted Goshulak	University	1	1
UBC	University of British Columbia	Melody Burton	Jeremy Buhler	University	2	0
UFV	University of the Fraser Valley	Kim Isaac	Kim Isaac	University	2	6
UNBC	University of Northern British Columbia	Allan Wilson	Heather Empey	University	1	4
UVIC	University of Victoria	Jonathan Bengtson	In-In Po	University	1	0
VCC	Vancouver Community College	Shirley Lew	Shirley Lew	College	2	1
VIU	Vancouver Island University	Tim Atkinson	Kathleen Reed	University	3	1

3. USERS

	a	b	c	d	a+c=e	b+d=f	g	h	i
	FTE Students: NOTE - for sections a - f, this data has been completed for you based on the data supplied by the Ministry of Advanced Education						Faculty	Community Borrowers	
	FTE AVED Ministry funded	FTE Students (audited)	ITA (Foundation + Apprenticeship) Funded	ITA (Foundation + Apprenticeship) Actual	Service plan total funded	Service plan total Actual	FTE faculty	Is there a Community Borrowers fee?	Fee \$\$ amount
BCIT	11,785	13,181	5,386	6,394	17,171	19,575	1,130.00	Yes	52
CAM	7,049	6,447	1,674	1,978	8,723	8,425	512.00	No	
CAPU	5,449	4,372			5,449	4,372	341.51	No	
CNC	3,161	1,752	1,274	1,351	4,435	3,103	244.00	No	0
COTR	1,722	1,645	431	461	2,153	2,106	112.65	No	
DOUG	8,354	8,185			8,354	8,185	523.00	Yes	25
ECUAD	1,391	1,466			1,391	1,466	100.08	Yes	60
JIBC	2,395	2,765			2,395	2,765	51.00	No	
KPU	9,077	8,931	1,081	1,128	10,158	10,059	681.68	No	
LC	7,056	6,853			7,056	6,853	437.58	semiannual	15
NVIT	538	556			538	556	24.50	No	
NI	2,208	1,617	609	648	2,817	2,265	160.00	No	
NL	1,481	704	482	625	1,963	1,329	81.50	No	
NW	1,676	900	378	376	2,054	1,276		No	

3. USERS

	a	b	c	d	a+c=e	b+d=f	g	h	i
	FTE Students: NOTE - for sections a - f, this data has been completed for you based on the data supplied by the Ministry of Advanced Education						Faculty	Community Borrowers	
	FTE AVED Ministry funded	FTE Students (audited)	ITA (Foundation + Apprenticeship) Funded	ITA (Foundation + Apprenticeship) Actual	Service plan total funded	Service plan total Actual	FTE faculty	Is there a Community Borrowers fee?	Fee \$\$ amount
OC	4,751	4,978	2,067	2,449	6,818	7,427	393.00	Yes	10
QUC						700	49.00	No	
RR	1,980	2,101			1,980	2,101	66.00	No	
SEL	2,322	1,987	394	472	2,716	2,459	179.00	No	
SFU	19,990	22,181			19,990	22,181	965.30	Yes	100
TRU	8,013	8,463	1,245	1,420	9,258	9,883	415.00	Yes	25
TWU						1,971	148.00	Yes	60
UBC	42,400	45,869			42,400	45,869	4,591.50	Yes	120
UFV	6,678	6,656	492	502	7,170	7,158	476.07	No	
UNBC	3,455	2,538			3,455	2,538	180.00	Yes	50
UVIC	16,240	16,691			16,240	16,691	825.0	No	
VCC	6,521	4,387	1,491	1,346	8,012	5,733	see note	Yes	25
VIU	6,549	5,885	1,076	1,118	7,625	7,003	514.52	No	

	4. LIBRARY PERSONNEL					
	a	b	c	a+b+c=d	e	d + e = f
	FTE Librarians	FTE Library Staff	FTE Other Professionals	FTE Personnel (system will total automatically)	FTE Student Aides	Total Personnel in FTE (system will total automatically)
BCIT	9.70	20.43	3.11	33.24		33.24
CAM	6.50	12.50	5.00	24.00	0.25	24.25
CAPU	7.13	11.74		18.87		18.87
CNC	4.00	7.30		11.30		11.30
COTR	2.00	5.25		7.25		7.25
DOUG	10.80	26.00		36.80		36.80
ECUAD	3.80	7.16		10.96	0.57	11.53
JIBC	4.00	3.50		7.50		7.50
KPU	16.34	37.30	2.00	55.64	0.98	56.62
LC	10.26	15.70	1.00	26.96	0.47	27.43
NVIT	1.00	2.00		3.00		3.00
NI	2.00	7.50		9.50	1.00	10.50
NL	1.00	4.79		5.79		5.79
NW	2.70	3.25		5.95		5.95

	4. LIBRARY PERSONNEL					
	a	b	c	a+b+c=d	e	d + e = f
	FTE Librarians	FTE Library Staff	FTE Other Professionals	FTE Personnel (system will total automatically)	FTE Student Aides	Total Personnel in FTE (system will total automatically)
OC	9.00	18.00		27.00	1.00	28.00
QUC	3.00	2.00		5.00	2.00	7.00
RR	5.57	6.41	4.00	15.98		15.98
SEL	3.00	5.20		8.20		8.20
SFU	50.11	70.71	22.06	142.88	12.05	154.93
TRU	7.00	11.40	1.00	19.40	4.00	23.40
TWU	5.00	3.50		8.50	4.00	12.50
UBC	88.70	134.40	42.90	266.00	41.30	307.30
UFV	8.68	16.07		24.75	0.48	25.23
UNBC	5.00	15.10	2.60	22.70	1.80	24.50
UVIC	33.00	93.61	12.00	138.61	8.04	146.65
VCC	8.50	27.14		35.64	0.57	36.21
VIU	9.00	12.53		21.53		21.53

5. COLLECTIONS											
	a	b	c	d	e	a+b+c+d+e = f	g	a	b	c	a+b+c=d
5.1 COLLECTIONS - PHYSICAL							5.2 COLLECTIONS - ELECTRONIC				
	Monographs	Videos & Films	Other Audio Formats	Other Visual Formats	Back Issues Periodical	Total Volumes in Library Collection (system will total automatically)	Total Current Print Subscriptions	Electronic Monographs	Streaming Media	Electronic Serial Titles	Total Electronic Titles in Collection (system will
BCIT	94,877	5,372	80	138	11,644	112,111	285	39,573	5,338	36,354	81,265
CAM	52,223	1,207	72	286	2,031	55,819	195	187,324	8,464	68,116	263,904
CAPU	80,330	2,314	2,147	2	3,322	88,115	163	174,658	159,433	56,919	391,010
CNC	145,650	9,690	113	262	20,900	176,615	340	10,406	14	54,029	64,449
COTR	38,519	2,987	127	167	2,676	44,476	40	349,897	6,370	228,213	584,480
DOUG	159,966	12,396	7,128	623	11,789	191,902	346	16,542	22,158	35,467	74,167
ECUAD	37,629	4,378	725	117,422	6,220	166,374	213	32,781	9,124	20	41,925
JIBC	19,801	2,477	158	12	5,036	27,484	113	157,762	11,042	30,364	199,168
KPU	211,310	7,019	2,902	48	17,009	238,288	407	222,157	31,157	58,000	311,314
LC	81,943	6,016	756		0	88,715	172	63,647	20,588	35,249	119,484
NVIT	17,935	1,202			0	19,137	9	125,000		28,682	153,682
NI	30,724	2,227	43	468	846	34,308	171	142,279	18,294	61,870	222,443
NL	20,110	1,488			201	21,799	38	171,920	18,321	53,165	243,406
NW	58,046	4,666	264	2,384	3,348	68,708	89	3,372	6,957	51,310	61,639

5. COLLECTIONS												
	a	b	c	d	e	a+b+c+d+e = f	g	a	b	c	a+b+c=d	
	5.1 COLLECTIONS - PHYSICAL							5.2 COLLECTIONS - ELECTRONIC				
	Monographs	Videos & Films	Other Audio Formats	Other Visual Formats	Back Issues Periodical	Total Volumes in Library Collection (system will total automatically)	Total Current Print Subscriptions	Electronic Monographs	Streaming Media	Electronic Serial Titles	Total Electronic Titles in Collection (system will	
OC	144,606	8,125	473		0	153,204	215	225,837	13,006	62,706	301,549	
QUC	13,777	1,173			3,248	18,198	60	158,053			158,053	
RR	45,772	277			12,057	58,106	83	346,313	10,345	72,787	429,445	
SEL	59,015	675	605	28	5,000	65,323	195	25,623	49,500	24,987	100,110	
SFU	2,485,092	19,217	17,402	219,599	292,613	3,033,923	2,439	1,318,066	1,996,600	103,640	3,418,306	
TRU	230,348	11,834	930	1,200	8,896	253,208	74	205,662	1,014	67,456	274,132	
TWU	224,692	4,886	1,103		14,969	245,650	147	252,278	6,323	14,822	273,423	
UBC	4,543,446	52,178	63,212	218,359	775,801	5,652,996	2,500	2,325,861		291,325	2,617,186	
UFV	179,591	10,284	334	550	30,042	220,801	170	265,627	23,794	64,578	353,999	
UNBC	518,893	4,803	198	456	248,373	772,723	46	193,304	5,453	67,186	265,943	
UVIC	2,393,452	16,292	53,346		433,327	2,896,417	4,823	868,586	22,789	54,254	945,629	
VCC	50,304	5,058	1,834		5,746	62,942	172	204,341	46,942	56,916	308,199	
VIU	303,135	8,440	7,408		0	318,983	50	724,561	32,260	86,599	843,420	

6. USE										
	a (i)	a (ii)	a(i)+a(ii)=a (iii)	b	c	d	e	f	g	h
	Reference Transactions			Library Instruction		Circulation				
	Reference Questions	Directional questions	Total Reference Transactions (will total automatically)	Number of Participants at group presentations	Number of Presentations to groups	Circulation: Direct	Circulation: In-Library Use	Gate Count	Interlibrary loans received (include all formats)	Interlibrary loans sent (include all formats)
BCIT	8,736	19,352	28,088	4,091	189	48,987	11,776	780,954	953	614
CAM	7,902	7,784	15,686	7,003	255	31,509	2,146	561,280	881	301
CAPU	2,723	6,135	8,858	3,805	177	16,589	2,749	337,101	365	353
CNC	15,080		15,080	1,895	104	18,776		144,891	294	389
COTR	2,656	1,590	4,246	1,658	89	11,958	4,677	129,627	105	99
DOUG	9,025	22,933	31,958	7,004	250	194,580	8,362	737,789	617	745
ECUAD	700	2,846	3,546	1,447	52	26,102		139,422	162	204
JIBC	1,999	1,200	3,199	1,132	68	3,235	448	42,429	66	281
KPU	6,765	5,887	12,652	8,480	359	41,833	9,907	952,579	1,152	818
LC	23,097	20,164	43,261	13,310	634	34,776	17,058	673,899	1,786	421
NVIT	2,222	1,075	3,297	382	18	3,500	400	30,922	94	65
NI	1,694	415	2,109	989		8,081	1,469	191,761	1,371	236
NL	368	4,101	4,469	318	20	3,224	219	69,830	202	166
NW	740	1,274	2,014	519	45	7,603		50,143	244	187

6. USE										
	a (i)	a (ii)	a(i)+a(ii)=a (iii)	b	c	d	e	f	g	h
	Reference Transactions			Library Instruction		Circulation				
	Reference Questions	Directional questions	Total Reference Transactions (will total automatically)	Number of Participants at group presentations	Number of Presentations to groups	Circulation: Direct	Circulation: In-Library Use	Gate Count	Interlibrary loans received (include all formats)	Interlibrary loans sent (include all formats)
OC	7,277	2,083	9,360	6,620	334	43,767		364,315	500	691
QUC	313	987	1,300	900	77	3,387	903	142,232	730	N/A
RR	2,366	3,184	5,550	1,216	38	11,330	697	54,940	327	201
SEL	1,125	2,478	3,603	710	50	13,517	1,937	60,789	373	375
SFU	65,745	34,165	99,910	24,048	1,181	532,617	107,598	1,848,029	7,713	10,482
TRU	4,340	3,885	8,225	3,589	209	23,010		187,481	2,272	985
TWU	1,734	588	2,322		313	79,408		151,720	607	253
UBC	53,975	48,925	102,900	27,600	1,159	1,244,882	71,804	3,880,703	7,620	17,636
UFV	10,320	5,929	16,249	4,425	177	43,390	3,519	392,625	712	882
UNBC	1,899	325	2,224	3,555	178	18,410		6,120	1,821	1,483
UVIC	29,365	15,079	44,444	12,821	555	197,241	87,180	2,185,006	13,559	7,431
VCC	20,068	5,333	25,401	4,655	231	41,932	18,390	239,767	397	427
VIU	5,911	1,855	7,766	4,351	202	27,703	3,328	307,506	1,190	859

7. LIBRARY EXPENSES (CAPITAL AND C

	a	b	c	d	b + c + d = e	f	g	h
	Collections - Physical					Collections - Electronic		
	Personnel (Salaries and benefits)	Monographs	Audio-Visual	Current Print Periodicals	Subtotal Physical Collections (system will total automatically)	Electronic Monographs	Streaming Media	Electronic Serial Titles
BCIT	2,492,413.00	185,048.00		91,743.00	276,791.00	509,357.00		
CAM	1,606,041.95	130,731.00	12,810.82	40,070.36	183,612.18	-	-	-
CAPU	1,115,873.08	44,895.29	6,663.65	17,178.03	68,736.97	36,989.61	20,334.62	205,839.47
CNC	801,628.00	71,435.00	-	80,579.00	152,014.00	19,500.00	2,532.00	67,214.00
COTR	448,234.03	17,198	9495.73	2469	29,163.01	3,279.00	6,734.62	41,633.00
DOUG	2,486,800.00	120,954.00	81,451.00	91,012.00	293,417.00	57,481.00	81,451.00	254,980.00
ECUAD	853,635.17	51,828.25		26,494.35	78,322.60		2,258.62	
JIBC	529,958.00	50,805.00	12,370.00	48,599.00	111,774.00	23,881.00	3,477.00	61,288.00
KPU	3,912,957	229,013	29,441	84,498	342,952.00	121,495.00	31,502.00	630,512.00
LC	2,023,864.11	47,120.77	17,799.54	30,841.91	95,762.22	54,688.46	26,721.51	151,349.30
NVIT	194,245.72	4,750.00	1,000.00	3,925.00	9,675.00	3,563.40	0.00	28,436.60
NI	496,102.00	22,323.00		14,561.00	36,884.00	7,076.00	17,322.00	45,221.00
NL	347,067.11	17,360.93	6,510.25	2,290.25	26,161.43	7,438.83	5,961.43	40,294.89
NW	471,660.00	43,396.00	15,301.00	7,826.00	66,523.00	648.90	2,599.64	36,117.32

7. LIBRARY EXPENSES (CAPITAL AND C

	a	b	c	d	b + c + d = e	f	g	h
		Collections - Physical				Collections - Electronic		
	Personnel (Salaries and benefits)	Monographs	Audio-Visual	Current Print Periodicals	Subtotal Physical Collections (system will total automatically)	Electronic Monographs	Streaming Media	Electronic Serial Titles
OC	1,833,393.58	84,013.37	24,390.76	32,145.94	140,550.07	104,893.44	6,999.03	161,462.04
QUC	341,802.00	35,000.00	3,000.00	14,000.00	52,000.00	13,500.00	0.00	
RR	1,182,367.00	27,173.00	391	10082	37,646.00	71,011.00	261.00	478,968.0
SEL	598,576.00	21,087.00	1,755.00	36,494.00	59,336.00	2,698.00	13,566.00	47,276.00
SFU	11,814,465.94	1,280,309.00	48,593.91	437,929.70	1,766,832.61	1,289,781.94	134,623.44	5,918,268.00
TRU	1,790,464.00	242,771.00		43,728.00	286,499.00			73,911.00
TWU	604,550.00	67,400.00	N/A	10,000.00	77,400.00	3,000.00	3,800.00	15,000.00
UBC	21,622,568.00	2,757,505.59		1,450,962.16	4,208,467.75	653,148.63		13,947,357.49
UFV	1,893,663.00	157,154.92	19,018.35	33,551.90	209,725.17	59,128.90	20,260.55	556,705.14
UNBC	1,334,884.00	186,347.07	6,037.21	11,851.58	204,235.86	135,237.50	0.00	1,147,229.77
UVIC	7,957,916.39	593,943	26,747.00	1,019,833	9,598,439.39	369,054.00	7,535.00	5,163,402.00
VCC	2,482,301.00	94,489		38,152.00	132,641.00	21,808.00	23,085.00	101,421.00
VIU	1,723,307.00		5,000.00	6,284.00	11,284.00		20,778.00	788,564.00

OPERATING)							8. INSTITUTIONAL BUDG	
	i	f+g+h+l=j	k	e+j+k=l	m	a+l+m=n	a	b
	Other Electronic Resources	Subtotal Electronic Collections (system will total automatically)	Special Funding Envelopes for Collections	Total Collection Expenditures (system will total automatically)	Other	Total Library Expenditures (system will total automatically)	Base Grant from Ministry	Other operating revenues as reported from Audited Financial Statement for institution
BCIT		509,357.00	81,521.40	867,669.40		3,360,082.40	130,056,627.00	166,676,779.00
CAM	192,608.00	192,608.00		376,220.18	34,187.50	2,016,449.63	55,702,992.00	67,545,378.00
CAPU	37,517.78	300,681.48		369,418.45	159,874.74	1,645,166.27	36,291,938.00	49,835,773.00
CNC	815.00	90,061.00		242,075.00	54,885.00	1,098,588.00	26,024,088.00	5,982,310.00
COTR	17,042.00	65,409.62		94,572.63		542,806.66	18,259,607.00	20,752,378.00
DOUG		393,912.00		687,329.00	15,782.00	3,189,911.00	53,483,000.00	60,009,000.00
ECUAD	121,409.38	123,668.00		201,990.60		1,055,625.77	13,329,588.00	14,997,658.00
JIBC	13,537.00	102,181.00		213,955.00	56,637.00	800,550.00	11,388,511.00	32,415,749.00
KPU	4,150.00	787,659.00	5,290.00	1,135,901.00	170,507.00	5,219,365.00	64,143,745.00	80,855,239.00
LC	36,603.36	269,362.63		365,124.85	87,751.05	2,476,740.01	38,760,377.00	73,016,094.00
NVIT		32,000.00		41,675.00		235,920.72	7,186,306.00	4,354,223.00
NI	2,912.00	72,531.00		109,415.00	85,439.00	690,956.00	24,329,588.00	14,618,035.00
NL	19,456.97	73,152.12		99,313.55	37,983.33	484,363.99	16,610,131.00	14,911,417.00
NW	5,091.92	44,457.78		110,980.78	46,198.87	628,839.65	16,800,000	15,260,000

OPERATING)							8. INSTITUTIONAL BUDG	
	i	f + g + h + l = j	k	e + j + k = l	m	a + l + m = n	a	b
	Other Electronic Resources	Subtotal Electronic Collections (system will total automatically)	Special Funding Envelopes for Collections	Total Collection Expenditures (system will total automatically)	Other	Total Library Expenditures (system will total automatically)	Base Grant from Ministry	Other operating revenues as reported from Audited Financial Statement for institution
OC	97,664.46	371,018.97		511,569.04	141,727.71	2,486,690.33	44,996,782.00	52,199,085.00
QUC	105,665.00	119,165.00		171,165.00		512,967.00	N/A	
RR		550,240.00		587,886.00		1,770,253.00	17,175,259	45,092,065
SEL	3,000.00	66,540.00		125,876.00	30,922.00	755,374.00	26,003,636.00	19,622,139.00
SFU	2,214,412.00	9,557,085.38	31,775.00	11,355,692.99	1,547,221.94	24,717,380.87	204,371,000.00	450,410,000.00
TRU	1,207,595.00	1,281,506.00		1,568,005.00		3,358,469.00	67,897,072.00	69,073,413.00
TWU	325,000.00	346,800.00		424,200.00		1,028,750.00	N/A	
UBC		14,600,506.12		18,808,973.87	5,115,251.00	45,546,792.87	590,000,000.00	1,173,000,000
UFV	281,126.88	917,221.47		1,126,946.64	134,366.47	3,154,976.11	56,125,585.00	65,875,709.00
UNBC	437,199.07	1,719,666.34		1,923,902.20		3,258,786.20	48,235,000.00	27,663,000.00
UVIC	111,916.00	5,651,907.00	90,688.00	15,341,034.39		23,298,950.78	188,053,000.00	148,198,000
VCC	16,449.00	162,763.00		295,404.00		2,777,705.00	57,451,876.00	45,526,911.00
VIU		809,342.00	15,061.00	835,687.00	44,339.00	2,603,333.00	60,946,959.00	82,528,295.00

BET									
a + b = c			a	b	c	d		a	b
	Total Institutional Budget	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Campus Name	Total area in square meters	Total number of seats
BCIT	296,733,406.00	Burnaby	1,722.00	1,015.00	168.00	49.50	BMC	232.00	50.00
CAM	123,248,370.00	Lansdowne	2,250.00	398.00	76.00	60.00	Interurban	1,139.00	191.00
CAPU	86,127,711.00	North Vancouver Campus	2,415.10	532.00	73.00	42.00			
CNC	32,006,398.00	Prince George	2,300.00	257.00	72.00	35.00			
COTR	39,011,985.00	Cranbrook	1,207.73	146.00	67.00	45.00			
DOUG	113,492,000.00	Coquitlam	2,116.00	393.00	73.00	69.00	New Westminster	2,836.00	466.00
ECUAD	28,327,246.00	Emily Carr University Library	992.00	101.00	70.00	62.00			
JIBC	43,804,260.00	New Westminster	654.00	80.00	64.00	64.00			
KPU	144,998,984.00	Cloverdale	546.00	82.00	60.00	12.00	Langley	1,190.00	227.00
LC	111,776,471.00	Langara College	4,791.00	899.00	79.00	67.00			
NVIT	11,540,529.00	Merritt	484.00	106.00	62.00	62.00	Vancouver	100.00	15.00
NI	38,947,623.00	Comox Valley	591.00	138.00	60.00	60.00	Campbell River	280.00	70.00
NL	31,521,548.00	Dawson Creek	392.13	57.00	50.00	50.00	Fort St. John	350.00	58.00
NW	32,060,000.00	Terrace Campus	903.00	80.00			Prince Rupert	389.00	59.00

BUDGET									
	a + b = c		a	b	c	d		a	b
	Total Institutional Budget	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Campus Name	Total area in square meters	Total number of seats
OC	97,195,867.00	Kelowna	2,383.00	356.00	83.25	49.00	Penticton	416.00	85.00
QUC		Quest University Canada	855.00	136.00	89.00	65.00			
RR	62,267,324.00	Royal Roads University	1,900.00	160.00	81.50	62.00			
SEL	45,625,775.00	Castlegar	1,250.00	124.00	57.50	51.00	Silver King	155.00	15.00
SFU	654,781,000.00	Bennett	16,503.00	1,441.00	101.00	65.00	Belzberg	782.00	134.00
TRU	136,970,485.00	Kamloops	2,903.00	209.00	154.00	89.00	Williams Lake	172.00	70.00
TWU		Alloway Library	3,344.50	398.00	83.00	70.00			
UBC	1,763,000,000.00	Vancouver	34,528.00	4,059.00	645.00	265.00	Okanagan	3,454.00	644.00
UFV	122,001,294.00	Abbotsford	3,149.00	317.00	80.00	67.00	Chilliwack	1,044.56	153.00
UNBC	75,898,000.00	Prince George	4,248.70	612.00	92.00	36.00			
UVIC	336,251,000.00	Main	30,687.18	2,387.00	99.5	176			
VCC	102,978,787.00	Broadway	1,659.77	239.00	56.00	56.00	Downtown	910.19	172.00
VIU	143,475,254.00	Nanaimo	6,812.00	810.00	119.00	77.00	Cowichan	378.30	84.00

9. FACILITIES & HOURS

	c	d		a	b	c	d		a	b
	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Campus Name	Total area in square meters	Total number of seats
BCIT	40.00	5.00	ATC	257.90	87.00	57.50	7.00			
CAM	63.00	25.00								
CAPU										
CNC										
COTR										
DOUG	73.00	63.00								
ECUAD										
JIBC										
KPU	78.50	38.00	Richmond	1,718.00	242.00	86.50	38.00	Surrey	5,547.00	805.00
LC										
NVIT	40.00	40.00								
NI	48.00	48.00	Port Alberni	274.00	56.00	40.00	40.00	Mt Waddington	66.00	19.00
NL	52.00	52.00	Fort Nelson	103.00	20.00	30.00	25.00			
NW	56.00	56.00	Smithers	133.00	20.00					

9. FACILITIES & HOURS

	c	d		a	b	c	d		a	b
	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Campus Name	Total area in square meters	Total number of seats
OC	74.75	20.00	Salmon Arm	383.00	70.00	72.00	20.00	Vernon	648.00	97.00
QUC										
RR										
SEL	20.00		Tenth St	40.00	6.00	20.00				
SFU	76.00	66.00	Fraser/Surrey	2,137.00	354.00	69.00	42.00			
TRU	40.00	40.00								
TWU										
UBC	110.00	35.00								
UFV	64.50	58.50								
UNBC										
UVIC										
VCC	60.50	60.50								
VIU	60.00	60.00	Powell River	161.00	20.00	25.00	25.00			

							10. COMPUTING INFRASTRUCTURE
	c	d	e	f	g	h	a
	System will total automatically						
	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Total square meters all campuses	Total seats all campuses	Total open hours per week all campuses (Sept.-April)	Total reference hours per week all campuses (Sept.-April)	Number of public workstations
BCIT			2,211.90	1,152.00	265.50	61.50	116
CAM			3,389.00	589.00	139.00	85.00	138
CAPU			2,415.10	532.00	73.00	42.00	68
CNC			2,300.00	257.00	72.00	35.00	43
COTR			1,207.73	146.00	67.00	45.00	8
DOUG			4,952.00	859.00	146.00	132.00	171
ECUAD			992.00	101.00	70.00	62.00	20
JIBC			654.00	80.00	64.00	64.00	22
KPU	86.50	57.00	9,001.00	1,356.00	311.50	145.00	369
LC			4,791.00	899.00	79.00	67.00	135
NVIT			584.00	121.00	102.00	102.00	19
NI	2.50	-	1,211.00	283.00	150.50	148.00	57
NL			845.13	135.00	132.00	127.00	38
NW			1,425.00	159.00	56.00	56.00	30

							10. COMPUTING INFRASTRUCTURE
	c	d	e	f	g	h	a
	System will total automatically						
	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Total square meters all campuses	Total seats all campuses	Total open hours per week all campuses (Sept.-April)	Total reference hours per week all campuses (Sept.-April)	Number of public workstations
OC	75.50	23.00	3,830.00	608.00	305.50	112.00	150
QUC			855.00	136.00	89.00	65.00	18
RR			1,900.00	160.00	81.50	62.00	34
SEL			1,445.00	145.00	91.00	51.00	26
SFU			19,422.00	1,929.00	246.00	173.00	411
TRU			3,075.00	279.00	194.00	129.00	43
TWU			3,344.50	398.00	83.00	70.00	40
UBC			37,982.00	4,703.00	755.00	300.00	590
UFV			4,193.56	470.00	144.50	125.50	94
UNBC			4,248.70	612.00	92.00	36.00	83
UVIC							297
VCC			2,569.96	411.00	116.50	116.50	88
VIU			7,351.30	914.00	204.00	162.00	199

11. LIBRARY AU

	Cataloguing	Primary source of bibliographic records	Secondary source of bibliographic records	OPAC	Periodicals Check In	Acquisitions
BCIT	Innovative Interfaces Sierra	OCLC	Amicus	Innovative Interfaces	Innovative Interfaces Sierra	Innovative Interfaces - Sierra
CAM	Sirsi/Dynix Symphony	Coutts Oasis	Z39.50	Sirsi/Dynix Symphony	Sirsi/Dynix Symphony	Coutts & Symphony
CAPU	Sierra (Innovative)	LC, NLC	B.C. Z39.50 sites	Sierra (Innovative)	Sierra (Innovative)	Sierra (Innovative)
CNC	Sirsi	LC	Amicus	SirsiDynix Symphony		
COTR	Evergreen	LC/Amicus/Outlook	OCLC/Original Cataloguing	Evergreen	MS Excel	Evergreen
DOUG	Innovative (Sierra)	OCLC, AG Canada, Amicus, LC	other Z39.50 sites	Innovative (Sierra)	Innovative (Sierra)	Innovative (Sierra)
ECUAD	Evergreen	Book Where	Book Vendors	Evergreen	Evergreen	Evergreen
JIBC	SIRSIDynix	OCLC	AMICUS	SIRSIDynix	SIRSIDynix	SIRSIDynix
KPU	SirsiDynix Symphony	LC, LAC, Z39.50	OCLC	SirsiDynix Symphony	SirsiDynix Symphony	SirsiDynix Symphony
LC	Innovative Interfaces Sierra	Vendor provided	Z39.50	Innovative Interfaces Sierra	Innovative Interfaces Sierra	Innovative Interfaces Sierra
NVIT	Evergreen	Outlook	Z39.50	Evergreen	Manually	Evergreen
NI	SirsiDynix Symphony	z39.50 targets		SirsiDynix		SirsiDynix
NL	Symphony SIRSI Dynix	Outlook	Vendors	Symphony SIRSI Dynix	Symphony SIRSI Dynix	
NW	SIRSI/Symphony	Outlook	Amicus	SIRSI eLibrary	SIRSI	SIRSI

11. LIBRARY AU

	Cataloguing	Primary source of bibliographic records	Secondary source of bibliographic records	OPAC	Periodicals Check In	Acquisitions
OC	Voyager (Ex Libris) / YBP	OCLC	-	Voyager (Ex Libris)	Voyager (Ex Libris)	Voyager (Ex Libris)
QUC	Voyager (Endeavor)	Library of Congress	Library & Archives Canada	Voyager (Endeavor)	Voyager (Endeavor)	Voyager (Endeavor)
RR	Voyager (Endeavor)	Library of Congress	BNA	Voyager (Endeavor)	Voyager (Endeavor)	Voyager (Endeavor)
SEL	Sirsi Symphony	LC, Outlook, NLC	Z39.50	Sirsi	Sirsi	Sirsi
SFU	III Millennium	OCLC	Z39.50	III Millennium	III Millennium	III Millennium
TRU	Sirsi	YBP Library Services	Amicus	Sirsi	Sirsi	Sirsi
TWU	SirsiDynix Symphony	OCLC	Amicus	Symphony	N/A	Symphony
UBC	Voyager	OCLC	360 MARC	Voyager	Voyager	Voyager
UFV	SirsiDynix Symphony	OCLC, LC, Amicus, vendor records	BC Legislative Library, Outlook	SirsiDynix Symphony	SirsiDynix Symphony	SirsiDynix Symphony
UNBC	Sierra	OCLC	Z39.50	Sierra Web Server (WebPAC Pro)	Sietta	Sierra
UVIC	Voyager/ExLibris	OCLC; Vendor records; Serials Solutions		Voyager/ExLibris	Voyager/ExLibris	Voyager/ExLibris
VCC	Sierra	Bookwhere	Coutts	Sierra	Sierra	Sierra
VIU	Sirsi	Vendors	OCLC, BookWhere	Sirsi	Sirsi	Sirsi

AUTOMATED SYSTEMS					
	Interlibrary Loans	Discovery Service	ERM	Link Resolver	Is the ILS paid for from the Library budget? Y/N
BCIT	Innovative Interfaces - Sierra & Ariel (Borrowing module)	Innovative Interfaces - Encore		Innovative Interfaces - WebBridge	Yes
CAM	Outlook	EDS	CUFTS	CUFTS/GODOT	No
CAPU	Outlook Online, Titanfile	EBSCO Discovery Service	CUFTS	CUFTS/Godot	Yes
CNC	Outlook Online, email		CUFTS	CUFTS/Godot	Yes
COTR	Outlook	Ebsco EDS		Ebsco Linksource	Yes
DOUG	Outlook Online	Ebsco Discovery Service	n/a	EBSCO linksource	No
ECUAD	Manual	EBSCO EDS	CUFTS	CUFTS/Godot	Yes
JIBC	Outlook, Docline, AMICUS	EBSCO EDS	EBSCO A-Z	EBSCO LinkSource and CUFTS/GODOT	Yes
KPU	Relais	Summon	Researcher (CUFT tool)	Godot	Yes
LC	Outlook, Amicus, TitanFile	Innovative Interfaces Encore Duet	Innovative Interfaces Sierra	CUFTS/Godot, EBSCO Full Text Finder	Yes
NVIT	Outlook		CUFTS		No
NI	OLOL		CUFTS	Godot	Yes
NL	Outlook		CUFTS	GODOT	Yes
NW	Manual/Outlook		CUFTS	GODOT	Yes

AUTOMATED SYSTEMS					
	Interlibrary Loans	Discovery Service	ERM	Link Resolver	Is the ILS paid for from the Library budget? Y/N
OC	GODOT / Outlook / In-house database	EBSCO Discovery Service	CUFTS	GODOT	Yes
QUC	Manual				Yes
RR	VDX	Summon	N/A	Serials Solutions	
SEL	Outlook		CUFTS	CUFTS/Godot	Yes
SFU	Relais	Summon	CUFTS ERM	CUFTS/GODOT	Yes
TRU	Relais	EDS	CORAL	Ebsco	Yes
TWU	Relais	N/A	CUFTS	CUFTS/GODOT	Yes
UBC	Relais	Summon	ProQuest (SerialsSolutions)	360 Link	Yes
UFV	Relais, Outlook	Ebsco Discovery Service	CUFTS	CUFTS/Godot	No
UNBC	n/a	Summon	Sierra ERM	Serials Solutions	No
UVIC	OCLC; Relais	Summon	Serials Solutions, 360 Resource Manager	Serials Solutions, 360 Link	Yes
VCC	Outlook, Email	Encore Synergy	CUFTS	CUFTS/Godot	Yes
VIU	Relais	Summon	Serial Solutions 360 Link	Serial Solutions 360 Link	Yes

CPSLD LIBRARY SURVEY 2015-2016 EXPLANATORY NOTES

Notes

- CAM** Type of library: college, student centred, community driven
4.a. Librarian FTE includes Director FTE. Director has 3 areas within her portfolio, so this not a full-time librarian concentration
4.c. Other professionals include Assistant to Director, Writing Centre staff and Copyright Advisor
5.1. Back run periodicals. In previous years issues rather volumes was reported
7.1. Figure is for all electronic resources, separate amounts not easily obtained
- DOUG** 5.c. only unique electronic serials titles are included as we now use full text finder
- KPU** 9.h. In addition, 11 hours of Virtual Reference
- NIC** 6.a.ii. Directional stats kept from October 2015
6.d. Circulation stat includes 1877 ebooks and 1555 streaming videos
- NLC** 6.f. Gate counts for Fort St. John, Dawson Creek and Fort Nelson. Fort Nelson gate counts are estimated.
7.m. Other Expenses include funding for new library furniture for Dawson Creek and Fort St. John Libraries.
- RRU** 6.f. We do not have gate counts for last six weeks of fiscal due to library renovations. I guessed the counts for those six weeks.
10.a. Library was renovated - more flexible seating was added with plugs for students to plug in their own laptops
- SFU** 5.e. Back Issues Periodicals
Note: This year SPAN discards were included in the count which resulted in a decrease.
- 6.b. Number of participants at group presentations
Note: Calculation error in 2014/2015 (number should have been 26890)
- 6.c. Number of presentations to Groups
Note: Calculation error in 2014/2015 (number should have been 1211)
- 7.l. Total Collections Expenditures
Note: Received one-time funding in support of currency fluctuation
- 7.m. Other
Note: Receive additional one-time funding in 2014/2015 and not 2015/2016

CPSLD LIBRARY SURVEY 2015-2016 EXPLANATORY NOTES

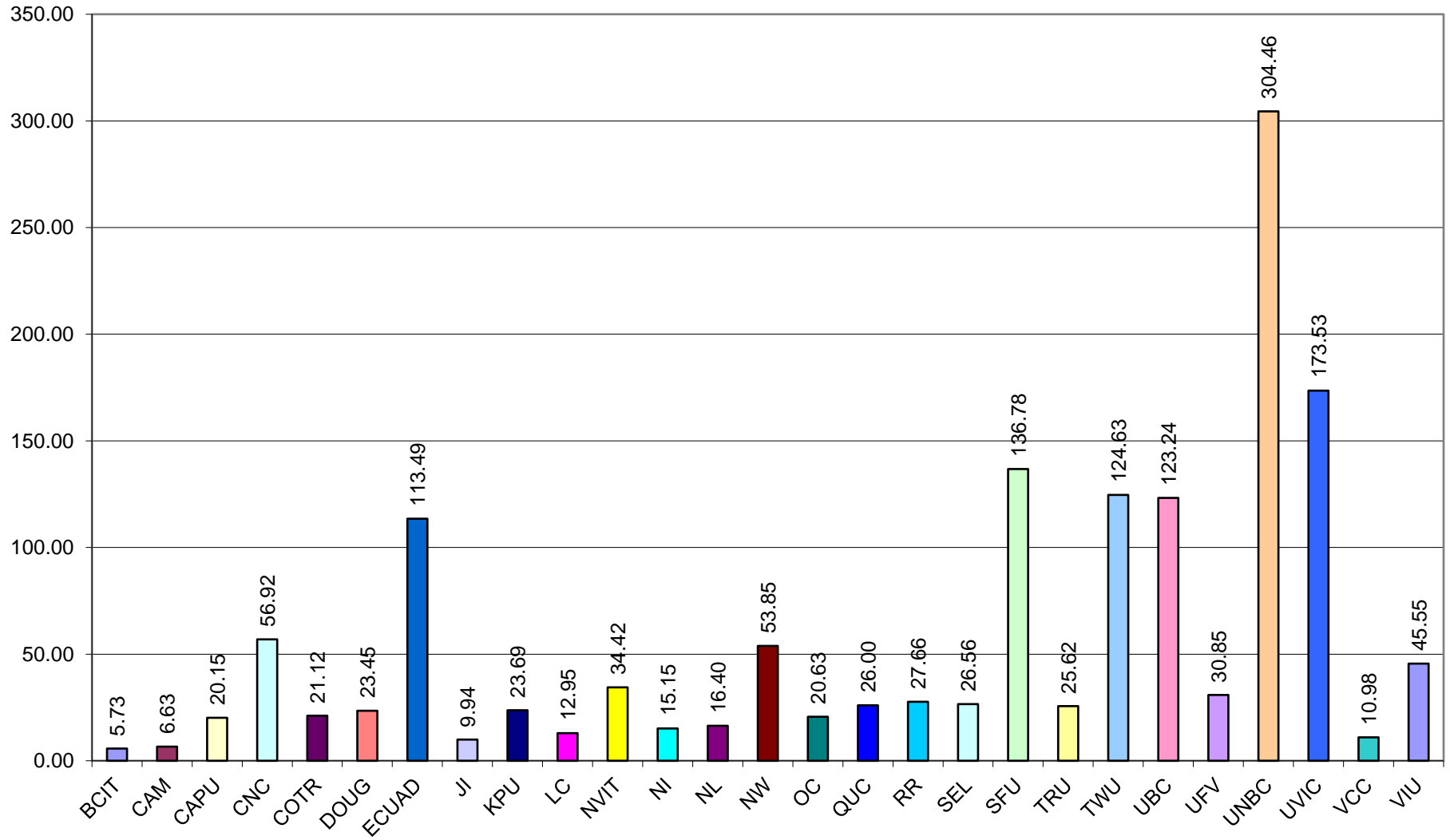
Notes

- UBC** Figures include UBC Vancouver and UBC Okanagan campuses
- 5.2. Includes open access and free titles when catalogued in the ILS
 - 6.e. Partial count; in-library use is only recorded at selected branches
 - 7.a. Excludes wage subsidy for student employees (Work Learn program)
 - 7.b. Includes \$955,110 for collections gifts in kind
 - 9.c. Vancouver weekly open hours are the sum of 9 physical branches. Where a branch contains divisions with different service hours, only the one with the most hours is counted: IKBLC (Rare Books and Special Collections), Koerner (Borrower Services), Law, Woodward, David Lam, Biomedical Branch, Education, Asian, and Xwi7xwa.
 - 9.d. Vancouver weekly ref hours are the sum of 9 physical branches. Where a branch houses more than one reference desk, only the one with the more than one reference desk, only the one with the most hours is counted: IKBLC (Rare Books and Special Collections), Koerner, Law, Woodward David Lam, Biomedical Branch, Education, Asian, Xwi7xwa.
- VCC** 3.g. Figure was unavailable at time of reporting due to significant position control project underway in Human Resources.
7.c. Audio-Visual expenses included in 7.b.
- VIU** 7. As physical and electronic monographs, and physical A/V are purchased from the same fund, budget for each format of monograph and physical A/V is not easily available. Total spend for physical and electronic monographs, and physical A/V is approximately \$100,000.
9.c 9.d The Nanaimo library is divided into two sections: the Commons and the stacks/service area. Total library hours are based on the Commons, which has 24/7 hours. Reference is based on the stacks/service area.

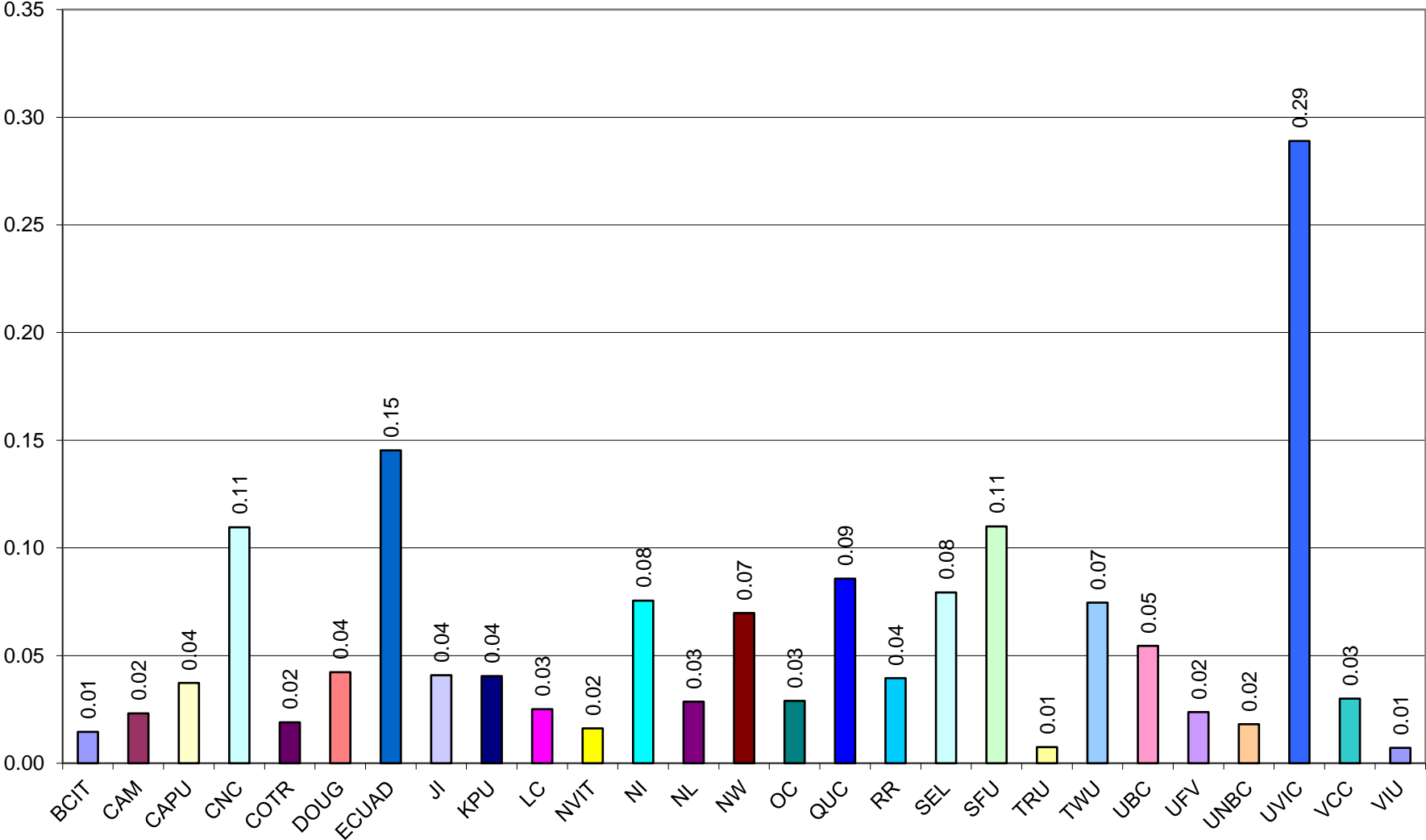
**CPSLD LIBRARY SURVEY 2015-2016
EXPLANATORY NOTES**

Notes

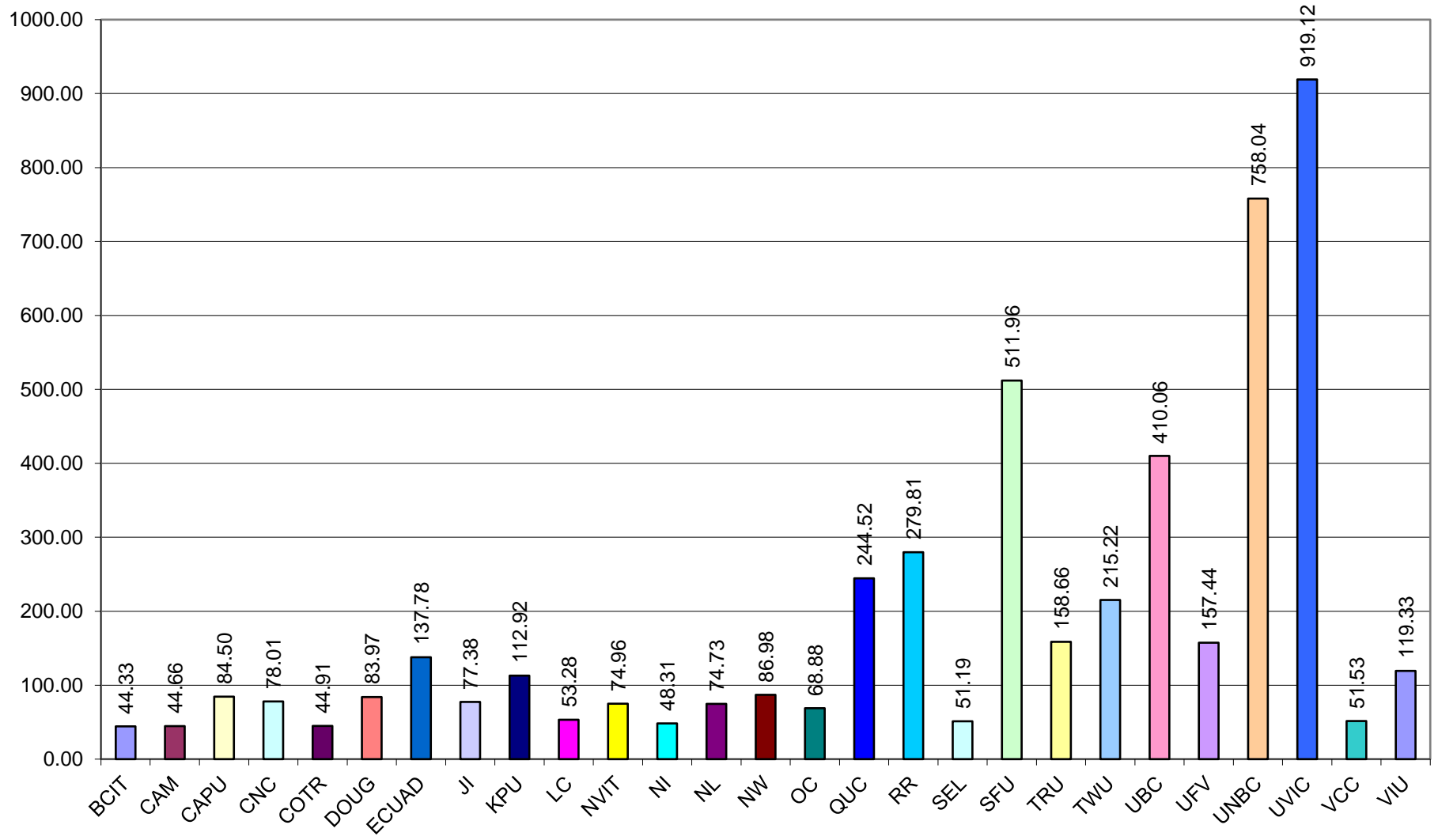
a) Volumes per FTE Student: 5.1(f)/3(f)



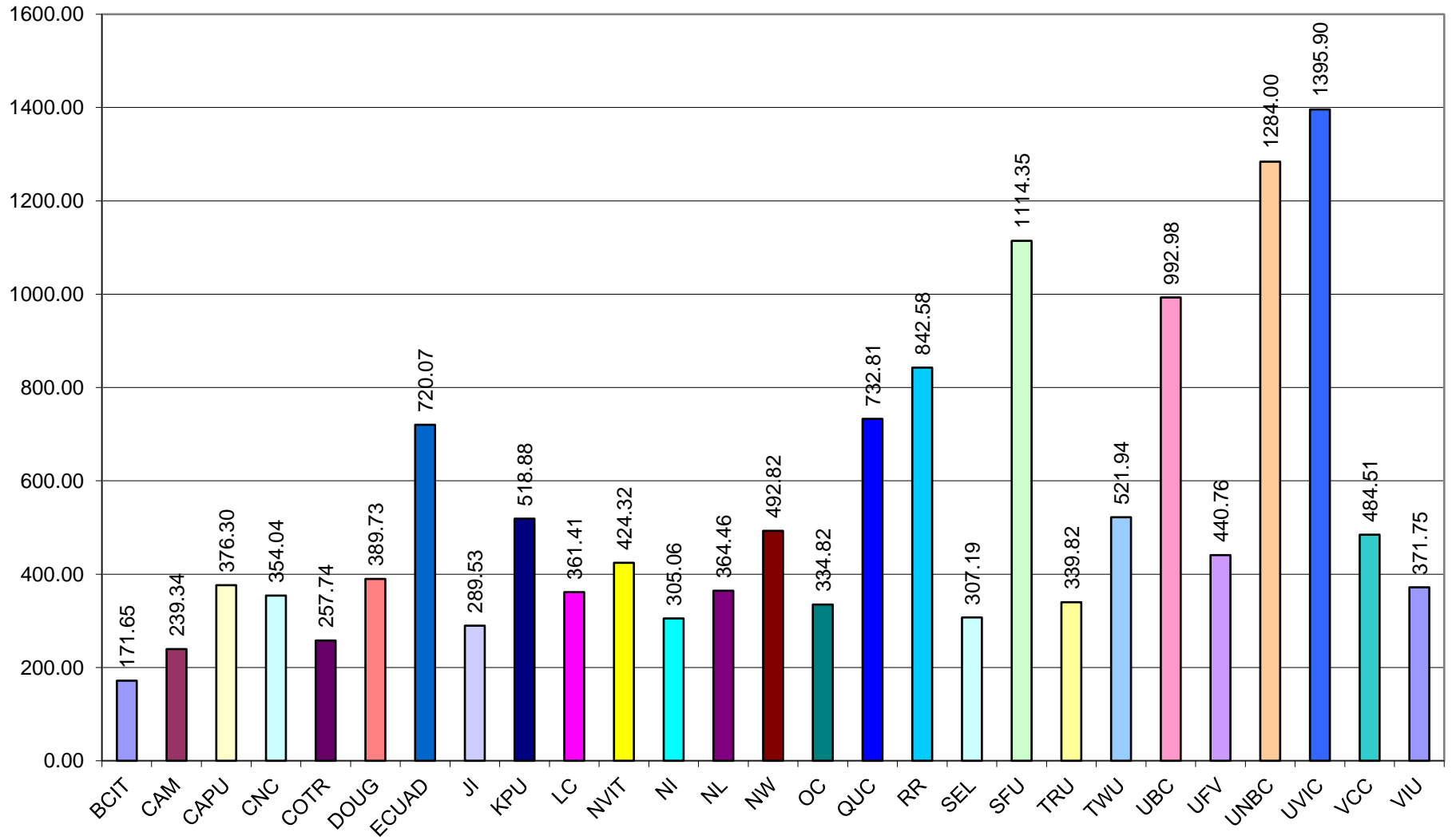
b) Physical Subscriptions per FTE Student: 5.1(g)/3(f)



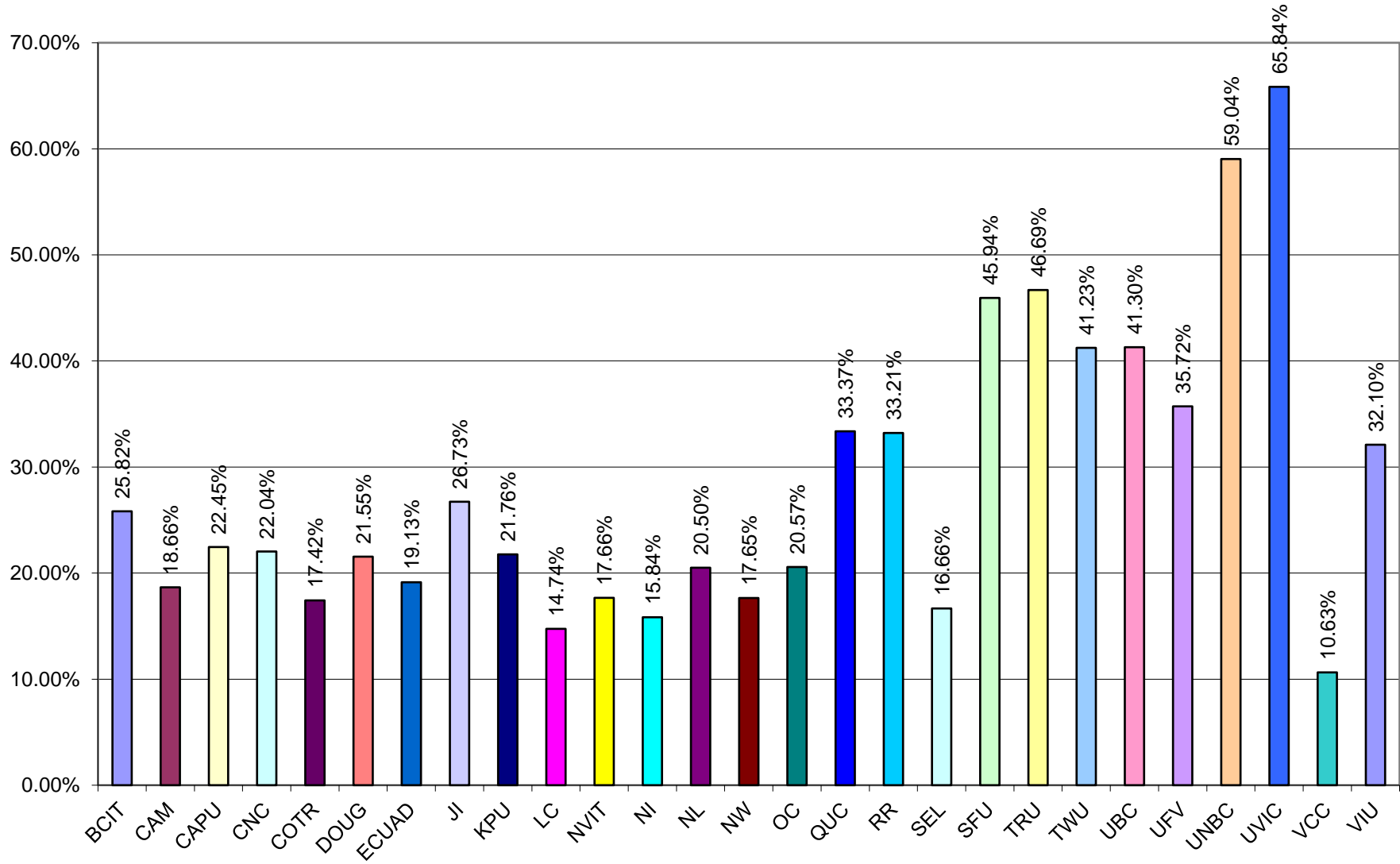
c) Collection Expenditures per FTE Student: 7(l)/3(f)



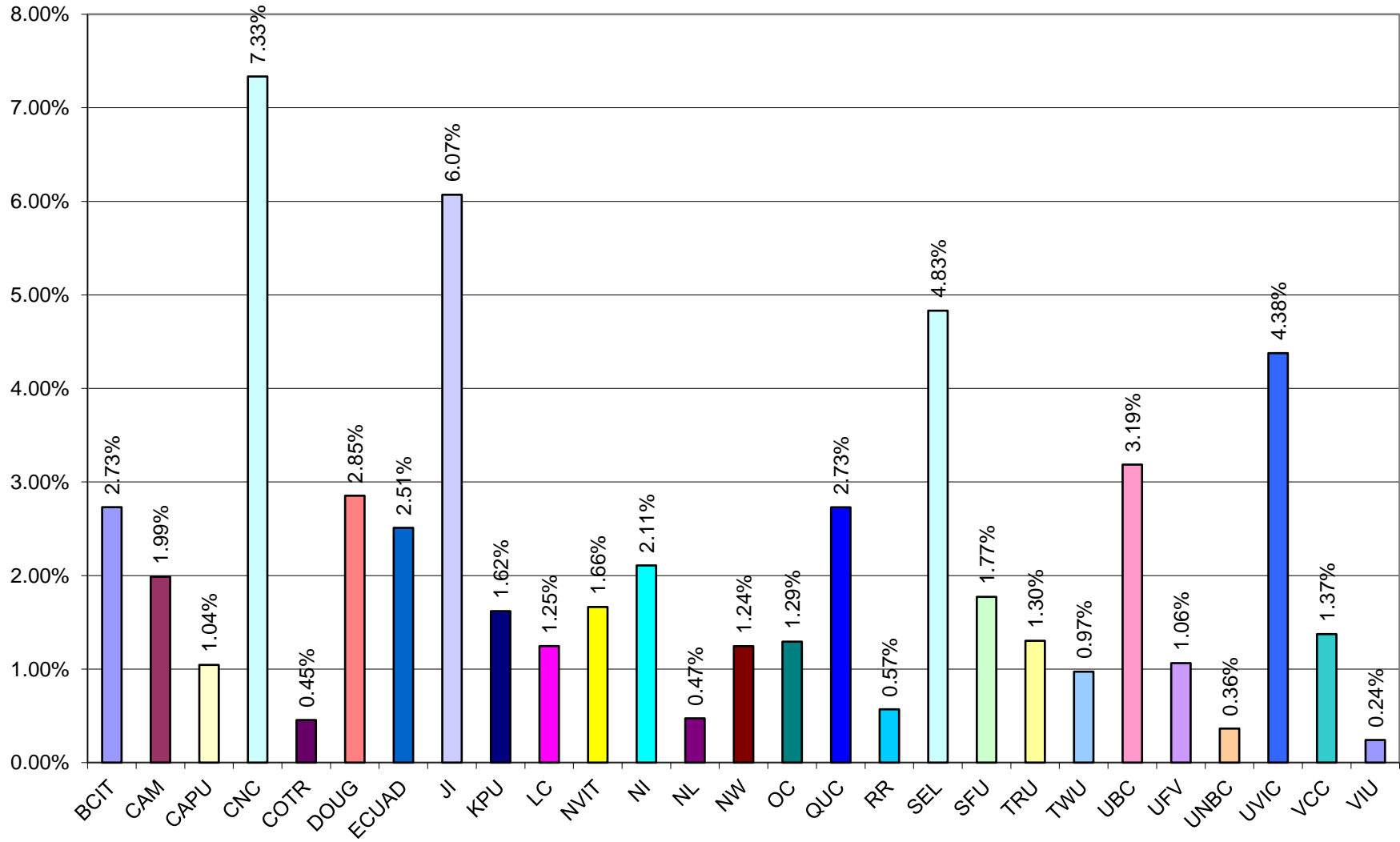
d) Library Expenditures per FTE Student: 7(n)/3(f)



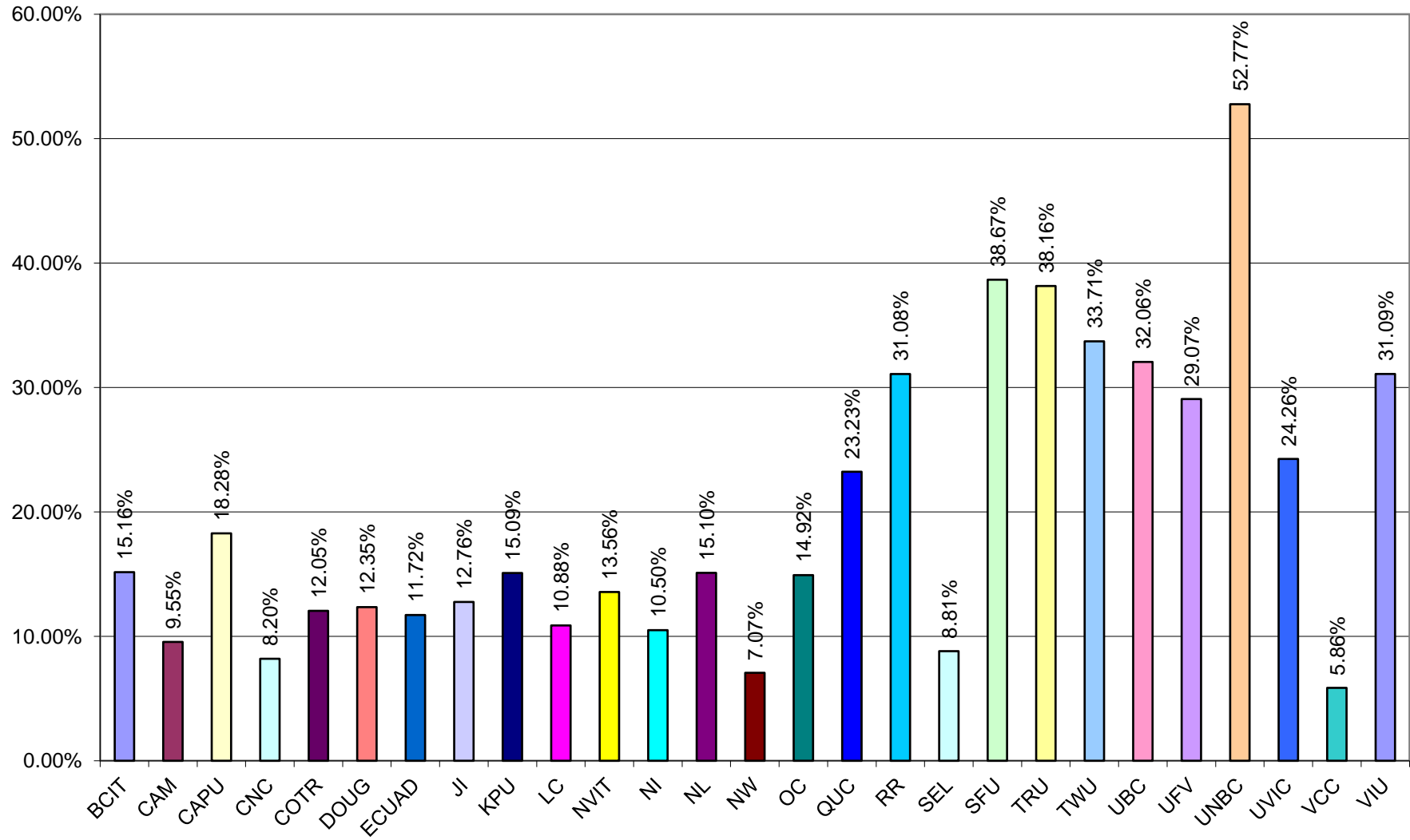
e) Collection Expenditures as % of Library Expenditures: 7(l)/7(n)



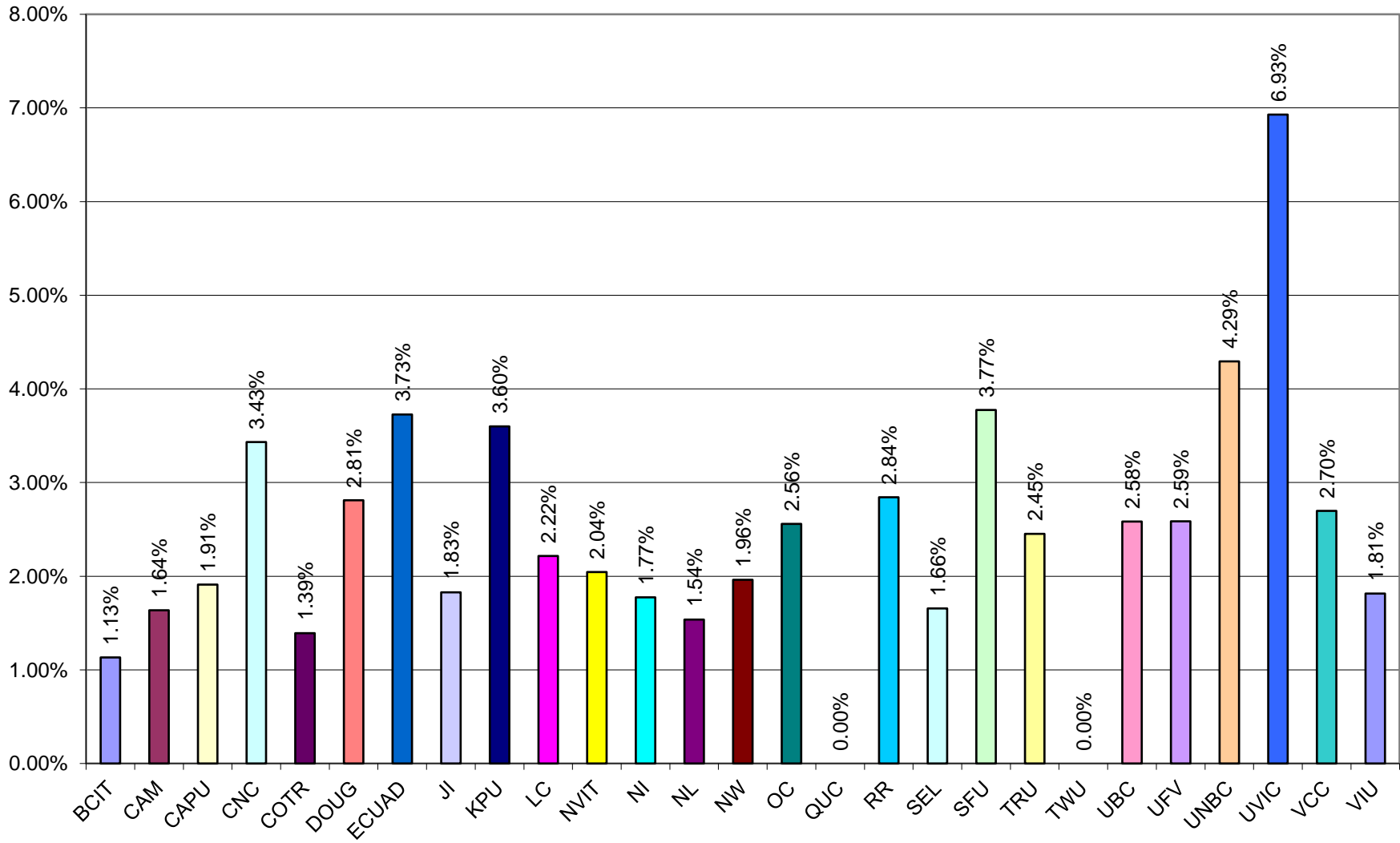
f) Physical Periodicals as % of Library Expenditures: 7(d)/7(n)



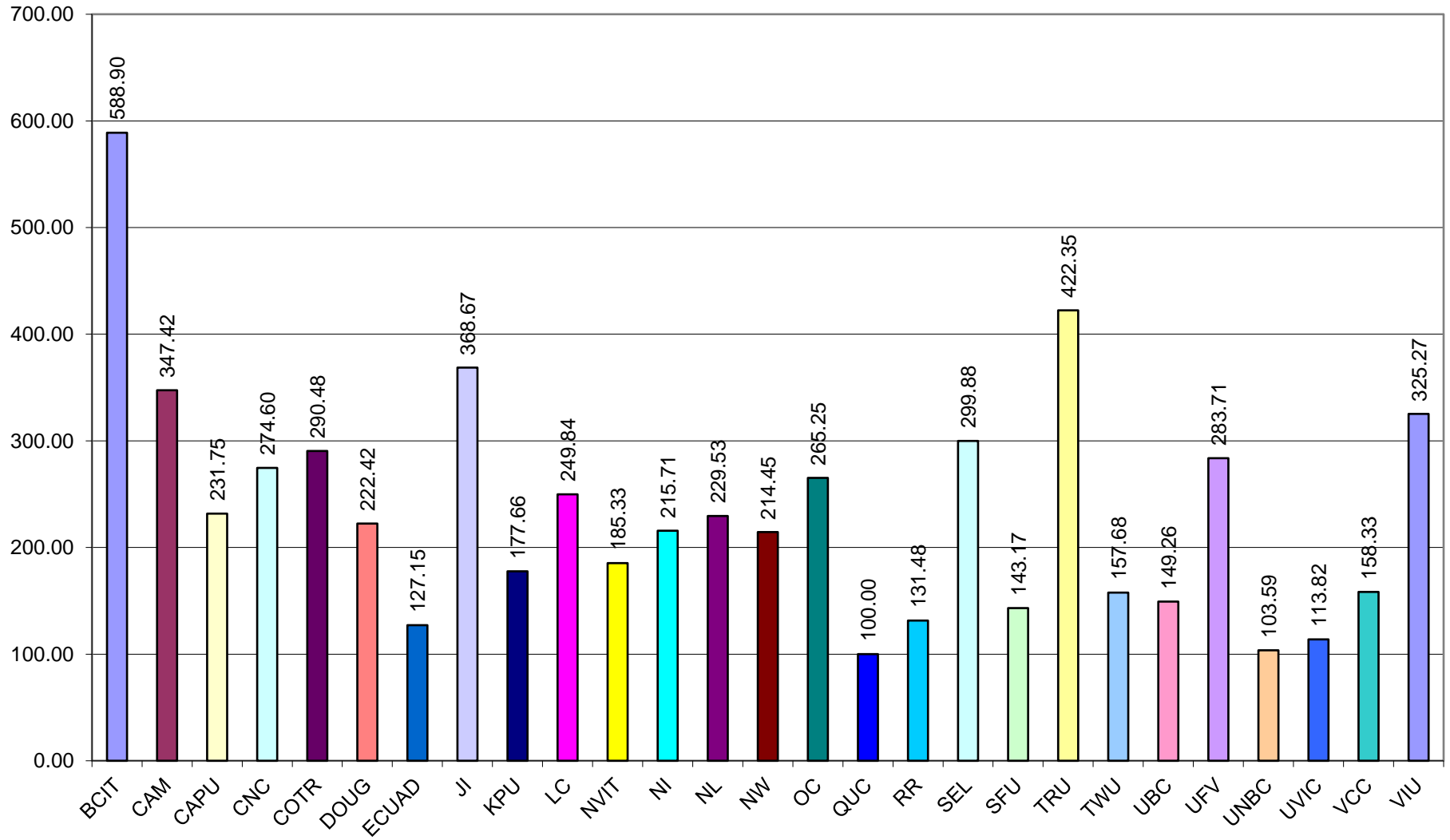
g) Electronic Services as % of Library Expenditures: 7(j)/7(n)



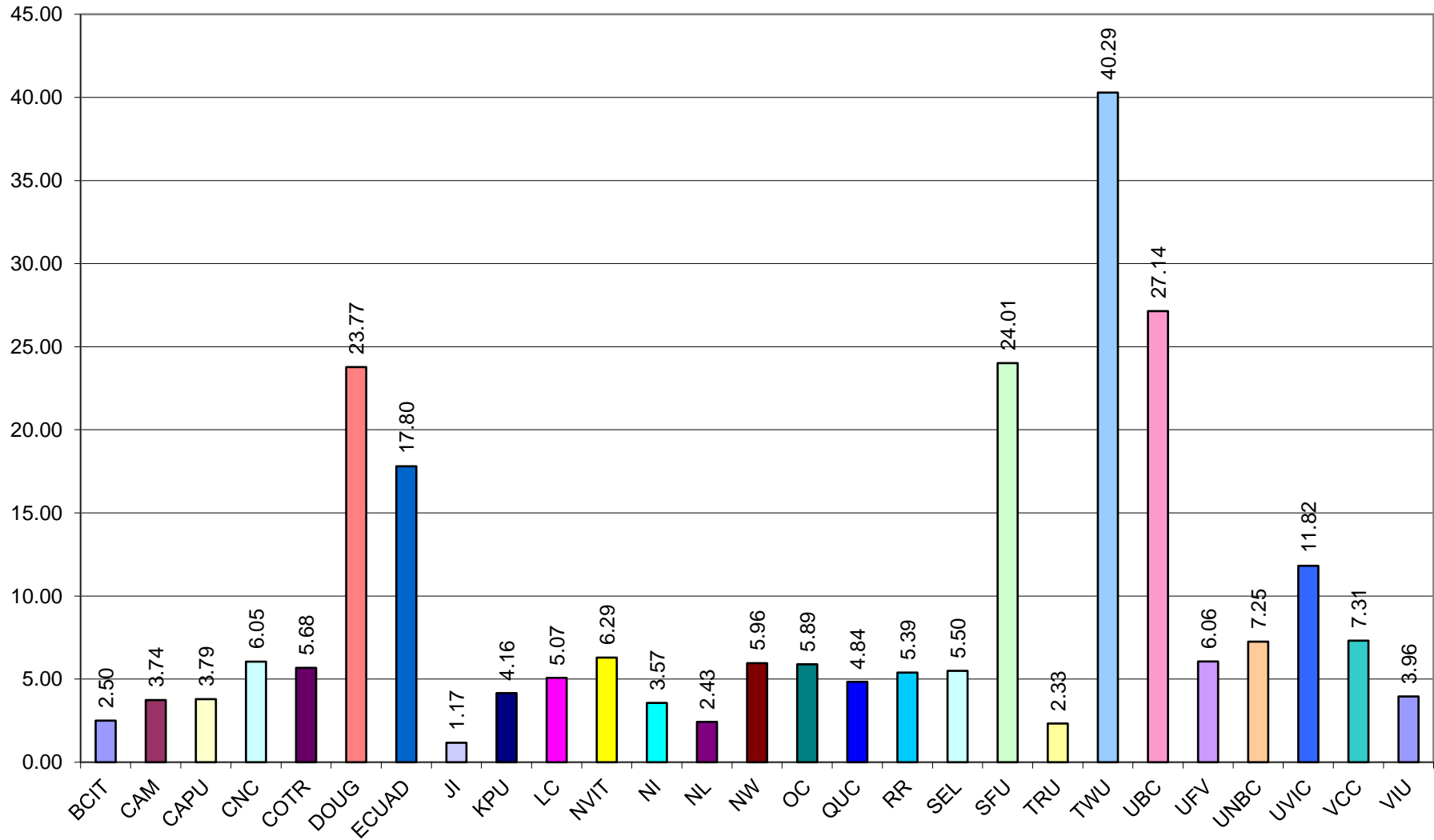
h) Library Expenditures as % of Institutional Budget: 7(n)/8(c)



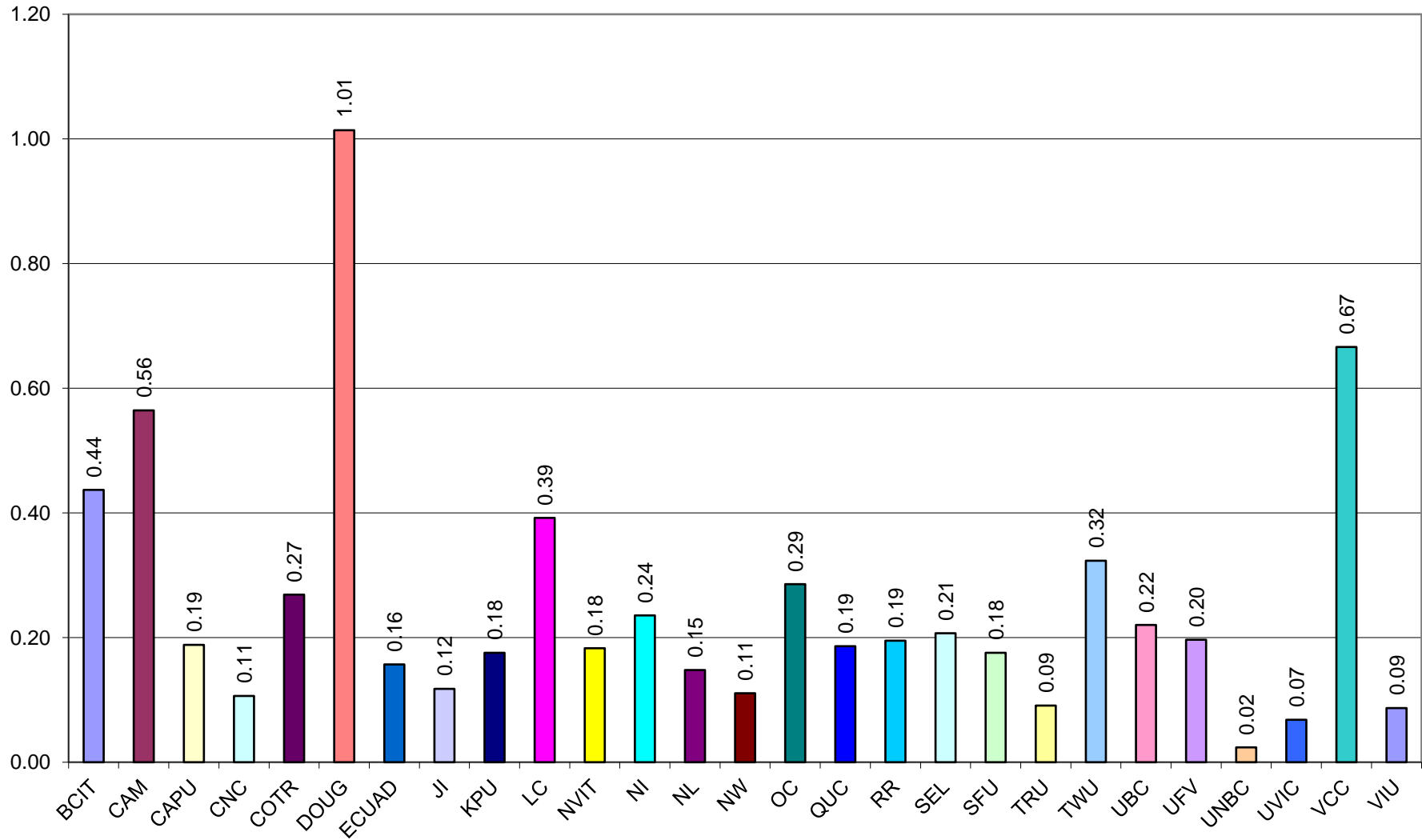
i) FTE Students per FTE Library Personnel: 3(f)/4(f)



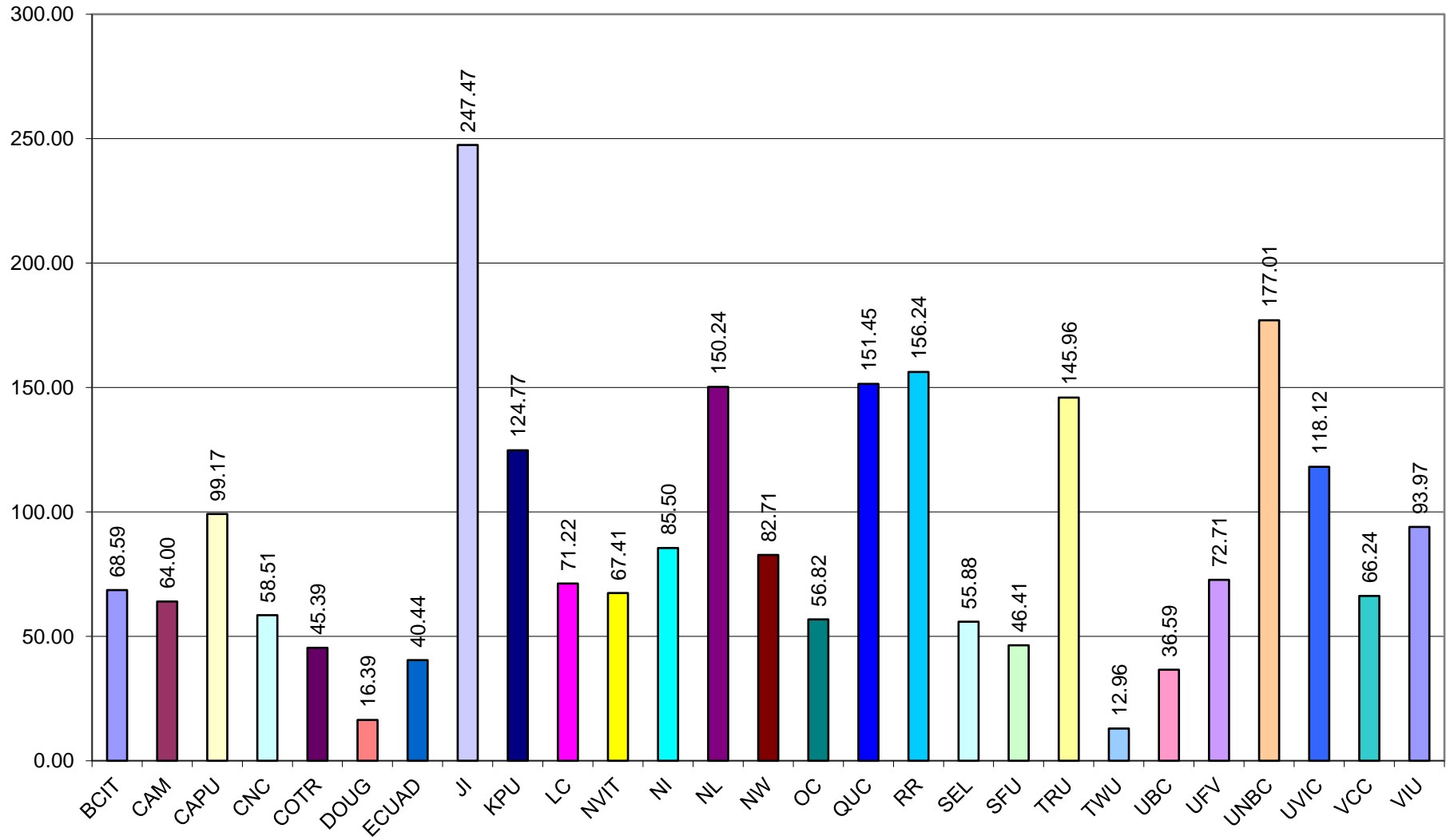
j) Direct Circulation per FTE Student: 6(d)/3(f)



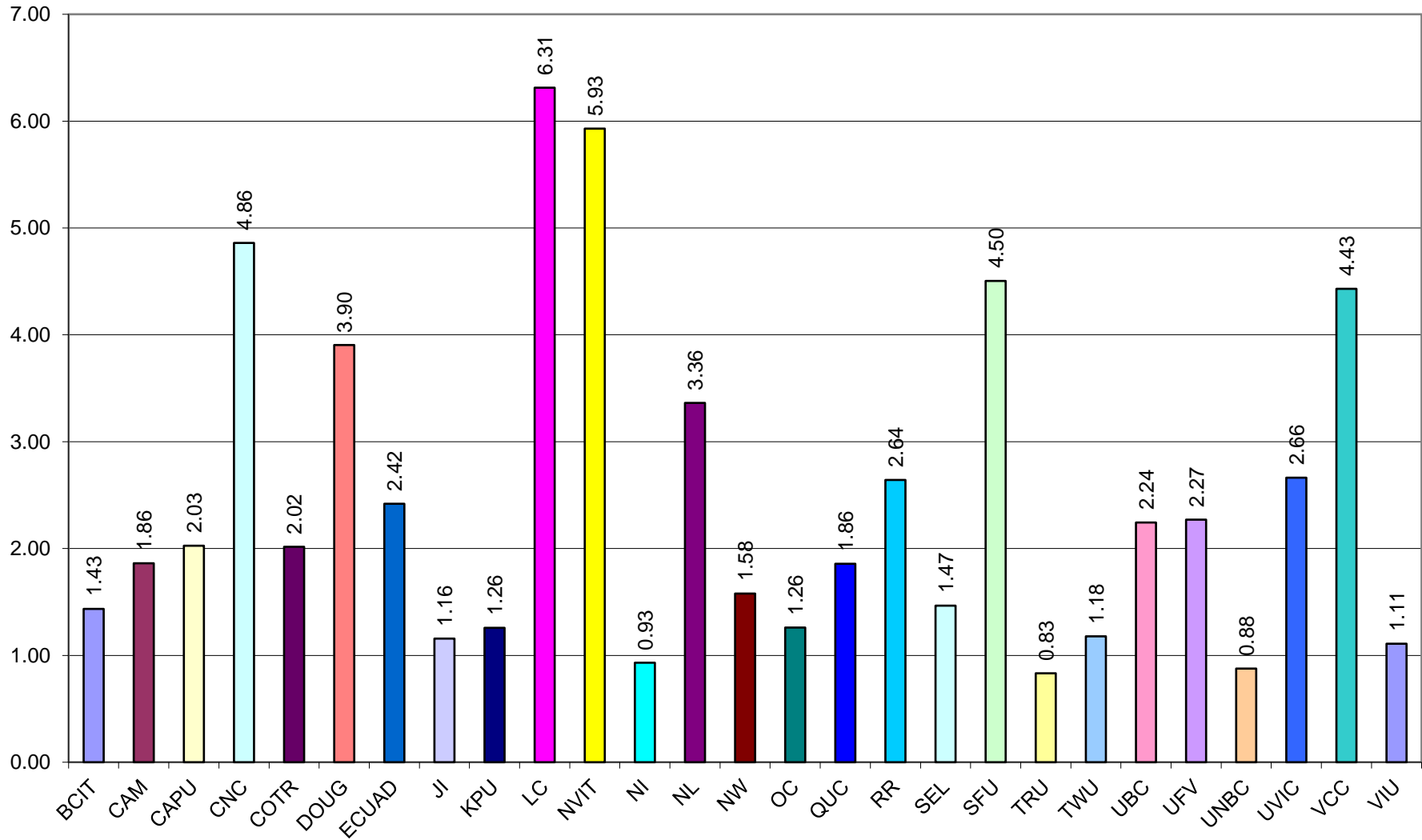
k) Direct Circulation per Total Volumes: 6(d)/5.1(f)



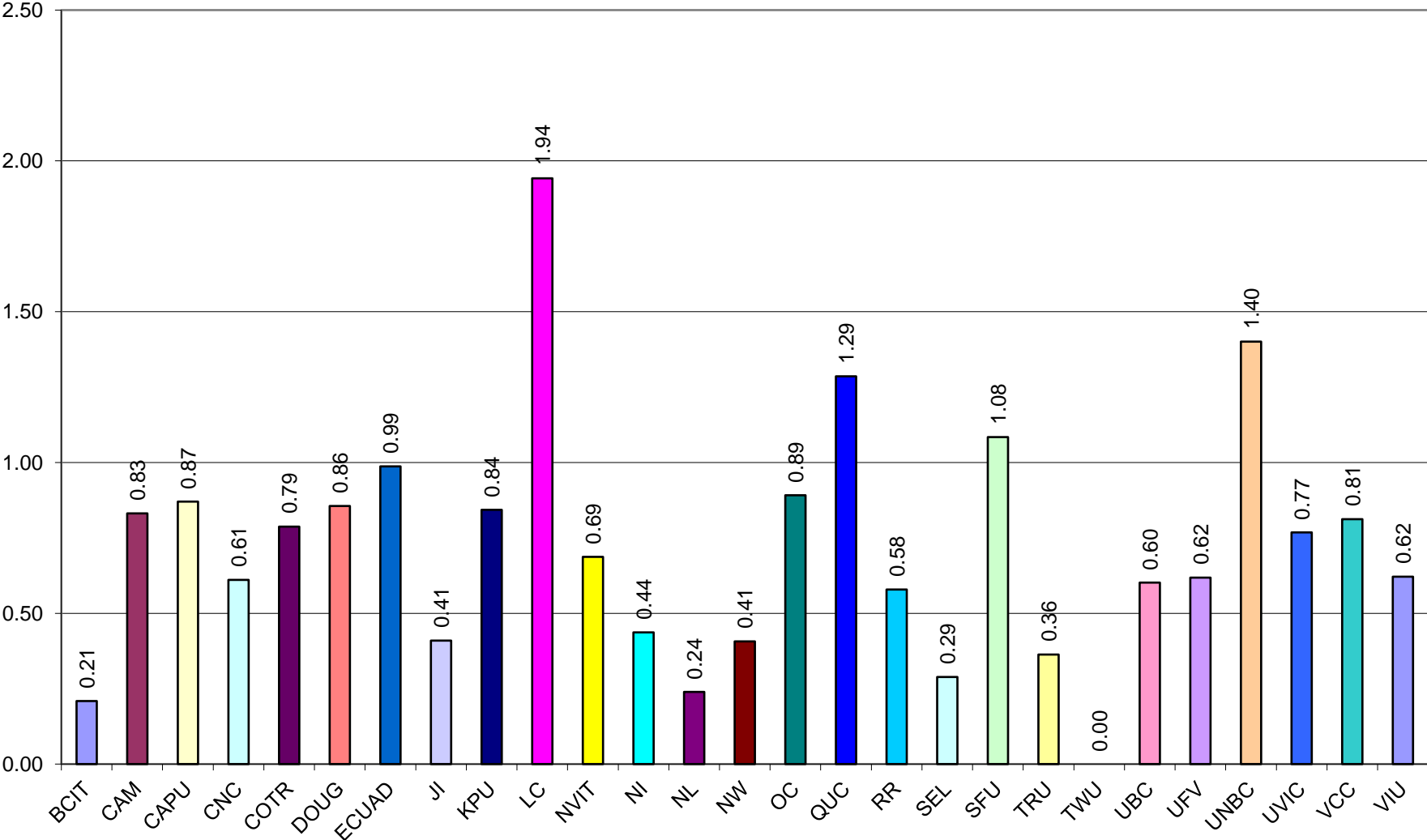
I) Total Library Expenditures per Circulation: 7(n)/6(d)



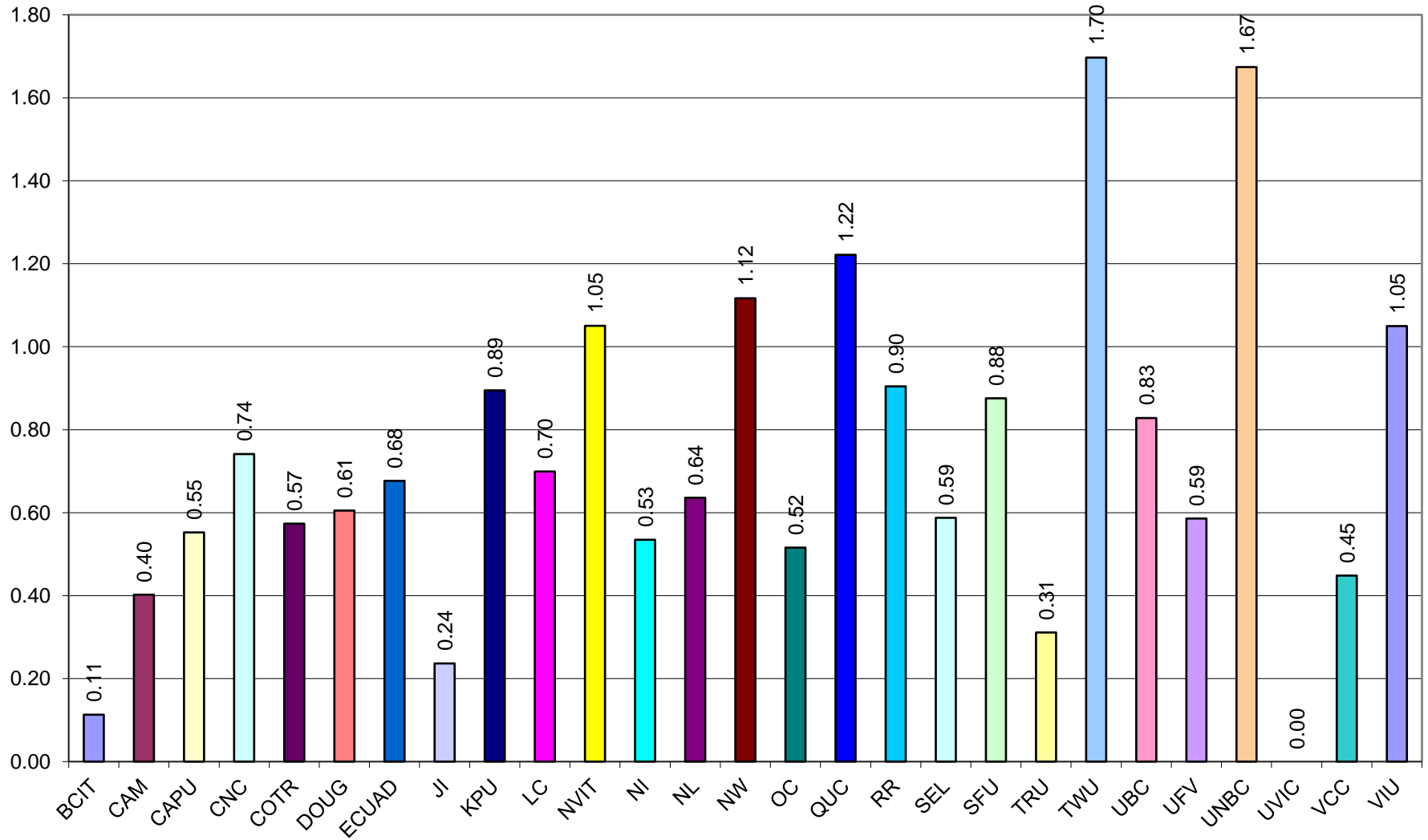
m) Reference Transactions per FTE Student: 6a(iii)/3(f)



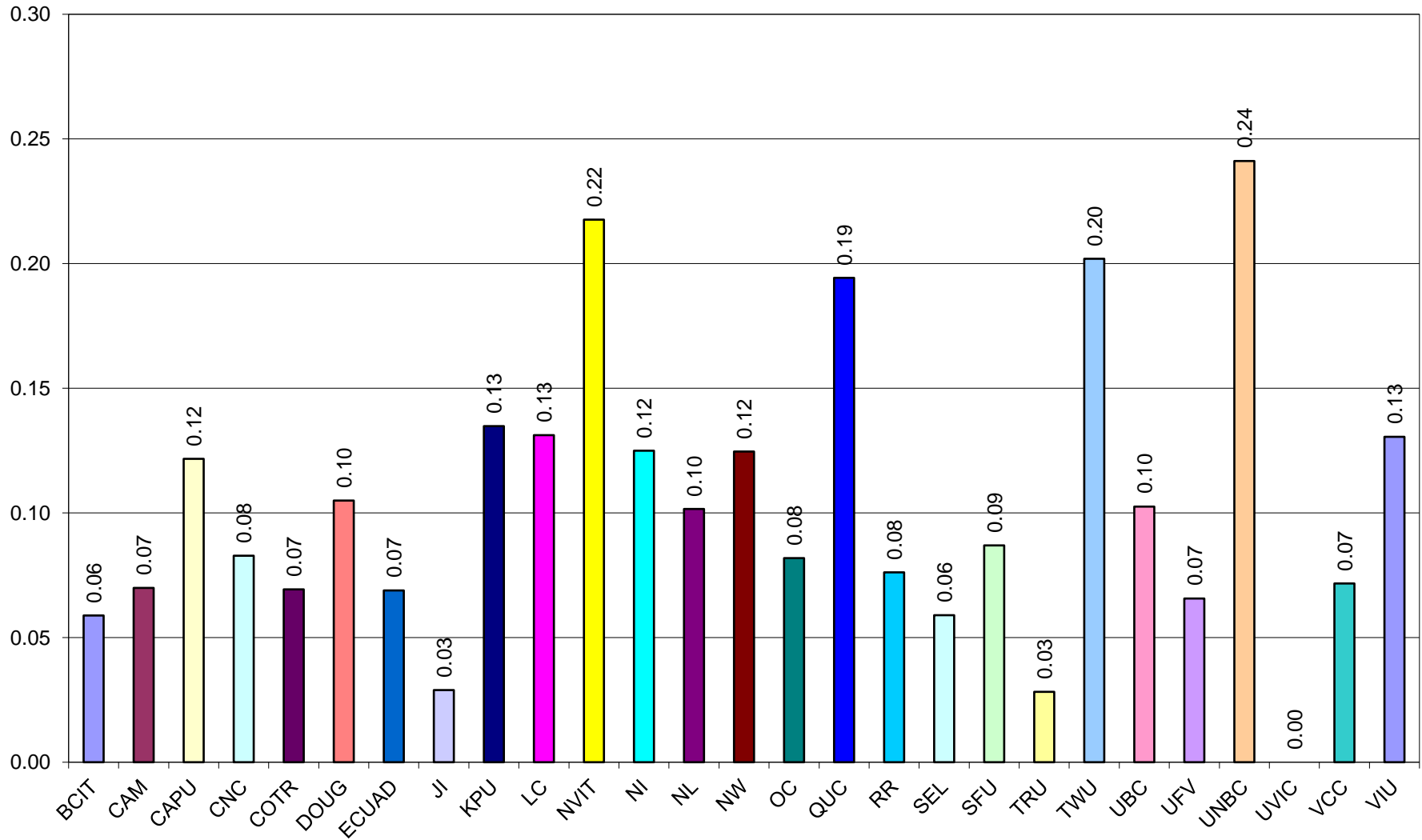
n) Number of Students Instructed per FTE Student: 6(b)/3(f)



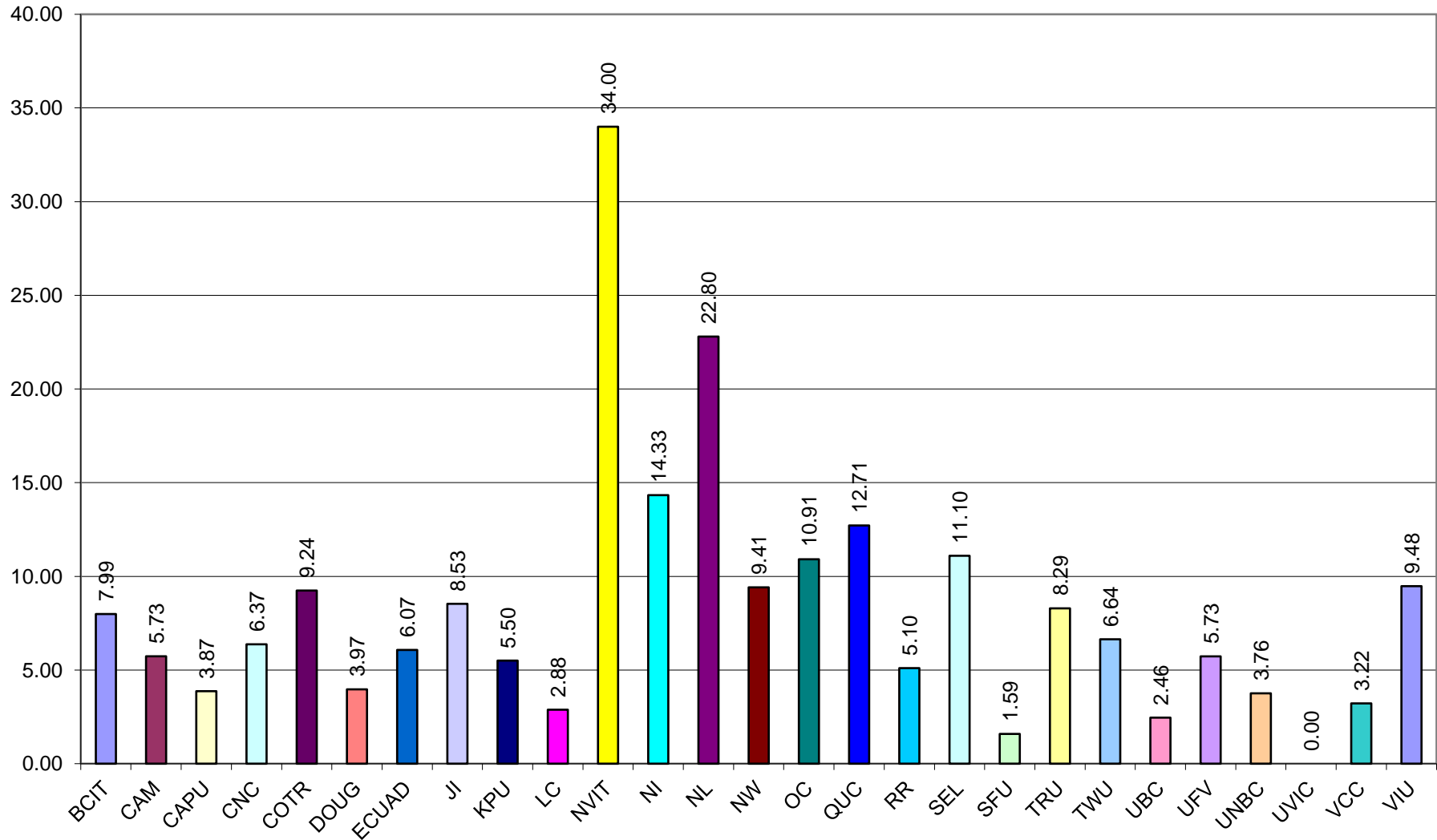
o) Total Library Area per FTE Student: 9(e)/3(f)



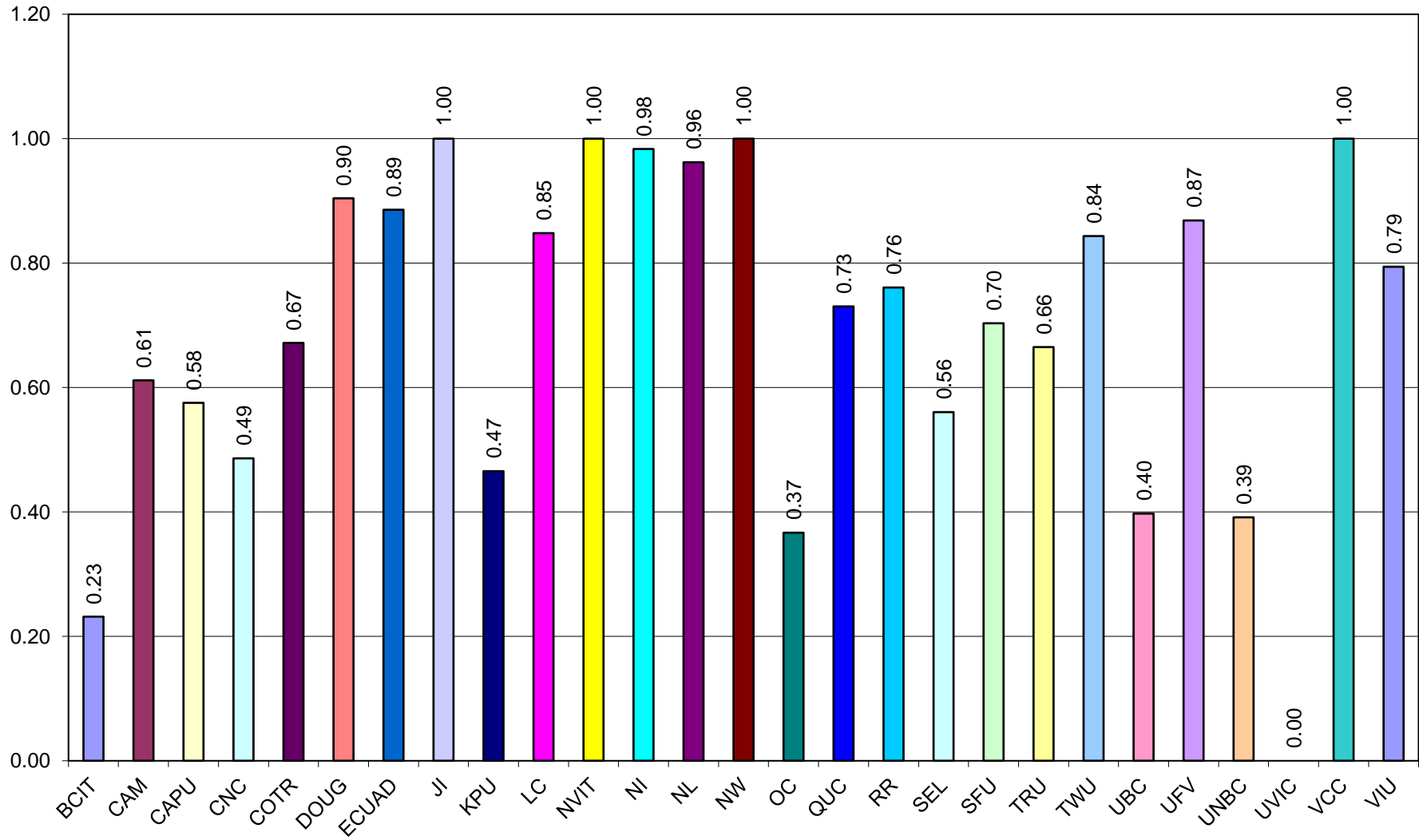
p) Number of Seats per FTE Student: 9(f)/3(f)



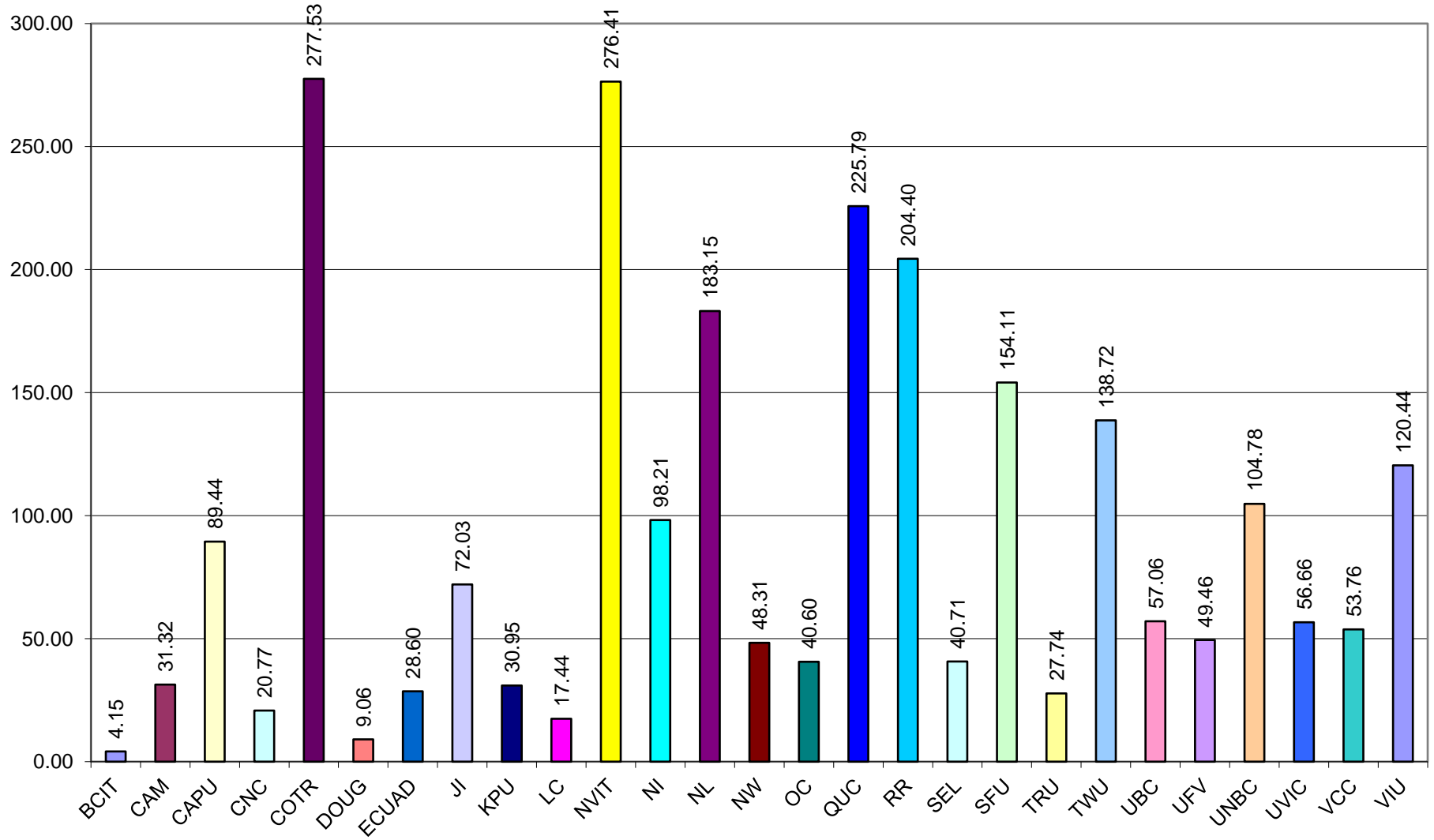
q) Hours Open per FTE Personnel: 9(g)/4(f)



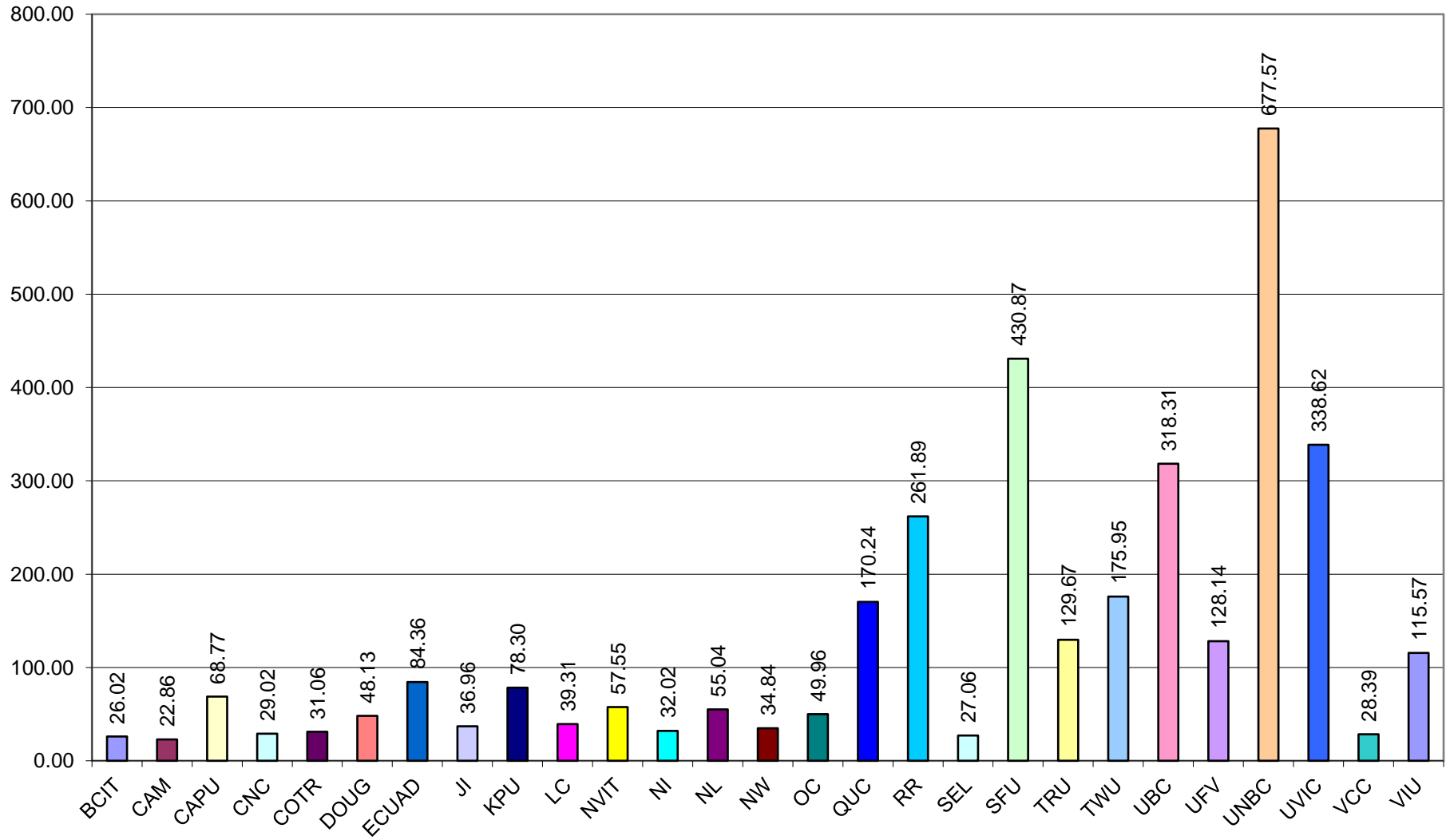
r) Reference Hours per Total Open Hours: 9(h)/9(g)



s) Electronic Titles per FTE Student : 5.2(d) /3(f)



t) Electronic Expenditures per FTE Student: 7(j)/3(f)



	a) Volumes/FTE Student: 5.1(f)/3(f)	b) Physical Subscriptions/FTE Student: 5.1(g)/3(f)	c) Collection Expenditures/FTE Student: 7(i)/3(f)	d) Library Expenditures/FTE Student: 7(n)/3(f)	e) Collection Expenditures as % of Library Expenditures: 7(i)/7(n)	f) Physical Periodicals as % of Library Expenditures: 7(d)/7(n)	g) Electronic Services as % of Library Expenditures: 7(i)/7(n)	h) Library Expenditures as % of Institutional Budget: 7(n)/8(c)	i) FTE Students/FTE Library Personnel: 3(f)/4(f)	j) Direct Circulation/FTE Student: 6(d)/3(f)	k) Direct Circulation/Total Volumes: 6(d)/5.1(f)	l) Total Library Expenditure/Circulation: 7(n)/6(d)	m) Reference Transactions/FTE Student: 6a(iii)/3(f)	n) Number of Students Instructed/FTE Students: 6(b)/3(f)	o) Total Library Area/FTE Student: 9(e)/3(f)	p) Number of Seats/FTE Student: 9(f)/3(f)	q) Hours Open/FTE Personnel: 9(g)/4(f)	r) Reference Hours/Total Open Hours: 9(h)/9(g)	s) Electronic Titles per FTE Student 5.2(d)/3(f)	t) Electronic Expenditures/per FTE Student 7(i)/3(f)
Library	Ratios																			
BCIT	5.73	0.01	44.33	171.65	25.82%	2.73%	15.16%	1.13%	588.90	2.50	0.44	68.59	1.43	0.21	0.11	0.06	7.99	0.23	4.15	26.02
CAM	6.63	0.02	44.66	239.34	18.66%	1.99%	9.55%	1.64%	347.42	3.74	0.56	64.00	1.86	0.83	0.40	0.07	5.73	0.61	31.32	22.86
CAPU	20.15	0.04	84.50	376.30	22.45%	1.04%	18.28%	1.91%	231.75	3.79	0.19	99.17	2.03	0.87	0.55	0.12	3.87	0.58	89.44	68.77
CNC	56.92	0.11	78.01	354.04	22.04%	7.33%	8.20%	3.43%	274.60	6.05	0.11	58.51	4.86	0.61	0.74	0.08	6.37	0.49	20.77	29.02
COTR	21.12	0.02	44.91	257.74	17.42%	0.45%	12.05%	1.39%	290.48	5.68	0.27	45.39	2.02	0.79	0.57	0.07	9.24	0.67	277.53	31.06
DOUG	23.45	0.04	83.97	389.73	21.55%	2.85%	12.35%	2.81%	222.42	23.77	1.01	16.39	3.90	0.86	0.61	0.10	3.97	0.90	9.06	48.13
ECUAD	113.49	0.15	137.78	720.07	19.13%	2.51%	11.72%	3.73%	127.15	17.80	0.16	40.44	2.42	0.99	0.68	0.07	6.07	0.89	28.60	84.36
JI	9.94	0.04	77.38	289.53	26.73%	6.07%	12.76%	1.83%	368.67	1.17	0.12	247.47	1.16	0.41	0.24	0.03	8.53	1.00	72.03	36.96
KPU	23.69	0.04	112.92	518.88	21.76%	1.62%	15.09%	3.60%	177.66	4.16	0.18	124.77	1.26	0.84	0.89	0.13	5.50	0.47	30.95	78.30
LC	12.95	0.03	53.28	361.41	14.74%	1.25%	10.88%	2.22%	249.84	5.07	0.39	71.22	6.31	1.94	0.70	0.13	2.88	0.85	17.44	39.31
NVIT	34.42	0.02	74.96	424.32	17.66%	1.66%	13.56%	2.04%	185.33	6.29	0.18	67.41	5.93	0.69	1.05	0.22	34.00	1.00	276.41	57.55
NI	15.15	0.08	48.31	305.06	15.84%	2.11%	10.50%	1.77%	215.71	3.57	0.24	85.50	0.93	0.44	0.53	0.12	14.33	0.98	98.21	32.02
NL	16.40	0.03	74.73	364.46	20.50%	0.47%	15.10%	1.54%	229.53	2.43	0.15	150.24	3.36	0.24	0.64	0.10	22.80	0.96	183.15	55.04
NW	53.85	0.07	86.98	492.82	17.65%	1.24%	7.07%	1.96%	214.45	5.96	0.11	82.71	1.58	0.41	1.12	0.12	9.41	1.00	48.31	34.84
OC	20.63	0.03	68.88	334.82	20.57%	1.29%	14.92%	2.56%	265.25	5.89	0.29	56.82	1.26	0.89	0.52	0.08	10.91	0.37	40.60	49.96
QUC	26.00	0.09	244.52	732.81	33.37%	2.73%	23.23%	#DIV/0!	100.00	4.84	0.19	151.45	1.86	1.29	1.22	0.19	12.71	0.73	225.79	170.24
RR	27.66	0.04	279.81	842.58	33.21%	0.57%	31.08%	2.84%	131.48	5.39	0.19	156.24	2.64	0.58	0.90	0.08	5.10	0.76	204.40	261.89
SEL	26.56	0.08	51.19	307.19	16.66%	4.83%	8.81%	1.66%	299.88	5.50	0.21	55.88	1.47	0.29	0.59	0.06	11.10	0.56	40.71	27.06
SFU	136.78	0.11	511.96	1114.35	45.94%	1.77%	38.67%	3.77%	143.17	24.01	0.18	46.41	4.50	1.08	0.88	0.09	1.59	0.70	154.11	430.87
TRU	25.62	0.01	158.66	339.82	46.69%	1.30%	38.16%	2.45%	422.35	2.33	0.09	145.96	0.83	0.36	0.31	0.03	8.29	0.66	27.74	129.67
TWU	124.63	0.07	215.22	521.94	41.23%	0.97%	33.71%	#DIV/0!	157.68	40.29	0.32	12.96	1.18	0.00	1.70	0.20	6.64	0.84	138.72	175.95
UBC	123.24	0.05	410.06	992.98	41.30%	3.19%	32.06%	2.58%	149.26	27.14	0.22	36.59	2.24	0.60	0.83	0.10	2.46	0.40	57.06	318.31
UFV	30.85	0.02	157.44	440.76	35.72%	1.06%	29.07%	2.59%	283.71	6.06	0.20	72.71	2.27	0.62	0.59	0.07	5.73	0.87	49.46	128.14
UNBC	304.46	0.02	758.04	1284.00	59.04%	0.36%	52.77%	4.29%	103.59	7.25	0.02	177.01	0.88	1.40	1.67	0.24	3.76	0.39	104.78	677.57
UVIC	173.53	0.29	919.12	1395.90	65.84%	4.38%	24.26%	6.93%	113.82	11.82	0.07	118.12	2.66	0.77	0.00	0.00	0.00	####	56.66	338.62
VCC	10.98	0.03	51.53	484.51	10.63%	1.37%	5.86%	2.70%	158.33	7.31	0.67	66.24	4.43	0.81	0.45	0.07	3.22	1.00	53.76	28.39
VIU	45.55	0.01	119.33	371.75	32.10%	0.24%	31.09%	1.81%	325.27	3.96	0.09	93.97	1.11	0.62	1.05	0.13	9.48	0.79	120.44	115.57

COUNCIL OF POST-SECONDARY LIBRARY DIRECTORS B.C. LIBRARY/LEARNING RESOURCE CENTRE SURVEY

DEFINITIONS (Revised June 1, 2015)

INTRODUCTION

This annual statistical survey is intended to provide a picture of the holdings and activities of Libraries in colleges, university/colleges, institutes, and universities of British Columbia for the fiscal year (**April 1 - March 31**). All information is based on the total count for one year.

The following activity, although under library jurisdiction in many institutions, is **excluded** from this report:

- audio-visual equipment distribution to classrooms
- audio-visual equipment maintenance
- Media production or instructional media services.

A word of caution:

Comparison among institutions should be made with the understanding that each library operates somewhat differently and counts activities within a context unique to the institution. In addition, as access to electronic information becomes more important, holdings information is not always readily quantifiable or entirely meaningful and expenditure information is not found within the same budget categories in each institutional library.

Note: Do not add text into any field that will be totalled automatically as this will prevent the system from performing this addition.

Note: use the "Explanatory Notes" section at the bottom of the survey to provide additional information or any variations from the norm.

1. TYPE OF LIBRARY

Self explanatory.

2. NUMBER OF CAMPUSES

Differentiate between those centres which have library staffing from those which are characterized as reading rooms and/or learning centres which have no staff or may have staff paid for by other parts of the institution.

- a. Number of campuses with library staff**
- b. Number of campuses without library staff**

3. USERS

FTE students: for sections a - f, this data will be completed for you based on data supplied by the Ministry of Advanced Education

g. FTE faculty:

- Provide FTE (not head count) of faculty employees (include librarians if applicable); approximate if actual number is not available.

Community Borrower Fee:

- do not include the number of community borrowers as this figure does not represent active users for many institutions; provide only the annual fee if applicable.

h. Is there a community borrowers fee?

i. \$\$ amount

4. LIBRARY PERSONNEL

- count all personnel in FTE terms (not head-counts).

a. FTE librarians:

- include all part-time and contract librarian hours;
- include Library Director whether this is an administrative position or not;
- include any positions funded by special grants.

b. FTE library staff:

- exclude personnel who are entirely devoted to AV equipment and media production/IMS activities.

c. FTE other professionals:

- include staff members who are not librarians in the strict sense of the terms such as computer experts, systems analysts or budget officers.

d. Subtotal – FTE Library Personnel: (system will total automatically)

- provide subtotal of personnel before counting student aides and work-study employees.

e. FTE student aides:

- include student aides and work-study employees.

f. Total FTE Library Personnel: (system will total automatically)

5.1. COLLECTIONS - PHYSICAL

- **Volumes:** items that are barcoded separately or intended to be circulated as one unit, (e.g. a 20-volume set of encyclopedias = 20 units, 2 CDs plus booklet in one package = 1 unit; book plus CD = 1 unit; set of slides in a binder or a folio = 1 unit).

a. Monographs:

- a volume is a physical unit of any printed or processed work contained in one binding, encasement or other clear distinction, which has been catalogued as part of the collection and given an individual barcode;
- **include** titles in microform or CD (not individual cards of fiche except when 1 card = 1 title);
- **include** annuals;
- **exclude** periodicals;
- use explanatory notes for any unusual inclusions (e.g. documents, technical reports, individually catalogued maps).

b. Videos & Films:

- count all physical video & film formats;

- count physical items (e.g. 2 film reels = 2 units, series of 24 videos = 24 units).
- c. Other Audio formats:**
- count all physical sound recordings (e.g. LP records, cassette tapes, compact disks);
 - count items intended to be used together as one unit (e.g. opera on 2 CDs = 1 unit);
 - if two or more media are included (e.g. print and cassette tape), count as a single unit all items to be used in conjunction with each other.
- d. Other Visual formats:**
- count all physical visual formats (e.g. slides, snapshots);
 - do not count individual slides unless they do not form part of a set (i.e. 1 slide set = 1 unit);
 - if two or more media are included (e.g. print & slides), count as a single unit all items meant to be used in conjunction with each other.
- e. Back Issues Periodicals:**
- **include** journals, magazines, and newspapers received in print, microform, or CD formats;
 - count volumes if they are known, otherwise 1 year = 1 volume;
 - **include** annual index volumes.
- f. Total Volumes in Library Collection: (system will total automatically)**
- add $a + b + c + d + e = f$

Periodicals:

- g. Total Current Print Subscriptions:**
- count titles of journals, magazines, and newspapers currently received in print, microform, or CD formats (e.g. Canadian Newdisc = 8 titles);
 - **exclude** annuals (counted in **a**) above);
 - **include** gift subscriptions and those being received on exchange;
 - **include** departmental subscriptions only if they are accessible to the college community (i.e. listed in library catalogue and available for use);
 - count duplicate subscriptions (i.e. if the library subscribes to two copies of a title count 2);
 - **include** Statistics Canada periodicals if they are treated like a periodical;
 - **exclude** subscriptions to electronic periodical indexes and abstracts.

5.2 COLLECTIONS – ELECTRONIC

a. Electronic Monographs:

- count the titles that would be monographs if issued in print format, i.e. non-serial publications of any length issued in electronic format instead of or in addition to, print format. Include books owned or leased by the library. Government publications are included as are free monographs on the Web catalogued in the OPAC or specifically linked to the library's web site.

b. Streaming Media:

- count streaming videos or other media listed in the library catalogue or linked to the library's web site, whether purchased, leased or free on the Web.

c. Electronic Serial Titles:

- report the total number of unique electronic serial titles that you currently acquire and to which you provide access;
- include both purchased and non-purchased titles;
- do not include duplicate counts of serial titles; report each title once, regardless of how many subscriptions or means of access you provide for that title – i.e. if a title is accessible through multiple databases, count it only once;
- include titles from aggregated packages;
- Electronic serials acquired as part of a bundle or an aggregated package should be counted at the title level, even if they are not catalogued, as long as the title is made accessible directly by the library (e.g. through a finding aid)

d. Total Electronic Titles in Collection: (system will total automatically)

- add $a + b + c = d$

6. USE

a. Reference transactions:

An information contact that involves the knowledge, use, recommendations, interpretation or instruction in the use of one or more information sources by a member of the library staff. Information sources include printed and non-printed materials, machine-readable databases (including computer-assisted instruction), catalogues and other holdings, records and, through communication or referral, other libraries and institution, and persons both inside and outside the library. Include information and referral services. If a contact includes both reference and directional services, it should be reported as one reference transaction. When a staff member utilizes information gained from a previous use of information sources to answer a question, report as a reference transaction, even if the source is not consulted again during this transaction. Duration should not be an element in determining whether a transaction is a reference transaction. Sampling of a typical week may be used to extrapolate for a full year. (CARL definition).

- count all questions handled (i.e. regular, and extended reference questions);
- **include** questions associated with electronic searching;
- **include** electronic reference questions;
- **include** real-time-reference interactions (i.e. virtual reference, AskAway);
- **exclude** questions associated specifically with a bibliographic instruction class;
- **exclude** directional questions as these will be counted separately.

This is the way this question will appear on the stats collection form

- 6a (i) Reference questions
- 6a (ii) Directional questions
- 6a (iii) Total

Library Instruction

b. Number of participants at group presentations:

- report total number of participants in the presentations - count all students receiving bibliographic instruction whether in tutorial groups, tours, or library skills classes;
- personal one-on-one instruction in the use of sources should be counted as a reference transaction.

c. Number of presentations to groups:

- report the total number of library instruction sessions during the year. Count sessions presented as part of formal bibliographic instruction programs including class presentations, orientation sessions and tours. If the library sponsors multi-session credit courses that meet several times over the course of a semester, each session should be counted. Presentations both on and off the premises should be included when they are sponsored by the library. If you are using sampling, please include a footnote;
- **include** internet research or database searching classes;
- **include** classes taught to faculty and other employee groups.

Circulation:

d. Direct:

- count all items which are charged out for use, whether the use is inside (e.g. reserve) or outside the library;
- **include** self/online renewals;
- **exclude** items charged out to other libraries on interlibrary loan (included in **g** below).

e. In-library use:

- count those items being used in the library and re-shelved by library employees, but that have not been charged out for use in the direct circulation transaction.

f. Gate Count:

- count all traffic upon exit from the library (usually provided via an electric eye on the library security system).

Interlibrary loan:

- count all items actually received and sent via interlibrary loan;
- **include** items received or sent via any delivery method and from or to any type of library (including agencies with library holdings) in any part of the world;
- all NET, MEC, OJAC, and filesaver project figures are supplied by the ELN office;
- **exclude** intercampus loans within your institution.

g. Interlibrary loans received (include all formats)

h. Interlibrary loans sent (include all formats)

7. LIBRARY EXPENSES (capital & operating)

For purposes of consistency “expenditures” means actual expenditures vs budgeted expenditures.

a. Personnel (salaries & benefits):

- count all salary & benefit expenditures for library personnel as listed in **4** above;
- **exclude** personnel not covered by this survey (e.g. AV equipment distribution, Media Production or IMS);
- **include** personnel working under special grant funding.

Collections - Physical:

b. Monographs:

- count all expenditures on items listed as monographs in 5.1a above.

- c. **Audio-Visual:**
 - count all expenditures on items listed in 5.1b + 5.1c + 5.1d above.
- d. **Current Print Periodicals:**
 - count all expenditures on current subscriptions to print periodicals and indexes as included in 5.1g above.
- e. **Subtotal Physical Collections: (system will total automatically)**
 - add $b + c + d = e$
- Collections – Electronic:**
- f. **Electronic Monographs**
 - count all expenditures on items listed in 5.2a above.
- g. **Streaming Media:**
 - count all expenditures on items listed in 5.2b above.
- h. **Electronic Serial Titles:**
 - count all expenditures on items listed in 5.2c above.
- 2012/2013: add the following column**
- i. **Other Electronic Resources:**
 - we have included an Other Category to capture electronic resources not captured elsewhere. These would include, but may not be limited to: statistics, A&I, databases of art works etc.
- j. **Subtotal Electronic Collections: (system will total automatically)**
 - add $f + g + h + i = j$
- k. **Special Funding Envelopes for Collections:**
 - **include** all expenditures from special funding sources e.g. one time capital grants.
- l. **Total Collections Expenditures: (system will total automatically)**
add $e + j + k = l$
- m. **Other:**
 - count all other library expenditures (i.e. those expenditures that are not related to personnel and collections);
 - **include** only those other costs (e.g. printing, postage, interlibrary loans, mileage, conferences, supplies, etc.) if they are paid by the library's budget;
 - use explanatory notes to indicate any variations from the norm.
 - **include all library expenses not included in collections section or staffing under "Other".**
- n. **Total Library Expenditures: (system will total automatically)**
 - add $a + l + m = n$

8. INSTITUTIONAL BUDGET

- a. **Base ministry grant:** as outlined in the grant allocation sent by the ministry to each institution in March (usually) for the next fiscal year.

- b. **Other operating revenues as reported from Audited Financial Statement for institution:**
 - **include** all items that are considered in calculating your institution's operating budget;
 - **exclude** institutional capital (i.e. new building funds, upgrading of present buildings, roads etc.);
 - use explanatory notes to provide details on any exceptions or variations from the norm.
- c. **Total Institutional Budget: (system will total automatically)**
 - a+b

9. FACILITIES & HOURS (system will tally automatically for all sections)

a. Total library area in square meters:

- for each campus with library personnel provide library area in square meters (to convert from square ft. to square meters multiply sq. ft. by .0929, e.g. 30,000 sq. ft. x .0929 = 2787 sq. meters);
- **include** space for books and other library materials, space for storage of AV equipment if control of this equipment is the library's responsibility, library classrooms, study stations, seminar and study rooms, and workspace for library personnel;
- **exclude** areas used solely for janitorial, custodial and mechanical storage or services, lobbies, vestibules, building corridors, and other general access areas;
- add figures for each library to provide total for e.

b. Total number of seats:

- for each campus with library personnel count all study spaces for library users;
- **include** seats at computer workstations, equipment carrels, etc. **exclude** seats in staff areas, offices, meeting rooms, and other areas not normally occupied by users of library materials;
- add figures for each library to provide total for f.

c. Total hours open per week: (September – April)

- for each campus with library personnel count total operating hours per week;
- add figures for each library to provide total for g.

d. Total reference hours per week: (September – April)

- for each campus with library personnel count total hours of reference service provided;
- add figures for each library to provide total for h.

10. COMPUTING INFRASTRUCTURE

NOTE: Other than (a), questions noted below will vary over time and may not be applicable for historical comparisons.

a. Number of public workstations:

- for each campus library, count all public workstations that have Internet access (these are also counted in 9b above as part of the seat count).

11. LIBRARY AUTOMATED SYSTEMS

- self explanatory;
- use explanatory notes for any variations.

- Discovery Service (e.g. Summon, Ebsco Discovery Service, Primo);
- ERM: Electronic Resource Management (e.g. CUFTS);
- Link Resolver (e.g. SFX, CUFTS/Godot).