

CPSLD Statistics Report

2012 - 2013

Created by:
Vancouver Community College
Library and Learning Resources

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ACKNOWLEDGEMENTS

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CPSLD STATISTICS REPORT
2012/2013

COUNCIL OF POST-SECONDARY LIBRARY DIRECTORS OF B.C.
LIBRARY/LEARNING RESOURCES CENTRE SURVEY

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COUNCIL OF POST-SECONDARY LIBRARY DIRECTORS B.C. LIBRARY/LEARNING RESOURCE CENTRE SURVEY

DEFINITIONS (Revised June 21, 2013)

INTRODUCTION

This annual statistical survey is intended to provide a picture of the holdings and activities of Libraries in colleges, university/colleges, institutes, and universities of British Columbia for the fiscal year (**April 1 - March 31**). All information is based on the total count for one year.

The following activity, although under library jurisdiction in many institutions, is **excluded** from this report:

- audio-visual equipment distribution to classrooms
- audio-visual equipment maintenance
- Media production or instructional media services.

A word of caution:

Comparison among institutions should be made with the understanding that each library operates somewhat differently and counts activities within a context unique to the institution. In addition, as access to electronic information becomes more important, holdings information is not always readily quantifiable or entirely meaningful and expenditure information is not found within the same budget categories in each institutional library.

Note: Do not add text into any field that will be totalled automatically as this will prevent the system from performing this addition.

Note: use the "Explanatory Notes" section at the bottom of the survey to provide additional information or any variations from the norm.

1. TYPE OF LIBRARY

Self explanatory.

2. NUMBER OF CAMPUSES

Differentiate between those centres which have library staffing from those which are characterized as reading rooms and/or learning centres which have no staff or may have staff paid for by other parts of the institution.

- a. Number of campuses with library staff**
- b. Number of campuses without library staff**

3. USERS

FTE students: for sections a - f, this data will be completed for you based on data supplied by the Ministry of Advanced Education

g. FTE faculty:

- Provide FTE (not head count) of faculty employees (include librarians if applicable); approximate if actual number is not available.

Community Borrower Fee:

- do not include the number of community borrowers as this figure does not represent active users for many institutions; provide only the annual fee if applicable.

h. Is there a community borrowers fee?

i. \$\$ amount

4. LIBRARY PERSONNEL

- count all personnel in FTE terms (not head-counts).

a. FTE librarians:

- include all part-time and contract librarian hours;
- include Library Director whether this is an administrative position or not;
- include any positions funded by special grants.

b. FTE library staff:

- exclude personnel who are entirely devoted to AV equipment and media production/IMS activities.

c. FTE other professionals:

- include staff members who are not librarians in the strict sense of the terms such as computer experts, systems analysts or budget officers.

d. Subtotal – FTE Library Personnel: (system will total automatically)

- provide subtotal of personnel before counting student aides and work-study employees.

e. FTE student aides:

- include student aides and work-study employees.

f. Total FTE Library Personnel: (system will total automatically)

5.1. COLLECTIONS - PHYSICAL

- **Volumes:** items that are barcoded separately or intended to be circulated as one unit, (e.g. a 20-volume set of encyclopedias = 20 units, 2 CDs plus booklet in one package = 1 unit; book plus CD = 1 unit; set of slides in a binder or a folio = 1 unit).

a. Monographs:

- a volume is a physical unit of any printed or processed work contained in one binding, encasement or other clear distinction, which has been catalogued as part of the collection and given an individual barcode;
- **include** titles in microform or CD (not individual cards of fiche except when 1 card = 1 title);
- **include** annuals;
- **exclude** periodicals;
- use explanatory notes for any unusual inclusions (e.g. documents, technical reports, individually catalogued maps).

b. Videos & Films:

- count all physical video & film formats;

- count physical items (e.g. 2 film reels = 2 units, series of 24 videos = 24 units).
- c. Other Audio formats:**
- count all physical sound recordings (e.g. LP records, cassette tapes, compact disks);
 - count items intended to be used together as one unit (e.g. opera on 2 CDs = 1 unit);
 - if two or more media are included (e.g. print and cassette tape), count as a single unit all items to be used in conjunction with each other.
- d. Other Visual formats:**
- count all physical visual formats (e.g. slides, snapshots);
 - do not count individual slides unless they do not form part of a set (i.e. 1 slide set = 1 unit);
 - if two or more media are included (e.g. print & slides), count as a single unit all items meant to be used in conjunction with each other.
- e. Back Issues Periodicals:**
- **include** journals, magazines, and newspapers received in print, microform, or CD formats;
 - count volumes if they are known, otherwise 1 year = 1 volume;
 - **include** annual index volumes.
- f. Total Volumes in Library Collection: (system will total automatically)**
- add $a + b + c + d + e = f$

Periodicals:

g. Total Current Print Subscriptions:

- count titles of journals, magazines, and newspapers currently received in print, microform, or CD formats (e.g. Canadian Newdisc = 8 titles);
- **exclude** annuals (counted in **a**) above);
- **include** gift subscriptions and those being received on exchange;
- **include** departmental subscriptions only if they are accessible to the college community (i.e. listed in library catalogue and available for use);
- count duplicate subscriptions (i.e. if the library subscribes to two copies of a title count 2);
- **include** Statistics Canada periodicals if they are treated like a periodical;
- **exclude** subscriptions to electronic periodical indexes and abstracts.

5.2 COLLECTIONS – ELECTRONIC

a. Electronic Monographs:

- count the titles that would be monographs if issued in print format, i.e. non-serial publications of any length issued in electronic format instead of or in addition to, print format. Include books owned or leased by the library. Government publications are included as are free monographs on the Web catalogued in the OPAC or specifically linked to the library's web site.

b. Streaming Media:

- count streaming videos or other media listed in the library catalogue or linked to the library's web site, whether purchased, leased or free on the Web.

c. Electronic Serial Titles:

- report the total number of unique electronic serial titles that you currently acquire and to which you provide access;
- include both purchased and non-purchased titles;
- do not include duplicate counts of serial titles; report each title once, regardless of how many subscriptions or means of access you provide for that title – i.e. if a title is accessible through multiple databases, count it only once;
- include titles from aggregated packages;
- Electronic serials acquired as part of a bundle or an aggregated package should be counted at the title level, even if they are not catalogued, as long as the title is made accessible directly by the library (e.g. through a finding aid)

d. Total Electronic Titles in Collection: (system will total automatically)

- add $a + b + c = d$

6. USE

a. Reference transactions:

An information contact that involves the knowledge, use, recommendations, interpretation or instruction in the use of one or more information sources by a member of the library staff. Information sources include printed and non-printed materials, machine-readable databases (including computer-assisted instruction), catalogues and other holdings, records and, through communication or referral, other libraries and institution, and persons both inside and outside the library. Include information and referral services. If a contact includes both reference and directional services, it should be reported as one reference transaction. When a staff member utilizes information gained from a previous use of information sources to answer a question, report as a reference transaction, even if the source is not consulted again during this transaction. Duration should not be an element in determining whether a transaction is a reference transaction. Sampling of a typical week may be used to extrapolate for a full year. (CARL definition).

- count all questions handled (i.e. regular, and extended reference questions);
- **include** questions associated with electronic searching;
- **include** electronic reference questions;
- **include** real-time-reference interactions (i.e. virtual reference, AskAway);
- **exclude** questions associated specifically with a bibliographic instruction class;
- **exclude** directional questions as these will be counted separately.

This is the way this question will appear on the stats collection form

- 6a (i) Reference questions
- 6a (ii) Directional questions
- 6a (iii) Total

Library Instruction

b. Number of participants at group presentations:

- report total number of participants in the presentations - count all students receiving bibliographic instruction whether in tutorial groups, tours, or library skills classes;
- personal one-on-one instruction in the use of sources should be counted as a reference transaction.

c. Number of presentations to groups:

- report the total number of library instruction sessions during the year. Count sessions presented as part of formal bibliographic instruction programs including class presentations, orientation sessions and tours. If the library sponsors multi-session credit courses that meet several times over the course of a semester, each session should be counted. Presentations both on and off the premises should be included when they are sponsored by the library. If you are using sampling, please include a footnote;
- **include** internet research or database searching classes;
- **include** classes taught to faculty and other employee groups.

Circulation:

d. Direct:

- count all items which are charged out for use, whether the use is inside (e.g. reserve) or outside the library;
- **include** self/online renewals;
- **exclude** items charged out to other libraries on interlibrary loan (included in **g** below).

e. In-library use:

- count those items being used in the library and re-shelved by library employees, but that have not been charged out for use in the direct circulation transaction.

f. Gate Count:

- count all traffic upon exit from the library (usually provided via an electric eye on the library security system).

Interlibrary loan:

- count all items actually received and sent via interlibrary loan;
- **include** items received or sent via any delivery method and from or to any type of library (including agencies with library holdings) in any part of the world;
- all NET, MEC, OJAC, and fileserver project figures are supplied by the ELN office;
- **exclude** intercampus loans within your institution.

g. Interlibrary loans received (include all formats)

h. Interlibrary loans sent (include all formats)

7. LIBRARY EXPENSES (capital & operating)

For purposes of consistency “expenditures” means actual expenditures vs budgeted expenditures.

a. Personnel (salaries & benefits):

- count all salary & benefit expenditures for library personnel as listed in **4** above;
- **exclude** personnel not covered by this survey (e.g. AV equipment distribution, Media Production or IMS);
- **include** personnel working under special grant funding.

Collections - Physical:

b. Monographs:

- count all expenditures on items listed as monographs in 5.1a above.

c. Audio-Visual:

- count all expenditures on items listed in 5.1b + 5.1c + 5.1d above.
- d. Current Print Periodicals:**
- count all expenditures on current subscriptions to print periodicals and indexes as included in 5.1g above.
- e. Subtotal Physical Collections: (system will total automatically)**
- add $b + c + d = e$

Collections – Electronic:

- f. Electronic Monographs**
- count all expenditures on items listed in 5.2a above.
- g. Streaming Media:**
- count all expenditures on items listed in 5.2b above.
- h. Electronic Serial Titles:**
- count all expenditures on items listed in 5.2c above.

2012/2013: add the following column

- i. Other Electronic Resources:**
- we have included an Other Category to capture electronic resources not captured elsewhere. These would include, but may not be limited to: statistics, A&I, databases of art works etc.
- j. Subtotal Electronic Collections: (system will total automatically)**
- add $f + g + h + i = j$
- k. Special Funding Envelopes for Collections:**
- **include** all expenditures from special funding sources e.g. one time capital grants.
- l. Total Collections Expenditures: (system will total automatically)**
- add $e + j + k = l$
- m. Other:**
- count all other library expenditures (i.e. those expenditures that are not related to personnel and collections);
 - **include** only those other costs (e.g. printing, postage, interlibrary loans, mileage, conferences, supplies, etc.) if they are paid by the library's budget;
 - use explanatory notes to indicate any variations from the norm.
- n. Total Library Expenditures: (system will total automatically)**
- add $a + l + m = n$

8. INSTITUTIONAL BUDGET

- a. Base ministry grant:** as outlined in the grant allocation sent by the ministry to each institution in March (usually) for the next fiscal year.
- b. Other operating revenues as reported from Audited Financial Statement for institution:**
- **include** all items that are considered in calculating your institution's operating budget;

- **exclude** institutional capital (i.e. new building funds, upgrading of present buildings, roads etc.);
 - use explanatory notes to provide details on any exceptions or variations from the norm.
- c. **Total Institutional Budget: (system will total automatically)**
- a+b

9 . FACILITIES & HOURS (system will tally automatically for all sections)

a. Total library area in square meters:

- for each campus with library personnel provide library area in square meters (to convert from square ft. to square meters multiply sq. ft. by .0929, e.g. 30,000 sq. ft. x .0929 = 2787 sq. meters);
- **include** space for books and other library materials, space for storage of AV equipment if control of this equipment is the library's responsibility, library classrooms, study stations, seminar and study rooms, and workspace for library personnel;
- **exclude** areas used solely for janitorial, custodial and mechanical storage or services, lobbies, vestibules, building corridors, and other general access areas;
- add figures for each library to provide total for e.

b. Total number of seats:

- for each campus with library personnel count all study spaces for library users;
- **include** seats at computer workstations, equipment carrels, etc. **exclude** seats in staff areas, offices, meeting rooms, and other areas not normally occupied by users of library materials;
- add figures for each library to provide total for f.

c. Total hours open per week: (September – April)

- for each campus with library personnel count total operating hours per week;
- add figures for each library to provide total for g.

d. Total reference hours per week: (September – April)

- for each campus with library personnel count total hours of reference service provided;
- add figures for each library to provide total for h.

10. COMPUTING INFRASTRUCTURE

NOTE: Other than (a), questions noted below will vary over time and may not be applicable for historical comparisons.

a. Number of public workstations:

- for each campus library, count all public workstations that have Internet access (these are also counted in 9b above as part of the seat count).

11. LIBRARY AUTOMATED SYSTEMS

- self explanatory;
- use explanatory notes for any variations.

2011-12: Add the following columns:

- Discovery Service (e.g. Summon, Ebsco Discovery Service, Primo);
- ERM: Electronic Resource Management (e.g. CUFTS);
- Link Resolver (e.g. SFX, CUFTS/Godot).

COUNCIL OF POST-SECONDARY LIBRARY DIRECTORS B.C.
LIBRARY/LEARNING RESOURCES CENTRE SURVEY
WORKSHEET FOR 2012/2013

1. TYPE OF LIBRARY

2. NUMBER OF CAMPUSES

- a. Number of Campuses with library staff:
- b. Number of campuses without library staff:

3. USERS

FTE students: for sections a – f, this data will be completed for you based on data supplied by the Ministry of Advanced Education

- g. FTE faculty:

Community Borrower Fee:

- h. Is there a community borrowers fee?

- i. \$\$ amount:

4. LIBRARY PERSONNEL

- a. FTE librarians:
- b. FTE library staff:
- c. FTE other professionals:
- d. Subtotal – FTE Library Personnel: (system will total automatically)
- e. FTE student aides:
- f. Total FTE Library Personnel: (system will total automatically)

5.1 COLLECTIONS – PHYSICAL

- a. Monographs:
- b. Videos & Films:
- c. Other Audio formats:
- d. Other Visual formats:
- e. Back Issues Periodicals:

f. Total Volumes in Library Collection: (system will total automatically)

Periodicals:

g. Total Current Print Subscriptions:

5.2 COLLECTIONS – ELECTRONIC

a. Electronic Monographs:

b. Streaming Media:

c. Electronic Serial Titles:

d. Total Electronic Titles in Collection: (system will total automatically)

6. USE

a. Reference transactions:

6a (i) Reference questions:

6a (ii) Directional questions:

6a (iii) Total:

Library Instruction:

b. Number of participants at group presentations:

Presentations to groups:

c. Number of presentations to groups:

Circulation:

d. Direct:

e. In-library use:

f. Gate Count:

Interlibrary loan:

g. Interlibrary loans received:

h. Interlibrary loans sent:

7. LIBRARY EXPENSES (capital & operating)

a. Personnel (salaries & benefits):

Collections – Physical:

b. Monographs:

c. Audio-Visual:

d. Current Print Periodicals:

e. Subtotal Physical Collections: (system will total automatically)

- Collections – Electronic:**
- f. Electronic Monographs:**
 - g. Streaming Media:**
 - h. Electronics Serial Titles:**
 - i. Other Electronic Resources:**
 - j. Subtotal Electronic Collections: (system will total automatically)**
 - k. Special Funding Envelopes for Collections:**
 - l. Total Collections Expenditures: (system will total automatically)**
 - m. Other:**
 - n. Total Library Expenditures: (system will total automatically)**
- 8. INSTITUTIONAL BUDGET**
- a. Base ministry grant:**
 - b. Other operating revenues as reported from Audited Financial Statement for institution:**
 - c. Total Institutional Budget: (system will total automatically)**
- 9. FACILITIES & HOURS (system will tally automatically for all sections)**
- a. Total library area in square meters:**
 - b. Total number of seats:**
 - c. Total hours open per week: (September – April)**
 - d. Total reference hours per week: (September – April)**
- 10. COMPUTING INFRASTRUCTURE**
- a. Number of public workstations:**
- 11. LIBRARY AUTOMATED SYSTEMS**
- **Cataloguing:**
 - **Primary source of bibliographic records:**
 - **Secondary source of bibliographic records:**
 - **OPAC:**
 - **Periodicals Check In:**
 - **Acquisitions:**
 - **Interlibrary Loans:**
 - **Discovery Service (e.g. Summon, Ebsco Discovery Service, Primo):**
 - **ERM: Electronic Resource Management (e.g. CUFTS):**
 - **Link Resolver (e.g. SFX, CUFTS/Godot):**

LEGEND

BCIT	BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY
CAM	CAMOSUN COLLEGE
CAPU	CAPILANO UNIVERSITY
CNC	COLLEGE OF NEW CALEDONIA
COTR	COLLEGE OF THE ROCKIES
DOUG	DOUGLAS COLLEGE
ECUAD	EMILY CARR UNIVERSITY OF ART AND DESIGN
JI	JUSTICE INSTITUTE OF B.C.
KPU	KWANTLEN POLYTECHNIC UNIVERSITY
LC	LANGARA COLLEGE
NI	NORTH ISLAND COLLEGE
NL	NORTHERN LIGHTS COLLEGE
NVIT	NICOLA VALLEY INSTITUTE OF TECHNOLOGY
NW	NORTHWEST COMMUNITY COLLEGE
OC	OKANAGAN COLLEGE
QUC	QUEST UNIVERSITY CANADA
RR	ROYAL ROADS UNIVERSITY
SEL	SELKIRK COLLEGE
SFU	SIMON FRASER UNIVERSITY
TRU	THOMPSON RIVERS UNIVERSITY
TWU	TRINITY WESTERN UNIVERSITY
UBC	UNIVERSITY OF BRITISH COLUMBIA
UFV	UNIVERSITY OF THE FRASER VALLEY
UNBC	UNIVERSITY OF NORTHERN BRITISH COLUMBIA
UVIC	UNIVERSITY OF VICTORIA
VCC	VANCOUVER COMMUNITY COLLEGE
VIU	VANCOUVER ISLAND UNIVERSITY

1. LIBRARY					2. NUMBER OF CAMPUSES	
					a	b
					No. of Campuses with Library Staff	No. of Campuses without Library Staff
	Name of Library	Name of Library Director	Statistics contact	Library Type		
BCIT	BCIT	David Pepper	David Pepper	Institute	3	2
CAM	Camosun College	Sybil Harrison	Sybil Harrison	College	2	
CAPU	Capilano University	Grace Makarewicz	Dianne Cottrell	University	1	2
CNC	College of New Caledonia	Katherine Plett	Katherine Plett	College	4	2
COTR	College of the Rockies	Shahida Rashid	Shahida Rashid	College	1	5
DOUG	Douglas College	Debbie Schachter	Debbie Schachter	College	2	
ECUAD	Emily Carr University of Art & Design	James Rout	James Rout	University	1	
JI	Justice Institute of B.C.	April Haddad	April Haddad	Institute	1	6
KPU	Kwantlen Polytechnic University	Todd Mundle	Ann McBurnie	University	4	
LC	Langara College	Patricia Cia	Patricia Cia	College	1	
NI	North Island College	Mary Anne Guenther	Mary Anne Guenther	College	4	
NL	Northern Lights College	Janet Beavers	Janet Beavers	College	3	4
NVIT	Nicola Valley Institute of Technology	Linda Epps	Linda Epps	Institute	2	
NW	Northwest Community College	Melanie Wilke	Melanie Wilke	College	3	3

1. LIBRARY					2. NUMBER OF CAMPUSES	
					a	b
	Name of Library	Name of Library Director	Statistics contact	Library Type	No. of Campuses with Library Staff	No. of Campuses without Library Staff
OC	Okanagan College	Ross Tyner	Ross Tyner	College	4	
QUC	Quest University Canada	Venessa Wallsten	Venessa Wallsten	University	1	
RR	Royal Roads University	Rosie Croft	William Meredith	University	1	
SEL	Selkirk College	Gregg Currie	Gregg Currie	College	3	5
SFU	Simon Fraser University	Charles Eckman	Natalie Gick	University	3	
TRU	Thompson Rivers University	Kathy Gaynor	Joanne Matthews	University	2	
TWU	Trinity Western University	Ted Goshulak	Ted Goshulak	University	1	
UBC	University of British Columbia	Ingrid Parent	Jeremy Buhler	University	2	
UFV	University of the Fraser Valley	Kim Isaac	Kim Isaac	University	3	4
UNBC	University of Northern British Columbia	Lynn Copeland	Heather Empey	University	1	4
UVIC	University of Victoria	Jonathan Bengston	Chelsea Garside	University	1	
VCC	Vancouver Community College	Tim Atkinson	Tim Atkinson	College	2	
VIU	Vancouver Island University	Bob Foley	Kathleen Reed	University	3	1

3. USERS

	a	b	c	d	a+c=e	b+d=f	g	h	i
	FTE Students: NOTE - for sections a - f, this data has been completed for you based on the data supplied by the Ministry of Advanced Education						Faculty	Community Borrowers	
	FTE AVED Ministry funded	FTE Students (audited)	ITA (Foundation + Apprenticeship) Funded	ITA (Foundation + Apprenticeship) Actual	Service plan total funded	Service plan total Actual	FTE faculty	Is there a Community Borrowers fee?	Fee \$\$ amount
BCIT	11,820.00	12,953.00	5,342.00	6,332.00	17,162.00	19,285.00	12,953.00	Yes	50
CAM	7,164.00	7,018.00	1,558.00	1,906.00	8,722.00	8,924.00	438.00	No	
CAPU	5,450.00	5,620.00			5,450.00	5,620.00	382.24	Yes	25
CNC	3,169.00	2,140.00	1,222.00	1,283.00	4,391.00	3,423.00	225.00	No	
COTR	1,770.00	1,700.00	453.00	438.00	2,223.00	2,138.00	116.00	No	
DOUG	8,354.00	8,792.00			8,354.00	8,792.00	489.00	Yes	25
ECUAD	1,391.00	1,458.00			1,391.00	1,458.00	94.50	Yes	60
JI	2,350.00	2,687.00			2,350.00	2,687.00	110.00	No	
KPU	9,125.00	9,273.00	1,018.00	1,177.00	10,143.00	10,450.00	660.28	Yes	60
LC	7,056.00	7,370.00			7,056.00	7,370.00	419.10	Semiannual	15
NI	2,208.00	1,972.00	603.00	569.00	2,811.00	2,541.00	153.00	No	
NL	1,497.00	874.00	491.00	586.00	1,988.00	1,460.00	87.25	No	
NVIT	553.00	549.00			553.00	549.00	31.00	No	
NW	1,664.00	1,009.00	374.00	367.00	2,038.00	1,376.00	119.60	No	

3. USERS

	a	b	c	d	a+c=e	b+d=f	g	h	i
	FTE Students: NOTE - for sections a - f, this data has been completed for you based on the data supplied by the Ministry of Advanced Education						Faculty	Community Borrowers	
	FTE AVED Ministry funded	FTE Students (audited)	ITA (Foundation + Apprenticeship) Funded	ITA (Foundation + Apprenticeship) Actual	Service plan total funded	Service plan total Actual	FTE faculty	Is there a Community Borrowers fee?	Fee \$\$ amount
OC	4,833.00	5,379.00	1,922.00	1,910.00	6,755.00	7,289.00	390.00	Yes	20
QUC		450.00			-	450.00	36.00	No	
RR	1,980.00	2,440.00			1,980.00	2,440.00	55.00	Yes	25
SEL	2,333.00	1,725.00	362.00	396.00	2,695.00	2,121.00	185.00	No	
SFU	20,203.00	22,661.00			20,203.00	22,661.00	940.90	Yes	100
TRU	7,986.00	7,967.00	1,086.00	1,208.00	9,072.00	9,175.00	523.00	Yes	25
TWU					-	2,036.00	125.00	Yes	60
UBC	42,099.00	45,650.00			42,099.00	45,650.00	4,416.60	Yes	120
UFV	6,688.00	6,852.00	354.00	411.00	7,042.00	7,263.00	352.10	Yes	25
UNBC	3,455.00	2,888.00			3,455.00	2,888.00	191.00	Yes	25
UVIC	16,528.00	16,524.00			16,528.00	16,524.00	829.30	Yes	50
VCC	6,550.00	6,352.00	1,483.00	1,398.00	8,033.00	7,750.00	454.00	No	
VIU	6,659.00	6,009.00	1,118.00	1,157.00	7,777.00	7,166.00	501.62	Yes	25

	4. LIBRARY PERSONNEL					
	a	b	c	a+b+c=d	e	d + e = f
	FTE Librarians	FTE Library Staff	FTE Other Professionals	FTE Personnel (system will total automatically)	FTE Student Aides	Total Personnel in FTE (system will total automatically)
BCIT	10.00	19.61	2.00	31.61		31.61
CAM	5.50	12.38	1.00	18.88	0.25	19.13
CAPU	7.12	12.12		19.24		19.24
CNC	4.00	8.20		12.20		12.20
COTR	1.40	5.10		6.50		6.50
DOUG	10.80	26.00		36.80	0.46	37.26
ECUAD	3.60	7.16		10.76	0.38	11.14
JI	5.00	3.20		8.20		8.20
KPU	16.56	35.99	1.61	54.16	0.97	55.13
LC	10.30	16.00	1.00	27.30	0.77	28.07
NI	2.00	7.50		9.50	1.00	10.50
NL	2.00	4.64		6.64		6.64
NVIT	1.00	2.00		3.00		3.00
NW	2.90	4.00		6.90	0.22	7.12

	4. LIBRARY PERSONNEL					
	a	b	c	a+b+c=d	e	d + e = f
	FTE Librarians	FTE Library Staff	FTE Other Professionals	FTE Personnel (system will total automatically)	FTE Student Aides	Total Personnel in FTE (system will total automatically)
OC	9.00	22.00		31.00	2.00	33.00
QUC	2.00	3.00		5.00	2.00	7.00
RR	4.80	7.50	3.00	15.30		15.30
SEL	3.00	5.94		8.94		8.94
SFU	50.80	76.47	20.87	148.14	8.26	156.40
TRU	9.72	13.37		23.09	0.46	23.55
TWU	6.00	3.50		9.50	4.00	13.50
UBC	94.12	151.54	41.38	287.04	44.87	331.91
UFV	8.18	16.29		24.47	0.35	24.82
UNBC	7.00	14.40	3.00	24.40	2.00	26.40
UVIC	32.00	89.00	11.00	132.00	10.90	142.90
VCC	8.50	20.90		29.40	0.55	29.95
VIU	8.00	14.70		22.70		22.70

5. COLLECTIONS												
	a	b	c	d	e	a+b+c+d+e = f	g	a	b	c	a+b+c=d	
	5.1 COLLECTIONS - PHYSICAL							5.2 COLLECTIONS - ELECTRONIC				
	Monographs	Videos & Films	Other Audio Formats	Other Visual Formats	Back Issues Periodicals	Total Volumes in Library Collection (system will total automatically)	Total Current Print Subscriptions	Electronic Monographs	Streaming Media	Electronic Serial Titles	Total Electronic Titles in Collection (system will total automatically)	
BCIT	150,486	6,330	192			157,008	362	30,172	5,278	29,946	65,396	
CAM	50,594	4,766	137	8	47,551	103,056	235	39,061	68	154	39,283	
CAPU	111,484	3,006	1,186		13,914	129,590	257	106,372	95,268	62,008	263,648	
CNC	151,942	10,131	208	232	22,908	185,421	383	9,049	22	40,179	49,250	
COTR	43,148	4,226	55	42	3,789	51,260	51	115,522	515	66,352	182,389	
DOUG	158,758	13,273	7,585	104	13,925	193,645	817	18,854	4087	46,018	68,959	
ECUAD	33,687	4,018	665	140,775	5,505	184,650	196	812		24	836	
JI	20,430	3,766	159	14	4,727	29,096	131	2,789	3,349	19,846	25,984	
KPU	199,752	7,060	2,538	51	17,158	226,559	633	125,940	17398	50,613	193,951	
LC	84,248	7,984	757			92,989	203	61,279	8,786	28,689	98,754	
NI	32,279	2,535	37		1,010	35,861	222	121,197	6,016	67,707	194,920	
NL	23,782	2,732	11	3	634	27,162	123	138,695	7,717	39,790	186,202	
NVIT	19,178	1,086			62	20,326	7	89,000	3,000	58,660	150,660	
NW	43,828	3,727	269	1,446	24,000	73,270	159	1,858	427	36,722	39,007	

5. COLLECTIONS												
	a	b	c	d	e	a+b+c+d+e = f	g	a	b	c	a+b+c=d	
	5.1 COLLECTIONS - PHYSICAL							5.2 COLLECTIONS - ELECTRONIC				
	Monographs	Videos & Films	Other Audio Formats	Other Visual Formats	Back Issues Periodicals	Total Volumes in Library Collection (system will total automatically)	Total Current Print Subscriptions	Electronic Monographs	Streaming Media	Electronic Serial Titles	Total Electronic Titles in Collection (system will total automatically)	
OC	143,013	9,440	331			152,784	296	50,815	3,178	59,159	113,152	
QUC	10,200	628			4,460	15,288	68	160,000			160,000	
RR	45,392	627			12,638	58,657	87	144,264	1,949	55,050	201,263	
SEL	59,771	1,738	655	56	5,300	67,520	307	921	13,707	14	14,642	
SFU	2,420,970	14,724	14,613	230,748	298,120	2,979,175	3,565	941,024	2,663,099	71,488	3,675,611	
TRU	223,090	11,880	1,166	414	30,597	267,147	350	51,802	1,608	34,720	88,130	
TWU	221,350	4,425	1,110		87,500	314,385	725	171,400	3,000	13,465	187,865	
UBC	4,561,638	30,575	63,236	215,794	733,697	5,604,940	7,005	1,457,092		229,020	1,686,112	
UFV	176,356	10,176	380	601	29,291	216,804	381	143,070	11,163	67,737	221,970	
UNBC	438,401	4,483	184	476	222,185	665,729	121	131,262	5,390	55,169	191,821	
UVIC	1,755,239	11,008	41,608		373,140	2,180,995	6,380	610,000	109,543	130,826	850,369	
VCC	56,158	6,351	5,883	2	8,200	76,594	208	131,885	26,470	43,415	201,770	
VIU	301,805	8,714	5,776	308		316,603	99	559,032	14,408	73,313	646,753	

6. USE										
	a (i)	a (ii)	a(i)+a(ii)=a (iii)	b	c	d	e	f	g	h
	Reference Transactions			Library Instruction		Circulation				
	Reference Questions	Directional questions	Total Reference Transactions (will total automatically)	Number of Participants at group presentations	Number of Presentations to groups	Circulation: Direct	Circulation: In-Library Use	Gate Count	Interlibrary loans received (include all formats)	Interlibrary loans sent (include all formats)
BCIT	8,742	2,387	11,129	4,489	225	50,769	14,581	726,574	837	877
CAM	10,565	7,970	18,535	5,972	215	37,707	4,772	531,040	1,173	409
CAPU	3,494	3,475	6,969	3,613	159	25,459		384,130	696	482
CNC	12,247		12,247	1,591	95	14,689	13,220	148,170	483	534
COTR	1,315	1,652	2,967	612	49	9,456	1,321	93,010	101	252
DOUG	16,804	7,234	24,038	7,044	272	201,390	10,920	719,208	922	971
ECUAD	1,668	4,135	5,803	334	24	30,291		141,043	145	222
JI	2,090	2,029	4,119	1,022	88	4,531	512	39,812	118	474
KPU	11,832	17,808	29,640	10,147	372	61,903	10,875	1,029,499	1,260	863
LC	14,626	7,201	21,827	8,155	326	52,180	24,084	616,399	1,636	565
NI	2,309		2,309	1,786		10,896	2,256	120,991	1,257	250
NL	561	1,847	2,408	442	46	5,615		56,411	182	155
NVIT	1,535	1,501	3,036	201	21	4,000	500	55,577	84	77
NW	1,195	1,243	2,438	681	56	10,640		58,927	219	258

6. USE										
	a (i)	a (ii)	a(i)+a(ii)=a (iii)	b	c	d	e	f	g	h
	Reference Transactions			Library Instruction		Circulation				
	Reference Questions	Directional questions	Total Reference Transactions (will total automatically)	Number of Participants at group presentations	Number of Presentations to groups	Circulation: Direct	Circulation: In-Library Use	Gate Count	Interlibrary loans received (include all formats)	Interlibrary loans sent (include all formats)
OC	10,279	3,877	14,156	5,917	280	53,189		423,617	921	539
QUC	609	797	1,406	900	45	4,027	1,180	129,446	731	
RR	3,397	3,311	6,708	1,615	62	16,926	835	47,088	544	196
SEL	1,100	497	1,597	593	35	11,745	1,761	83,698	163	297
SFU	35,168	53,948	89,116	26,109	898	570,429	117,011	1,910,298	8,868	10,843
TRU	8,647	5,383	14,030	4,409	216	61,267	10,027	210,124	1,471	879
TWU	3,500	234	3,734	2,500	45	85,250		173,445	945	336
UBC	74,960	69,892	144,852	41,527	1,768	1,598,766		4,023,093	7,903	25,204
UFV	13,182	13,288	26,470	6,925	277	65,665	7,440	436,390	1,581	866
UNBC	2,141	504	2,645	3,091	181	24,993		7,453	2,057	1,017
UVIC	31,156	21,560	52,716	8,747	423	240,477	108,184		8,151	7,624
VCC	17,864	7,223	25,087	4,998	241	72,413	27,400	275,109	722	574
VIU	6,920	2,569	9,489	4,237	207	44,751		343,358	2,287	1,162

7. LIBRARY EXPENSES (CAPITAL AND OPERATING)

	a	b	c	d	b + c + d = e	f	g	h	i
	Collections - Physical					Collections - Electronic			
	Personnel (Salaries and benefits)	Monographs	Audio-Visual	Current Print Periodicals	Subtotal Physical Collections (system will total automatically)	Electronic Monographs	Streaming Media	Electronic Serial Titles	Other Electronic Resources
BCIT	2,420,432.00	217,613.00		101,915.00	319,528.00	403,277.00			
CAM	1,303,433.70	149,603.00	25,669.00	44,903.26	220,175.26				149,388.00
CAPU	1,128,960.21	56,597.83	18,316.16	26,807.47	101,721.46	18,888.93	12,831.72	144,723.38	24,928.00
CNC	768,326.00	92,261.00		53,958.00	146,219.00	32,097.00	803.00	48,114.00	555.00
COTR	392,290.00	13,644.00	8,154.00	6,831.79	28,629.79	3,979.00	4,103.00	39,281.00	7,720.00
DOUG	2,431,434.00	130,921.00	45,277.00	88,758.00	264,956.00	77,934.00	3,673.00	184,456.00	
ECUAD	729,321.00	55,559.00		28,270.00	83,829.00	1,747.00			73,785.00
JI	550,369.00	37,278.00	19,898.00	38,912.00	96,088.00	10,883.00	613.00	51,969.00	19,255.00
KPU	3,705,125.00	324,275.00	22,433.00	103,779.00	450,487.00	34,991.00	16,658.00	452,855.00	
LC	1,973,923.38	52,638.90	26,881.09	31,857.12	111,377.11	37,840.38	7,258.76	104,955.22	26,701.37
NI	457,877.00	27,794.00		15,244.00	43,038.00	7,378.00	7,226.00	40,649.00	
NL	459,781.86	12,007.26	2,749.04	7,824.07	22,580.37	15,899.68	7,700.00	139,718.00	
NVIT	147,604.00	5,000.00	1,193.00	7.00	6,200.00	15,374.00	125.00	15,374.00	
NW	552,605.69	34,848.29	29,208.29	15,369.61	79,426.19	3,414.06	408.48	22,165.64	2,915.88

7. LIBRARY EXPENSES (CAPITAL AND OPERATING)

	a	b	c	d	b + c + d = e	f	g	h	i
	Collections - Physical					Collections - Electronic			
	Personnel (Salaries and benefits)	Monographs	Audio-Visual	Current Print Periodicals	Subtotal Physical Collections (system will total automatically)	Electronic Monographs	Streaming Media	Electronic Serial Titles	Other Electronic Resources
OC	1,740,518.00	138,426.83	23,416.36	74,589.01	236,432.20	49,763.53	62,040.00	153,663.25	46,387.89
QUC	272,810.00	50,000.00	4,400.00	8,500.00	62,900.00	10,000.00			74,500.00
RR	1,015,673.00	24,437.00	1,589.00	8,640.00	34,666.00	103,411.00	1,459.00	390,172.00	
SEL	569,668.00	24,110.00	4,828.00	41,823.00	70,761.00	1,500.00	11,044.00	44,500.00	
SFU	9,566,183.33	1,554,316.00	74,599.00	875,425.00	2,504,340.00	968,056.00	104,168.00	3,768,921.00	1,613,149.00
TRU	1,519,244.00	169,824.00		111,365.00	281,189.00				854,842.00
TWU					-				
UBC	21,892,108.78	2,494,383.00		2,047,398.00	4,541,781.00	470,530.00		10,328,963.00	
UFV	1,703,994.25	325,921.82	49,092.09	95,450.12	470,464.03	24,820.78	12,913.78	330,881.04	264,317.48
UNBC	1,495,619.00	304,677.15	10,555.94	33,459.77	348,692.86	87,093.95	12,484.80	1,129,003.57	456,612.76
UVIC	8,197,517.00	1,304,383.00		872,684.00	2,177,067.00	675,569.00		4,476,882.00	
VCC	2,430,230.00	96,721.00	51,198.00	25,635.00	173,554.00			84,896.00	24,894.00
VIU	1,498,953.40	199,805.05		23,403.04	223,208.09	101,989.56	11,187.00	700,826.90	

						8. INSTITUTIONAL BUDGET		
	f + g + h + i = j	k	e + j + k = l	m	a + l + m = n	a	b	a + b = c
	Subtotal Electronic Collections (system will total automatically)	Special Funding Envelopes for Collections	Total Collection Expenditures (system will total automatically)	Other	Total Library Expenditures (system will total automatically)	Base Grant from Ministry	Other operating revenues as reported from Audited Financial Statement for institution	Total Institutional Budget
BCIT	403,277.00	11,742.74	734,547.74		3,154,979.74	135,151,841.00	142,765,380.00	277,917,221.00
CAM	149,388.00		369,563.26	23,747.66	1,696,744.62	59,189,925.00	48,509,535.00	107,699,460.00
CAPU	201,372.03		303,093.49	148,761.59	1,580,815.29	37,788,796.00	48,291,102.00	86,079,898.00
CNC	81,569.00		227,788.00	45,201.00	1,041,315.00	29,439,775.00	4,265,701.00	33,705,476.00
COTR	55,083.00		83,712.79		476,002.79	16,263,572.00	7,018,617.00	23,282,189.00
DOUG	266,063.00		531,019.00		2,962,453.00	56,572,000.00	48,582,000.00	105,154,000.00
ECUAD	75,532.00	-	159,361.00		888,682.00	13,345,199.00	12,133,199.00	25,478,398.00
JI	82,720.00	2,500.00	181,308.00	42,688.00	774,365.00	11,748,935.00	31,938,316.00	43,687,251.00
KPU	504,504.00	8,846.00	963,837.00	163,161.00	4,832,123.00	67,421,270.00	68,481,334.00	135,902,604.00
LC	176,755.73		288,132.84		2,262,056.22	45,330,581.00	51,935,904.00	97,266,485.00
NI	55,253.00		98,291.00	37,202.00	593,370.00	24,515,992.00	14,476,001.00	38,991,993.00
NL	163,317.68		185,898.05	7,374.11	653,054.02	19,183,992.00	12,165,341.00	31,349,333.00
NVIT	30,873.00		37,073.00		184,677.00	7,447,025.00	3,378,337.00	10,825,362.00
NW	28,904.06		108,330.25		660,935.94	17,438,000.00	14,409,000.00	31,847,000.00

						8. INSTITUTIONAL BUDGET		
	f + g + h + i = j	k	e + j + k = l	m	a + l + m = n	a	b	a + b = c
	Subtotal Electronic Collections (system will total automatically)	Special Funding Envelopes for Collections	Total Collection Expenditures (system will total automatically)	Other	Total Library Expenditures (system will total automatically)	Base Grant from Ministry	Other operating revenues as reported from Audited Financial Statement for institution	Total Institutional Budget
OC	311,854.67		548,286.87	93,381.56	2,382,186.43	52,143,581.00	40,418,259.00	92,561,840.00
QUC	84,500.00		147,400.00		420,210.00			-
RR	495,042.00		529,708.00		1,545,381.00	17,197,151.00	40,537,208.00	57,734,359.00
SEL	57,044.00		127,805.00	53,788.00	751,261.00	27,584,468.00	15,587,719.00	43,172,187.00
SFU	6,454,294.00		8,958,634.00	1,432,700.54	19,957,517.87	233,468,000.00	389,346,000.00	622,814,000.00
TRU	854,842.00		1,136,031.00		2,655,275.00	69,524,000.00	66,688,000.00	136,212,000.00
TWU	-		-		-			-
UBC	10,799,493.00		15,341,274.00	5,092,898.33	42,326,281.11	583,492,000.00	\$344,132,000	927,624,000.00
UFV	632,933.08		1,103,397.11	112,887.08	2,920,278.44	57,259,117.00	57,621,497.00	114,880,614.00
UNBC	1,685,195.08		2,033,887.94		3,529,506.94	47,390,011.00	28,843,989.00	76,234,000.00
UVIC	5,152,451.00		7,329,518.00	708,130.00	16,235,165.00	189,570,000.00	119,105,000	308,675,000.00
VCC	109,790.00		283,344.00	120,979.00	2,834,553.00	54,500,000.00	28,500,000.00	83,000,000.00
VIU	814,003.46		1,037,211.55	276,432.82	2,812,597.77	58,013,778.00	65,873,631.00	123,887,409.00

		a	b	c	d		a	b	c	d
	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)
BCIT	Burnaby	1,722.00	851.00	168.00	61.50	BMC	232.00	53.00	40.00	7.00
CAM	Lansdowne	2,250.00	398.00	73.00	60.00	Interurban	1,139.00	191.00	54.00	25.00
CAPU	North Vancouver	2,389.80	453.00	77.00	52.00					
CNC	Prince George	2,300.00	257.00	72.00	35.00					
COTR	Cranbrook Campus	1,207.73	146.00	67.00	47.00					
DOUG	New Westminster	6,164.50	418.00	69.00	69.00	David Lam	1,916.00	356.00	69.00	69.00
ECUAD	University of Art + Design	992.00	101.00	70.00	62.00					
JI	New Westminster	654.00	78.00	64.00	64.00					
KPU	Surrey	5,547.00	798.00	85.50	63.00	Langley	1,190.00	224.00	73.50	42.00
LC	Langara College	4,743.00	710.00	76.00	67.00					
NI	Comox Valley	495.00	108.00	60.00	60.00	Campbell River	305.00	72.00	48.00	48.00
NL	Dawson Creek	420.00	46.00	59.50	35.00	Fort St. John	350.00	54.00	59.00	35.00
NVIT	Merritt	484.00	77.00	66.00	66.00	Vancouver	100.00	15.00	40.00	40.00
NW	Terrace	903.00	80.00	69.00	42.00	Prince Rupert	389.00	59.00	56.00	56.00

		a	b	c	d		a	b	c	d
	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)
OC	Kelowna	2,375.00	342.00	82.00	49.00	Penticton	416.00	84.00	74.75	20.00
QUC	Quest University Canada	855.00	136.00	85.00	65.00					
RR	Royal Roads University	1,900.00	160.00	81.50	62.00					
SEL	Castlegar	1,250.00	124.00	59.50	49.00	Silver King	155.00	15.00	20.00	
SFU	Bennett	16,503.00	1,280.00	102.00	86.00	Belzberg	782.00	152.00	76.00	66.00
TRU	Kamloops	4,569.00	332.00	154.00	135.00	William Lake	172.00	70.00	58.00	30.00
TWU	Alloway Library	3,344.50	398.00	83.00	76.00					
UBC	Vancouver	31,837.00	4,948.00	920.50	487.00	Okanagan	2,756.00	450.00	110.00	66.00
UFV	Abbotsford	3,149.00	322.00	80.00	67.00	Chilliwack	1,044.56	143.00	64.50	58.50
UNBC	Geoffrey R. Weller Library	4,248.70	656.00	92.00	36.00					
UVIC	Main	30,687.18	2,098.00	99.50	137.00					
VCC	Broadway	1,659.77	194.00	56.00	56.00	Downtown	910.19	168.00	59.00	59.00
VIU	Nanaimo	6,812.00	838.00	119.00	77.00	Cowichan	378.30	84.00	60.00	60.00

9. FACILITIES & HOURS

		a	b	c	d		a	b	c	d
	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)
BCIT	ATC	257.90	86.00	57.50	7.00					
CAM										
CAPU										
CNC										
COTR										
DOUG										
ECUAD										
JI										
KPU	Cloverdale	546.00	84.00	60.00	10.50	Richmond	1,718.00	331.00	85.50	42.00
LC										
NI	Port Alberni	198.00	57.00	45.50	45.50	Mt. Wadding	308.00	19.00	17.50	2.50
NL	Fort Nelson	103.00	12.00	30.00						
NVIT										
NW	Smithers	133.40	20.00	28.00	21.00					

9. FACILITIES & HOURS

		a	b	c	d		a	b	c	d
	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)	Campus Name	Total area in square meters	Total number of seats	Total hours open per week (Sept. - April)	Total reference hours per week (Sept. - April)
OC	Salmon Arm	383.00	75.00	72.00	20.00	Vernon	648.00	95.00	74.50	23.00
QUC										
RR										
SEL	Tenth St.	40.00	4.00	20.00						
SFU	Surrey	2,137.00	362.00	69.00	46.00					
TRU										
TWU										
UBC										
UFV	Mission	71.00	32.00	24.00	24.00					
UNBC										
UVIC										
VCC										
VIU	Powell River	161.00	20.00	27.00	27.00					

					10. COMPUTING INFRASTRUCTURE
	e	f	g	h	a
System will total automatically					
	Total square meters all campuses	Total seats all campuses	Total open hours per week all campuses (Sept.-April)	Total reference hours per week all campuses (Sept.-April)	Number of public workstations
BCIT	2,211.90	990.00	265.50	75.50	5
CAM	3,389.00	589.00	127.00	85.00	138
CAPU	2,389.80	453.00	77.00	52.00	66
CNC	2,300.00	257.00	72.00	35.00	43
COTR	1,207.73	146.00	67.00	47.00	12
DOUG	8,080.50	774.00	138.00	138.00	149
ECUAD	992.00	101.00	70.00	62.00	17
JI	654.00	78.00	64.00	64.00	23
KPU	9,001.00	1,437.00	304.50	157.50	356
LC	4,743.00	710.00	76.00	67.00	122
NI	1,306.00	256.00	171.00	156.00	57
NL	873.00	112.00	148.50	70.00	56
NVIT	584.00	92.00	106.00	106.00	31
NW	1,425.40	159.00	153.00	119.00	30

					10. COMPUTING INFRASTRUCTURE
	e	f	g	h	a
	System will total automatically				
	Total square meters all campuses	Total seats all campuses	Total open hours per week all campuses (Sept.-April)	Total reference hours per week all campuses (Sept.-April)	Number of public workstations
OC	3,822.00	596.00	303.25	112.00	146
QUC	855.00	136.00	85.00	65.00	9
RR	1,900.00	160.00	81.50	62.00	48
SEL	1,445.00	143.00	99.50	49.00	26
SFU	19,422.00	1,794.00	247.00	198.00	364
TRU	4,741.00	402.00	212.00	165.00	82
TWU	3,344.50	398.00	83.00	76.00	40
UBC	34,593.00	5,398.00	1,030.50	553.00	586
UFV	4,264.56	497.00	168.50	149.50	96
UNBC	4,248.70	656.00	92.00	36.00	100
UVIC	30,687.18	2,098.00	99.50	137.00	228
VCC	2,569.96	362.00	115.00	115.00	60
VIU	7,351.30	942.00	206.00	164.00	199

11. LIBRARY AUTOMATED SYSTEMS

	Cataloguing	Primary source of bibliographic records	Secondary source of bibliographic records	OPAC	Periodicals Check In	Acquisitions
BCIT	Interfaces - Millennium	OCLC	Amicus	Innovative Interfaces	Innovative Interfaces	Innovative Interfaces
CAM	Symphony Sirsi/Dynix	Coutts	Amicus	Symphony Sirsi/Dynix	Symphony Sirsi/Dynix	Symphony Sirsi/Dynix
CAPU	Innovative's Millennium	LC, NLC via AutoGraphics (AG)	Amicus	Innovative's webpac	Innovative's Millennium	Innovative's Millennium
CNC	Sirsi	LC	Amicus	Sirsi eLibrary		
COTR	Evergreen	LC/Amicus/Outlook/OCLC	Original Cataloguing	Evergreen	MS Excel	Evergreen
DOUG	Innovative	OCLC, AG Canada, Amicus, LC	other Z39.50 sites	Innovative	Innovative	Innovative
ECUAD	Evergreen	Book Where	Book Venders	Evergreen	Manual	Evergreen
JI	SirsiDynix	OCLC	Amicus	SirsiDynix	SirsiDynix	SirsiDynix
KPU	SirsiDynix Symphony	LC, LAC, Z39.50	OCLC	SirsiDynix Symphony	SirsiDynix Symphony	SirsiDynix Symphony
LC	Innovative Interfaces Sierra	Bookwhere	Z39.50	Innovative Interfaces Sierra	Innovative Interfaces Sierra	Innovative Interfaces Sierra
NI	Sirsi	Lib Congress/UBC	Amicus/Outlook	Sirsi		Sirsi
NL	SirsiDynix Symphony	Outlook	Vendors	SirsiDynix Symphony	SirsiDynix Symphony	
NVIT	LOC cataloging	LOC	Sitka Evergreen	Sitka Evergreen		Sitka Evergreen
NW	Sirsi	Outlook	Amicus	Sirsi eLibrary	Sirsi	Sirsi

11. LIBRARY AUTOMATED SYSTEMS

	Cataloguing	Primary source of bibliographic records	Secondary source of bibliographic records	OPAC	Periodicals Check In	Acquisitions
OC	Voyager (Ex Libris) /YBP	YBP / Coutts	OCLC	Voyager (Ex Libris)	Voyager (Ex Libris)	Voyager (Ex Libris)
QUC	Voyager (Endeavor)	Library of Congress	Library & Archives Canada	Voyager (Endeavor)	Voyager (Endeavor)	Voyager (Endeavor)
RR	Voyager (Endeavor)	BNA	LC	Voyager (Endeavor)	Voyager (Endeavor)	Voyager (Endeavor)
SEL	Sirsi	LC, Outlook, NLC	other Z39.50	Sirsi	Sirsi	Sirsi
SFU	iii Millennium	OCLC	Z39.50	iii Millennium	iii Millennium	iii Millennium
TRU	SIRSI/Unicorn	Yankee Book Peddler	Amicus	Sirsi/Unicorn	Sirsi/Unicorn	Sirsi/Unicorn
TWU	SirsiDynix Symphony	OCLC	Amicus	Symphony		Symphony
UBC	Voyager/ExLibris	LC	OCLC	Voyager	Voyager	Voyager
UFV	SirsiDynix Symphony	OCL. LC. Amicus		SirsiDynix Symphony	SirsiDynix Symphony	SirsiDynix Symphony
UNBC	Sierra	OCLC	NLC	Encore	Sierra	Sierra
UVIC	Voyager/ExLibris	OCLC; Vendor records; Serials Solutions		Voyager/ExLibris	Voyager/ExLibris	Voyager/ExLibris
VCC	VTLS Virtua	BookWhere	Coutts	VTLS	VTLS	VTLS
VIU	Sirsi	BiblioFile/Amicus	Bookwhere	Sirsi	Sirsi	Sirsi

	Interlibrary Loans	Discovery Service	ERM	Link Resolver
BCIT	Innovative Interfaces - Millennium (Borrowing Module)	Innovative Interfaces - Encore		Innovative Interfaces - WebBridge
CAM	Outlooks/Ariel	Ebsco EDS	Cufts	Cufts/Godot
CAPU	Outlook	Innovative's Encore/Synergy	Cufts	Cufts/Godot
CNC	Agent, email		Cufts	Cufts/Godot
COTR	Outlook, Email			EBSCO Linksource
DOUG	Ariel, Outlook Online	Encore		
ECUAD	Manual		Cufts	Cufts/Godot
JI	Outlook, Amicus, DocLine		Serials Solutions	Serials Solutions/Godot/Cufts
KPU	Relais	Summon	Researcher (Cufts Tool)	Godot
LC	Ariel, Outlook	Interfaces Encore (ES)	Innovative Interfaces Sierra/CASE	Cufts/Godot
NI	Outlook			Cufts
NL	Outlook	No	Cufts	Godot
NVIT	Outlook			
NW	Manual/Outlook	No	Cufts	Godot

	Interlibrary Loans	Discovery Service	ERM	Link Resolver
OC	Godot/Outlook / In-house database	EBSCO Discovery Service	Cufts	Godot
QUC	Manual			
RR	VDX	Summon	N/A	Serials Solutions 360 link
SEL	Ariel		Cufts	Cufts / Godot
SFU	Relias	Summon	Cufts ERM	Cufts/Godot
TRU	Relais	Summon		Godot
TWU	Relais			Cufts/Godot
UBC	Relais	Summon (Serials Solution)	Serials Solutions	360 Link (Serials Solutions)
UFV	Relais. Outlook	Ebsco Discovery Service	Cufts	Cufts Godot
UNBC	Relais	Encore Synergy	Sierra	Sierials Solutions
UVIC	OCLC; Relais	Summon	Serials Solutions, 360 Resource Manager	Serials Solutions, 360 Link
VCC	Ariel/Outlook			Godot/Cufts
VIU	Sirsi	Summon	Serial Solutions (360 Core & 360 RM)	Serial Solutions 360 Link

	a) Volumes/FTE Student: 5.1(f)/3(f)	b) Physical Subscriptions/FTE Student: 5.1(g)/3(f)	c) Collection Expenditures/FTE Student: 7(l)/3(f)	d) Library Expenditures/FTE Student: 7(n)/3(f)	e) Collection Expenditures as % of Library Expenditures: 7(l)/7(n)	f) Physical Periodicals as % of Library Expenditures: 7(d)/7(n)	g) Electronic Services as % of Library Expenditures: 7(j)/7(n)	h) Library Expenditures as % of Institutional Budget: 7(n)/8(c)	i) FTE Students/FTE Library Personnel: 3(f)/4(f)	j) Direct Circulation/FTE Student: 6(d)/3(f)	k) Direct Circulation/Total Volumes: 6(d)/5.1(f)	l) Total Library Expenditure/Circulation: 7(n)/6(d)	m) Reference Transactions/FTE Student: 6a(iii)/3(f)	n) Number of Students Instructed/FTE Students: 6(b)/3(f)	o) Total Library Area/FTE Student: 9(e)/3(f)	p) Number of Seats/FTE Student: 9(f)/3(f)	q) Hours Open/FTE Personnel: 9(g)/4(f)	r) Reference Hours/Total Open Hours: 9(h)/9(g)	s) Electronic Titles per FTE Student: 5.2(d)/3(f)	t) Electronic Expenditures/per FTE Student: 7(i)/3(f)
Library	Ratios																			
BCIT	8.14	0.02	38.09	163.60	23.28%	3.23%	12.78%	1.14%	610.09	2.63	0.32	62.14	0.58	0.23	0.11	0.05	8.40	0.28	3.39	20.91
CAM	11.55	0.03	41.41	190.13	21.78%	2.65%	8.80%	1.58%	466.49	4.23	0.37	45.00	2.08	0.67	0.38	0.07	6.64	0.67	4.40	16.74
CAPU	23.06	0.05	53.93	281.28	19.17%	1.70%	12.74%	1.84%	292.10	4.53	0.20	62.09	1.24	0.64	0.43	0.08	4.00	0.68	46.91	35.83
CNC	54.17	0.11	66.55	304.21	21.88%	5.18%	7.83%	3.09%	280.57	4.29	0.08	70.89	3.58	0.46	0.67	0.08	5.90	0.49	14.39	23.83
COTR	23.98	0.02	39.15	222.64	17.59%	1.44%	11.57%	2.04%	328.92	4.42	0.18	50.34	1.39	0.29	0.56	0.07	10.31	0.70	85.31	25.76
DOUG	22.03	0.09	60.40	336.95	17.92%	3.00%	8.98%	2.82%	235.96	22.91	1.04	14.71	2.73	0.80	0.92	0.09	3.70	1.00	7.84	30.26
ECUAD	126.65	0.13	109.30	609.52	17.93%	3.18%	8.50%	3.49%	130.88	20.78	0.16	29.34	3.98	0.23	0.68	0.07	6.28	0.89	0.57	51.81
JI	10.83	0.05	67.48	288.19	23.41%	5.03%	10.68%	1.77%	327.68	1.69	0.16	170.90	1.53	0.38	0.24	0.03	7.80	1.00	9.67	30.79
KPU	21.68	0.06	92.23	462.40	19.95%	2.15%	10.44%	3.56%	189.55	5.92	0.27	78.06	2.84	0.97	0.86	0.14	5.52	0.52	18.56	48.28
LC	12.62	0.03	39.10	306.93	12.74%	1.41%	7.81%	2.33%	262.56	7.08	0.56	43.35	2.96	1.11	0.64	0.10	2.71	0.88	13.40	23.98
NI	14.11	0.09	38.68	233.52	16.56%	2.57%	9.31%	1.52%	242.00	4.29	0.30	54.46	0.91	0.70	0.51	0.10	16.29	0.91	76.71	21.74
NL	18.60	0.08	127.33	447.30	28.47%	1.20%	25.01%	2.08%	219.88	3.85	0.21	116.31	1.65	0.30	0.60	0.08	22.36	0.47	127.54	111.86
NVIT	37.02	0.01	67.53	336.39	20.07%	0.00%	16.72%	1.71%	183.00	7.29	0.20	46.17	5.53	0.37	1.06	0.17	35.33	1.00	274.43	56.23
NW	53.25	0.12	78.73	480.33	16.39%	2.33%	4.37%	2.08%	193.26	7.73	0.15	62.12	1.77	0.49	1.04	0.12	21.49	0.78	28.35	21.01
OC	20.96	0.04	75.22	326.82	23.02%	3.13%	13.09%	2.57%	220.88	7.30	0.35	44.79	1.94	0.81	0.52	0.08	9.19	0.37	15.52	42.78
QUC	33.97	0.15	327.56	933.80	35.08%	2.02%	20.11%	#REF!	64.29	8.95	0.26	104.35	3.12	2.00	1.90	0.30	12.14	0.76	355.56	187.78
RR	24.04	0.04	217.09	633.35	34.28%	0.56%	32.03%	2.68%	159.48	6.94	0.29	91.30	2.75	0.66	0.78	0.07	5.33	0.76	82.48	202.89
SEL	31.83	0.14	60.26	354.20	17.01%	5.57%	7.59%	1.74%	237.25	5.54	0.17	63.96	0.75	0.28	0.68	0.07	11.13	0.49	6.90	26.89
SFU	131.47	0.16	395.33	880.70	44.89%	4.39%	32.34%	3.20%	144.89	25.17	0.19	34.99	3.93	1.15	0.86	0.08	1.58	0.80	162.20	284.82
TRU	29.12	0.04	123.82	289.40	42.78%	4.19%	32.19%	1.95%	389.60	6.68	0.23	43.34	1.53	0.48	0.52	0.04	9.00	0.78	9.61	93.17
TWU	154.41	0.36	0.00	0.00	#DIV/0!	#DIV/0!	#DIV/0!	#DIV/0!	150.81	41.87	0.27	0.00	1.83	1.23	1.64	0.20	6.15	0.92	92.27	0.00
UBC	122.78	0.15	336.06	927.19	36.25%	4.84%	25.51%	4.56%	137.54	35.02	0.29	26.47	3.17	0.91	0.76	0.12	3.10	0.54	36.94	236.57
UFV	29.85	0.05	151.92	402.08	37.78%	3.27%	21.67%	2.54%	292.63	9.04	0.30	44.47	3.64	0.95	0.59	0.07	6.79	0.89	30.56	87.14
UNBC	230.52	0.04	704.25	1222.13	57.63%	0.95%	47.75%	4.63%	109.39	8.65	0.04	141.22	0.92	1.07	1.47	0.23	3.48	0.39	66.42	583.52
UVIC	131.99	0.39	443.57	982.52	45.15%	5.38%	31.74%	5.26%	115.63	14.55	0.11	67.51	3.19	0.53	1.86	0.13	0.70	1.38	51.46	311.82
VCC	9.88	0.03	36.56	365.75	10.00%	0.90%	3.87%	3.42%	258.76	9.34	0.95	39.14	3.24	0.64	0.33	0.05	3.84	1.00	26.03	14.17
VIU	44.18	0.01	144.74	392.49	36.88%	0.83%	28.94%	2.27%	315.68	6.24	0.14	62.85	1.32	0.59	1.03	0.13	9.07	0.80	90.25	113.59

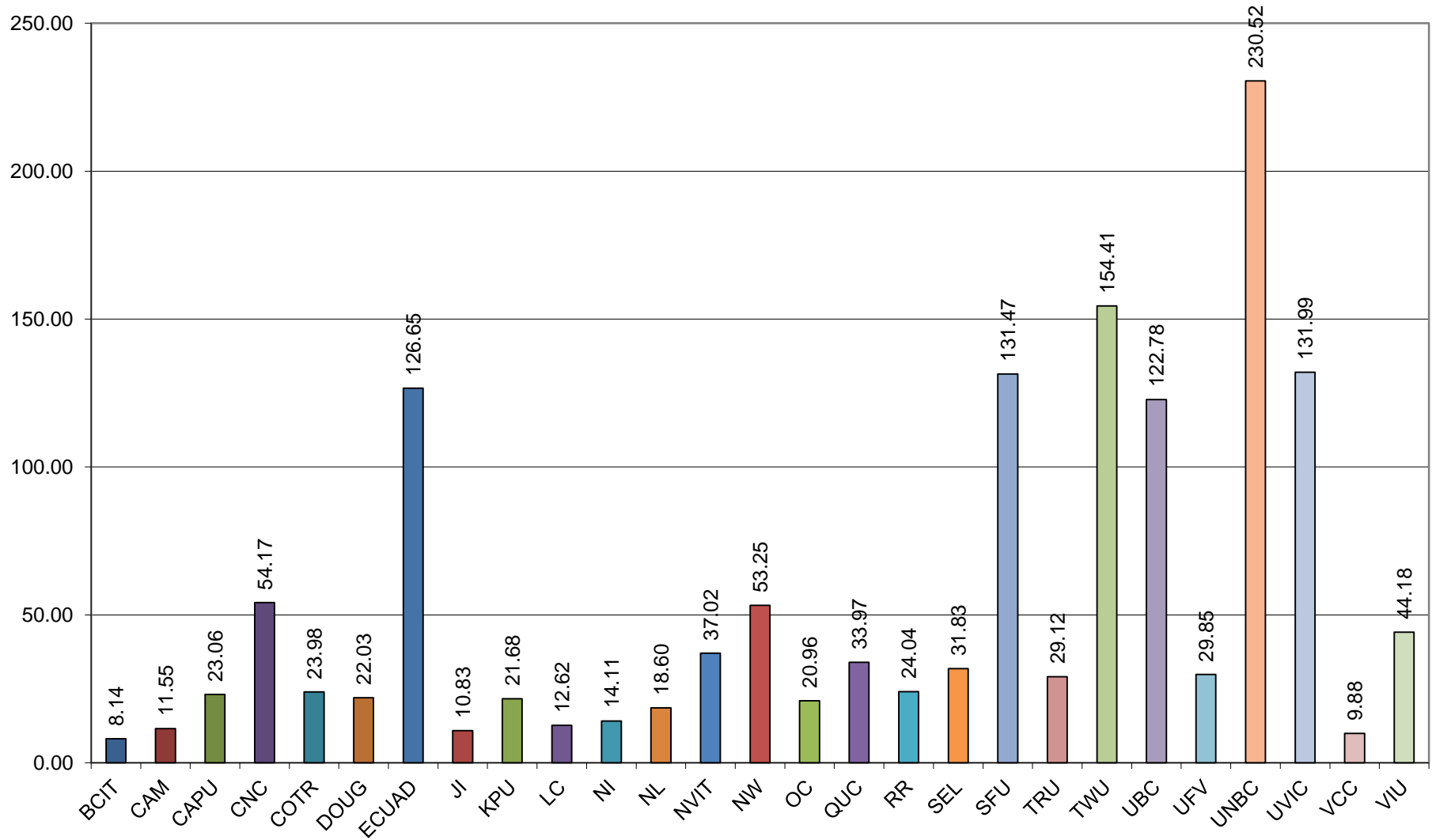
**CPSLD LIBRARY SURVEY 2012-2013
EXPLANATORY NOTES**

Library	Notes
BCIT	The seating count in Burnaby campus it got reduced by 12 (from 863 to 851) due to the replacement of a conference/study room 200E to a Coffee Shop last year, called the Coffee Pod within the Library.
DOUG	Some stats for 2011-12 were reported incorrectly:
	Electronic Serial Titles should have been reported as 42,520 (individual titles were not reported)
	Streaming media should have been 4,012 (the emusic was not included)
	Salaries should have been reported as \$2,389,063 (the Learning Centre salaries were included in error)
	Print periodicals were audited last year and as a result the monies were shifted to reflect subscription timelines - that is why that number appears so low in 2011-12 but then recovers again in 2012-13
ECUAD	The number for Other Visual Formats in the physical collection is the count for slides
	Monographs and Audio-Visual materials are purchased under the same Budget Account
	Current Print Periodicals and Electronic Serial Titles are purchased under the same Budget Account
JIBC	Section 8a: Includes Based Ministry Grant and One-time grant from AVED.
KPU	3(i) is the annual cost. \$20 per semester. As of May 2013 KPU no longer charges a Community Borrowers fee.
	9(d) includes 9 hours per week of AskAway.
LC	4a & 7a Director left in January 2012, relief Librarian effective end June 2012
	6 b/c Instruction stats for 2011/12 should be 7962 & 309. Now tracking through Footprints (same as Reference stats)
	7 Collections - amounts calculated based on supplementary reports, Banner accounts no longer align directly
	8 From Financial Statements on Ministry site
NL	NLC Gate count for Fort St. John, Dawson Creek, and Fort Nelson campuses. Number for Fort Nelson campus is an estimate, as it is only staffed for part of the day.
NW	The gate count is only for the Terrace and Prince Rupert Campuses
RRU	5.2 a : total number of titles provided by each of our eBook vendors
	5.2 c : number of unique titles as tracked by Serials Solutions
SFU	k. Special Funding Envelopes for Collections
	Recorded as \$0. These amounts are already included in the physical collections and electronic collections expenditures totals.
UBC	All figures include UBC Vancouver and UBC Okanagan campuses
	3.g. UBC changed method for estimating clinical faculty FTE in 2012/13. Total faculty FTE appears much lower than previous year but if calculated using the revised method the 2011/12 total would be 4,248 rather than 6,053
	5.1.g. Total current print subscriptions based on 2011/12 count
	5.2. Includes open access titles when catalogued in ILS
	7.b. Includes \$589,322 for collections gifts in kind
	9.b. Vancouver campus: total seats data is from 2011/12
	9.c. Vancouver campus: weekly open hours is the sum of 14 distinct service points
	9.d. Vancouver campus: weekly ref hours is the sum of 13 distinct service points

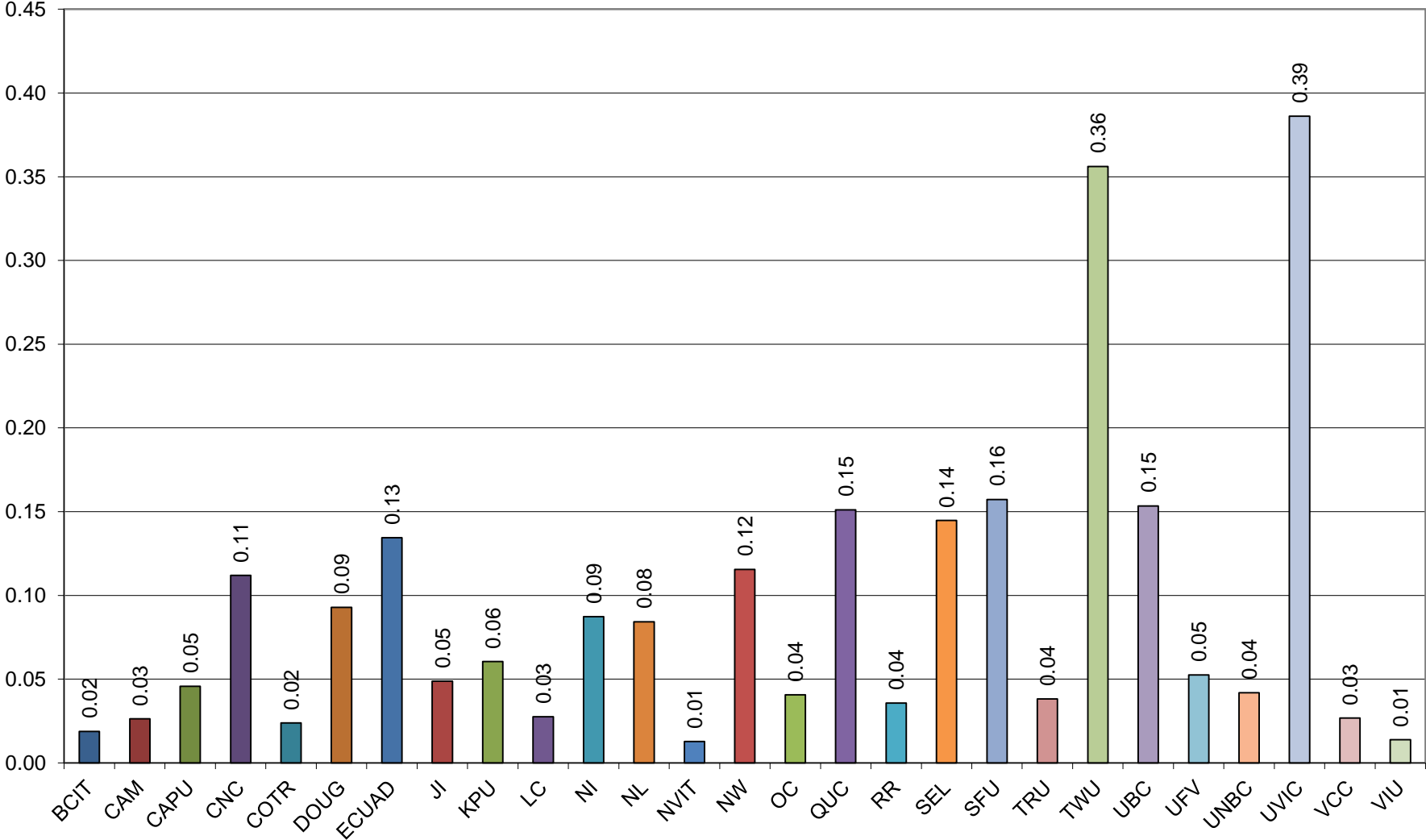
**CPSLD LIBRARY SURVEY 2012-2013
EXPLANATORY NOTES**

Library	Notes
UFV	6 f) Gates were not working in Chilliwack from April - July 2012.
	7 c) Are now able to use Sirsi Director's Station to extract video purchases from departmental orders, resulting in a higher total than previously reported.
	7 h) & i) We can now more accurately report electronic collections spending on electronic serials and electronic indexes
	9 b) Number of seats in Abbotsford was miscounted in 2011/12
	9 a) & b) We opened a new campus library in Chilliwack in August 2012, with increased total area and seats
UNBC	4a – includes 1 term FTE
	4b – includes 1 term FTE
	4c – includes 1 term FTE
	5.1.e – change from previous years as now able to give accurate back issue stats
	6.f – gate count from representative day on Oct. 15, 2012
UVic	5.1: Note lower numbers due to a change in calculation method. Also note that 5.1a and 5.1e are estimated. 5.1a includes Law, Special Collections and Archives; also includes maps and scores. Data for 5.1d are unavailable. 5.2a is estimated.
	6f: Increase compared to last year may be due to the presence of the UVic English Language Centre in the Libraries; also, an International Commons space has been added.
	7b: The number reported last year was incorrect; the correct number was 1,185,086. 7c,g,i,k: Data unavailable. Does not include Law collections budget; next year's submission will include expenses for Law. Decrease in 7l is due to incorrect reporting of 7b last year.
	10a: Note that this now includes workstations at all library branches.
VIU	The Nanaimo library is divided into two sections: the Commons and the stacks/services area. Total library hours are based on the Commons, which has longer hours than the stacks/services area. Reference hours are based on the stacks/services area hours.

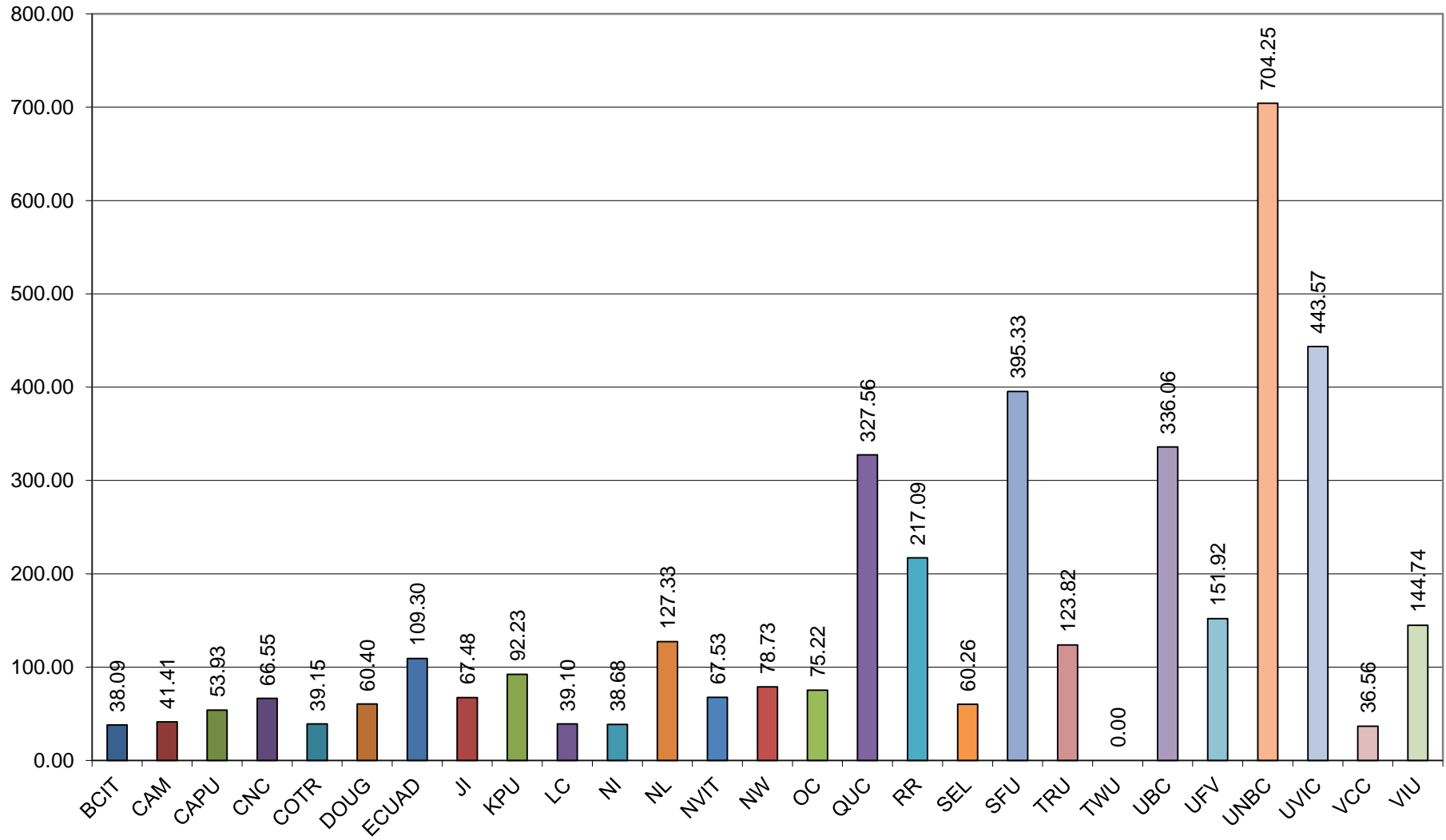
a) Volumes per FTE Student: 5.1(f)/3(f)



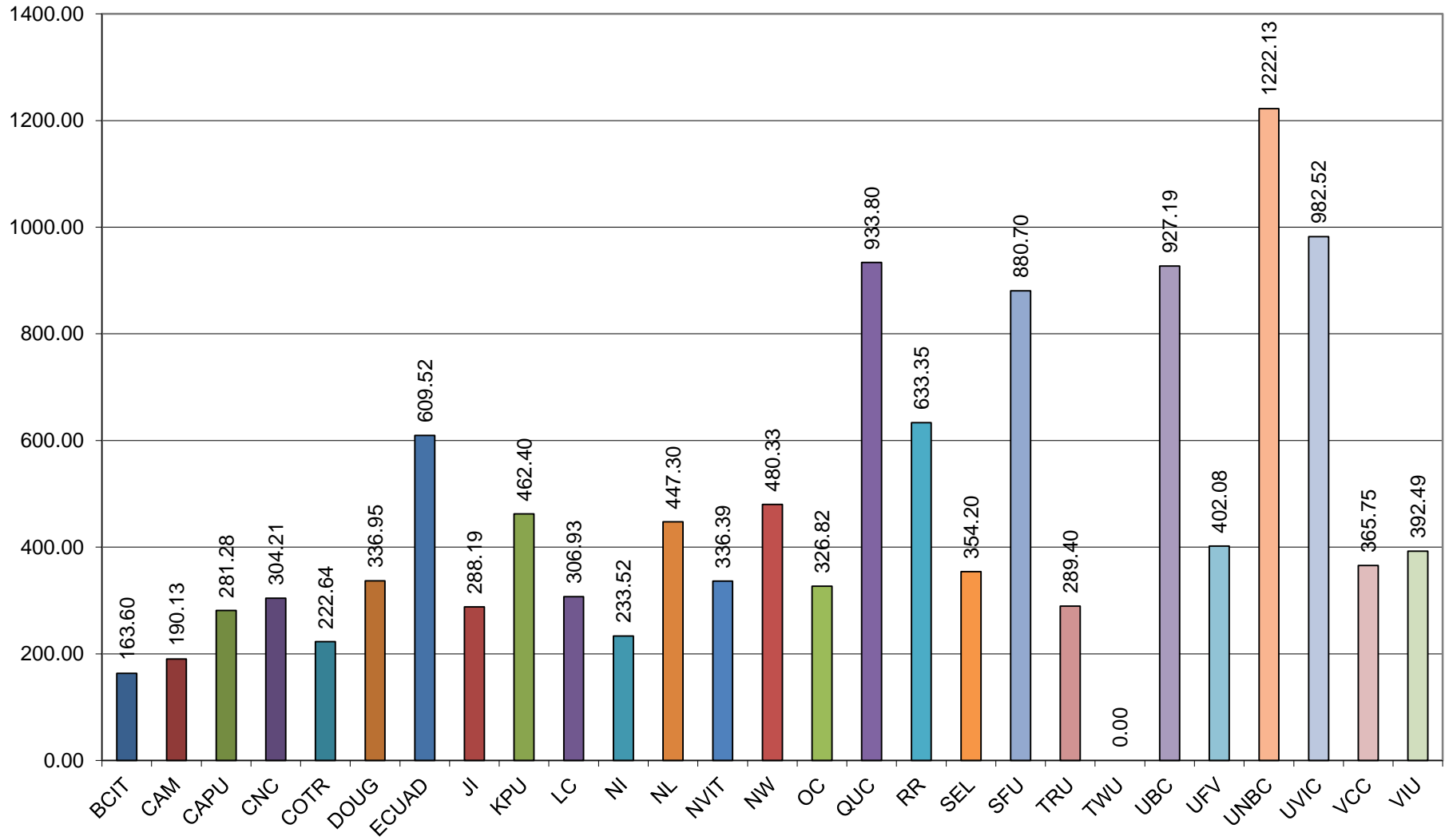
b) Physical Subscriptions per FTE Student: 5.1(g)/3(f)



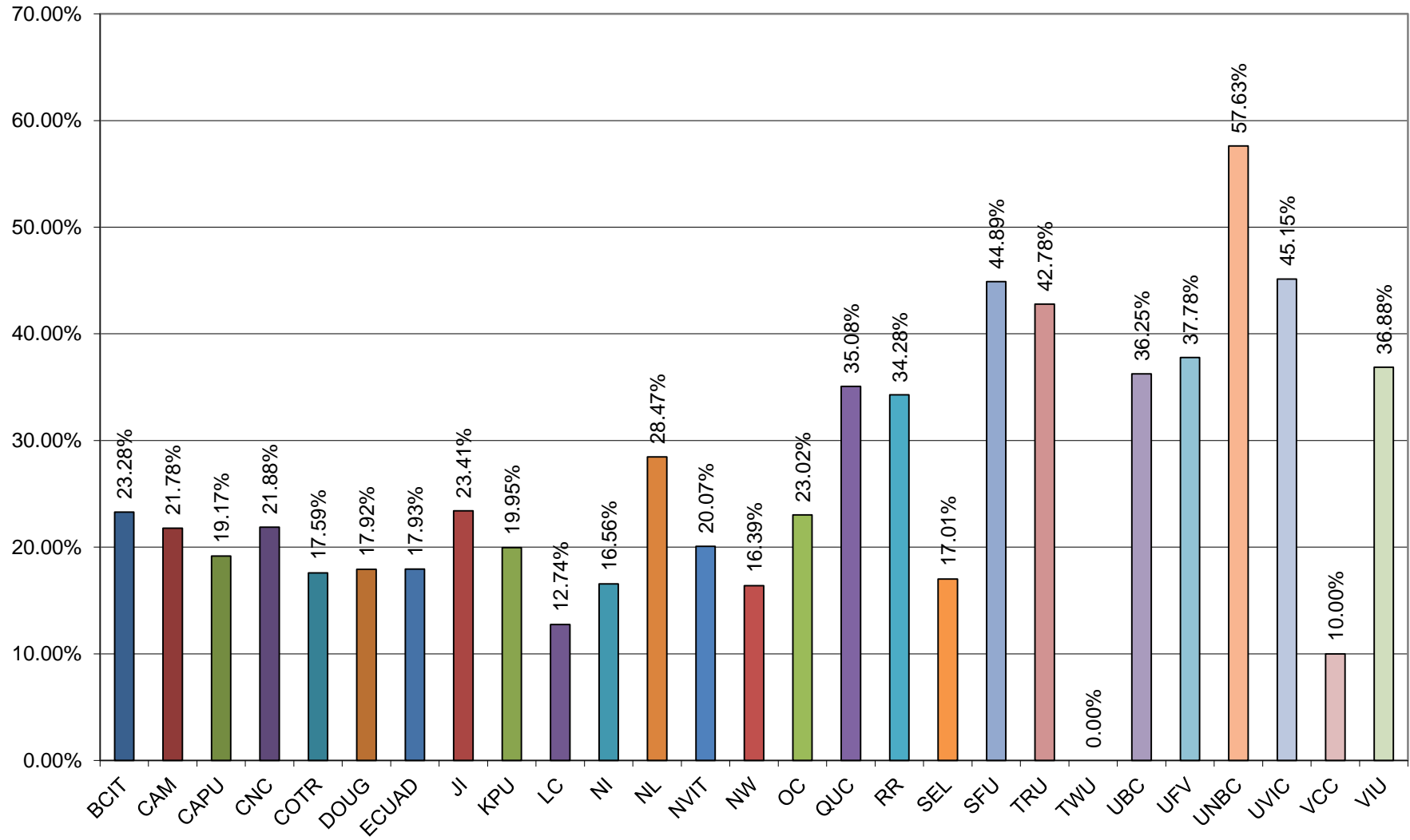
c) Collection Expenditures per FTE Student: 7(l)/3(f)



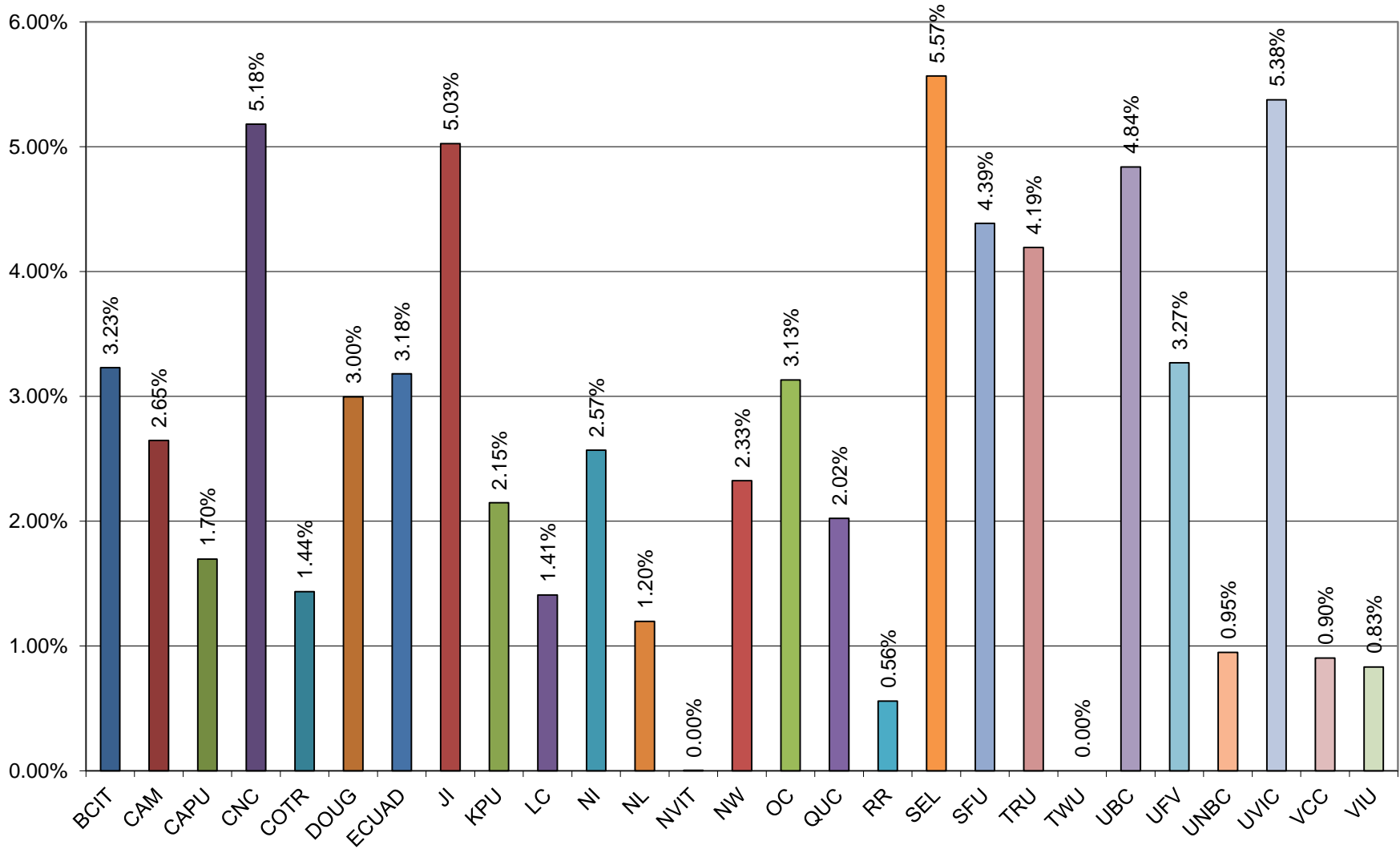
d) Library Expenditures per FTE Student: 7(n)/3(f)



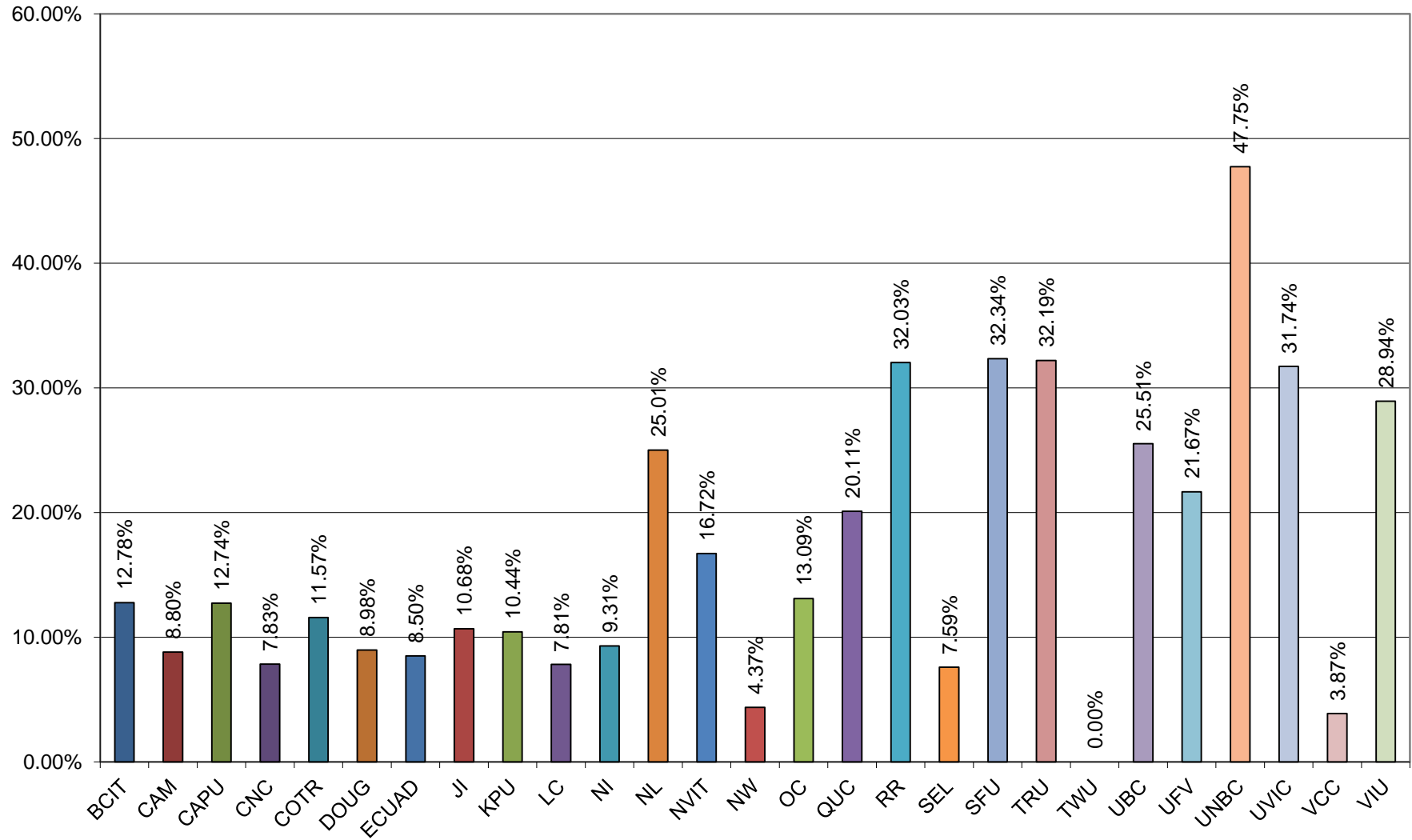
e) Collection Expenditures as % of Library Expenditures: 7(l)/7(n)



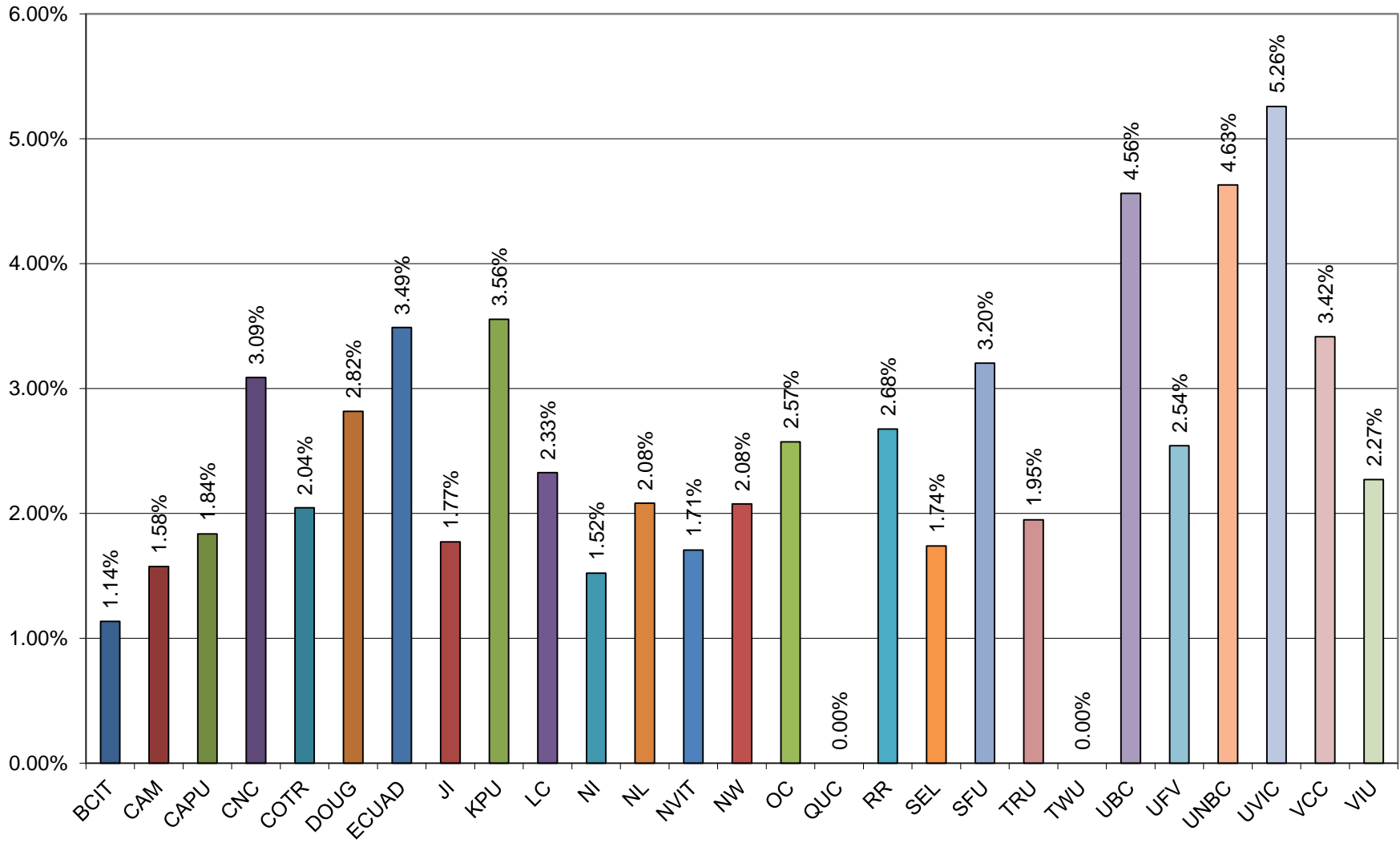
f) Physical Periodicals as % of Library Expenditures: 7(d)/7(n)



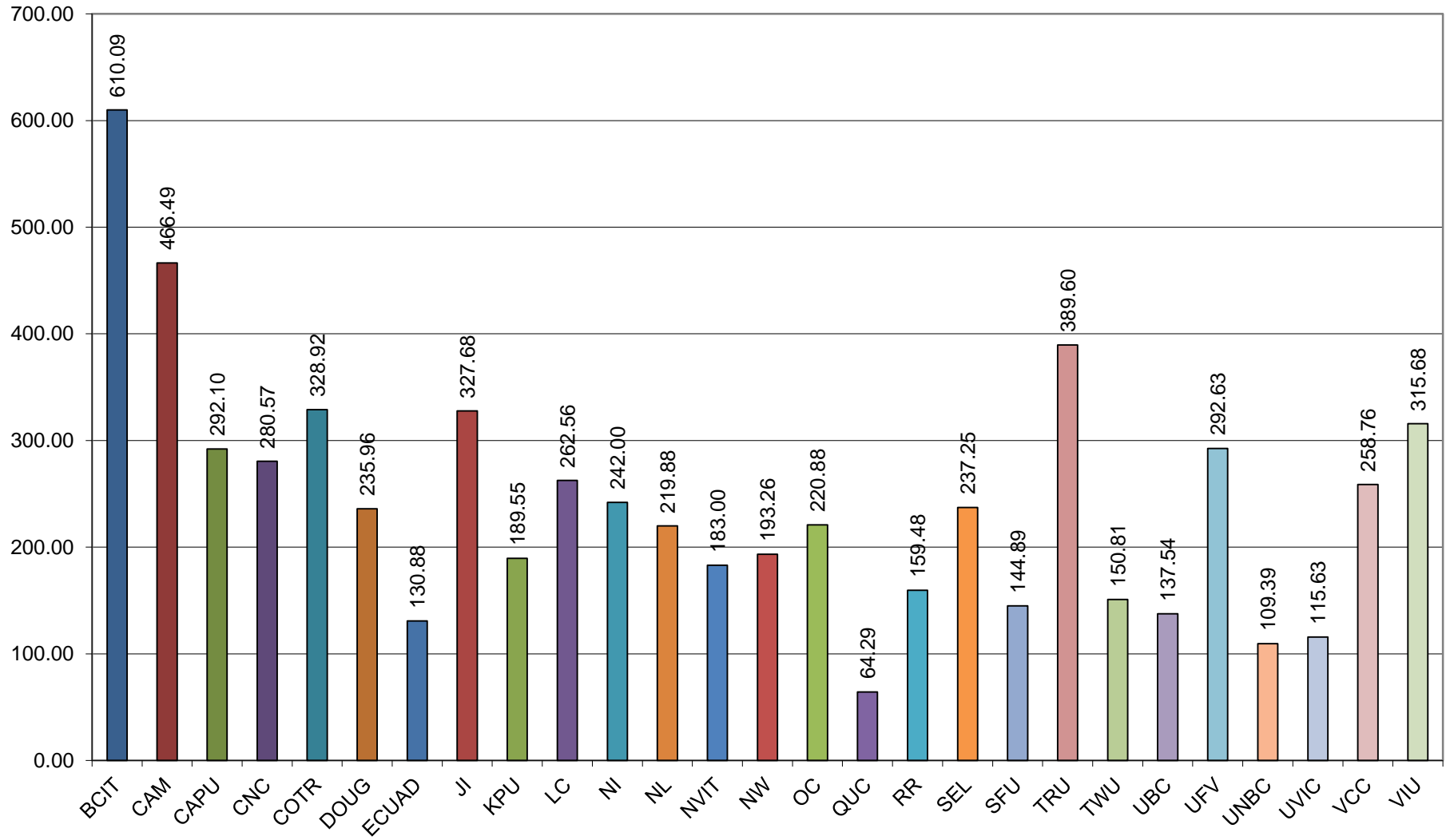
g) Electronic Services as % of Library Expenditures: 7(j)/7(n)



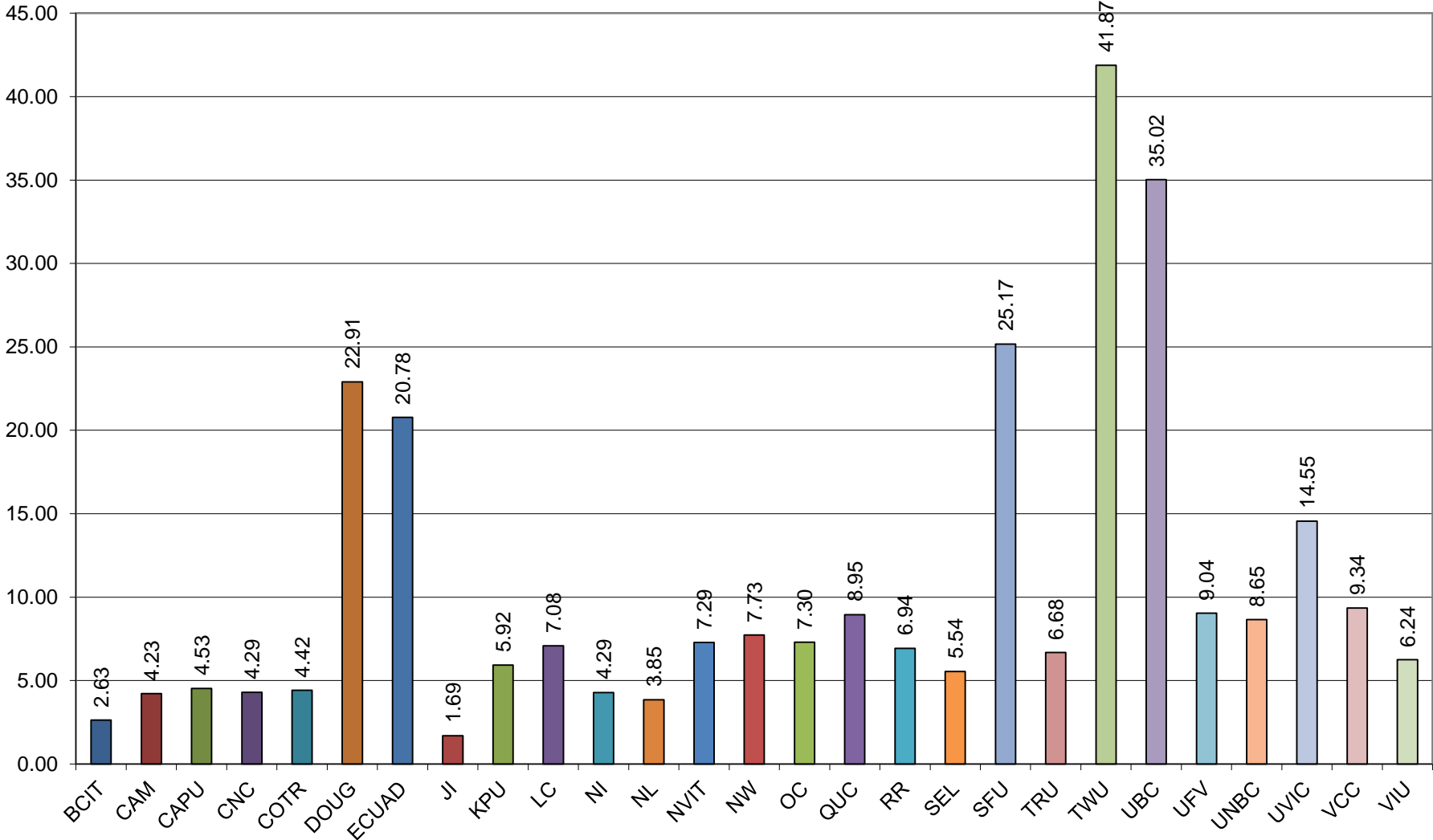
h) Library Expenditures as % of Institutional Budget: 7(n)/8(c)



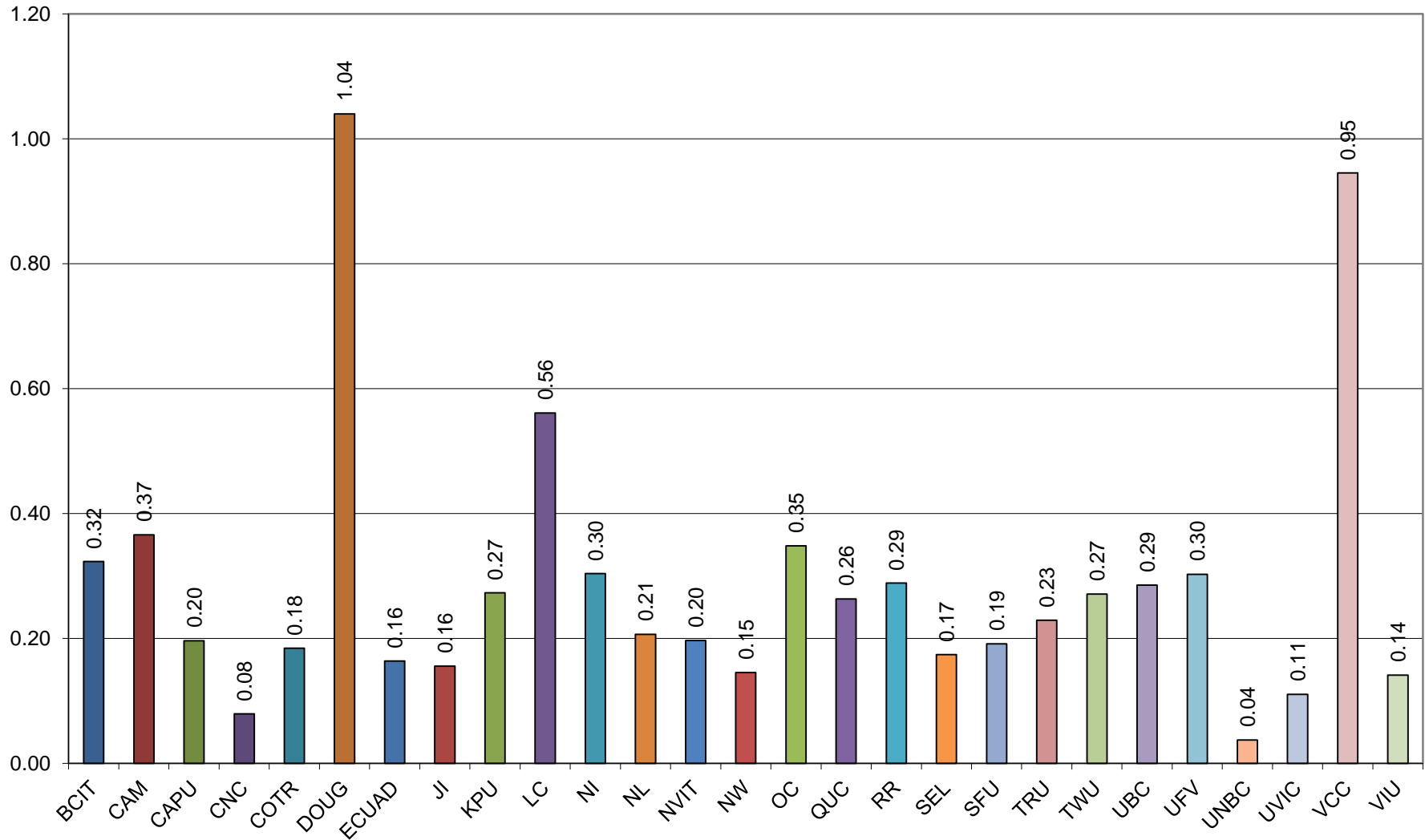
i) FTE Students per FTE Library Personnel: 3(f)/4(f)



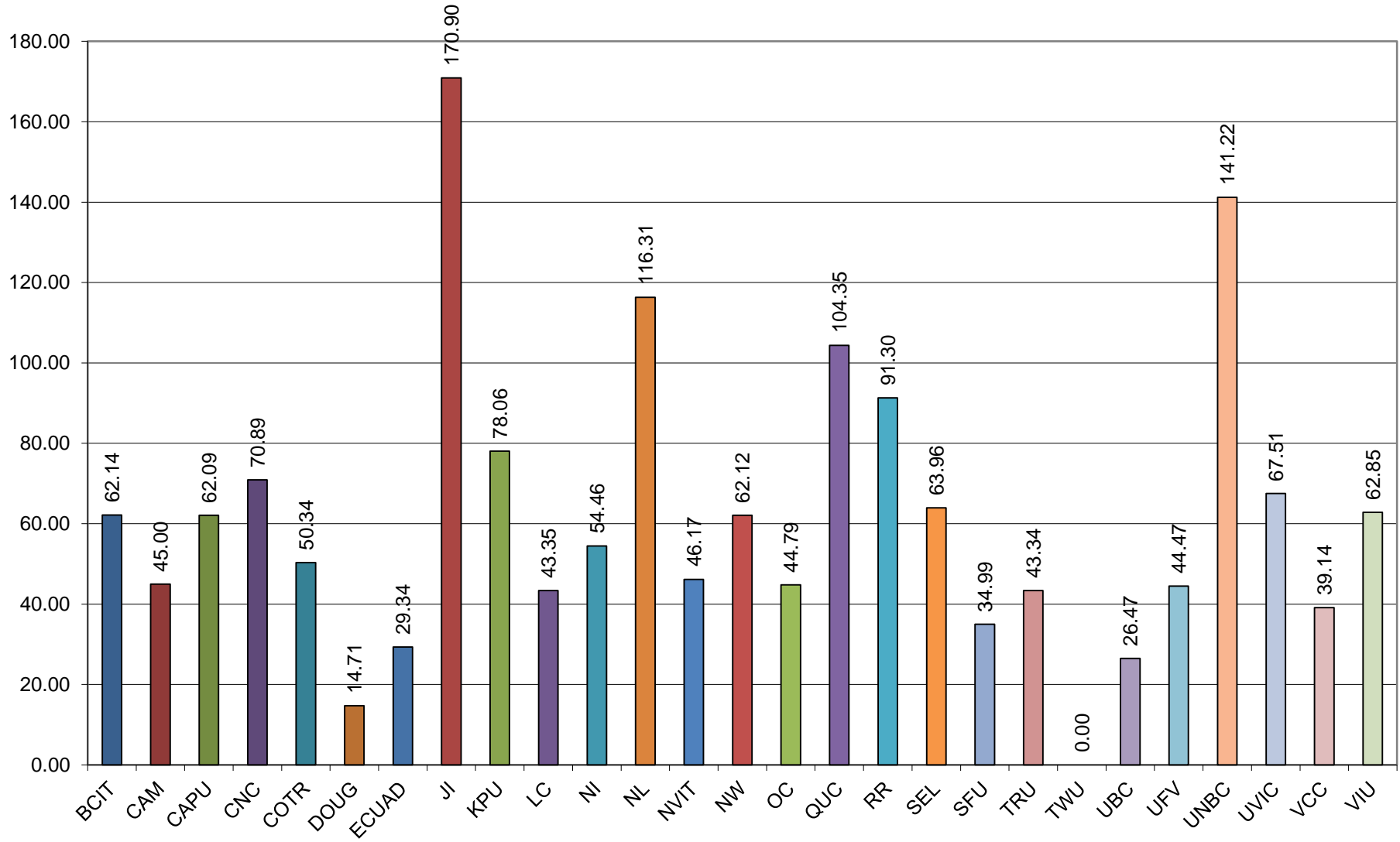
j) Direct Circulation per FTE Student: 6(d)/3(f)



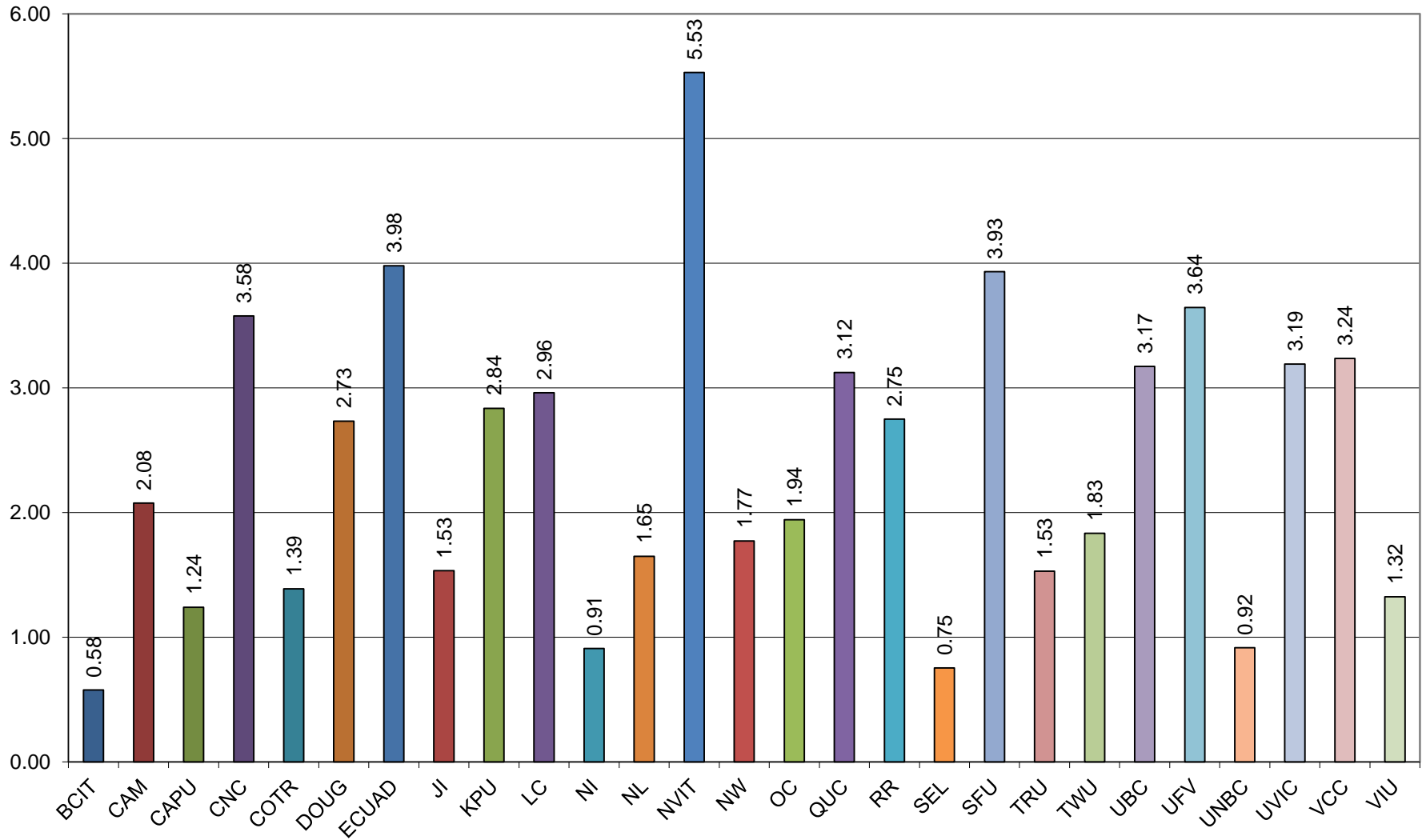
k) Direct Circulation per Total Volumes: 6(d)/5.1(f)



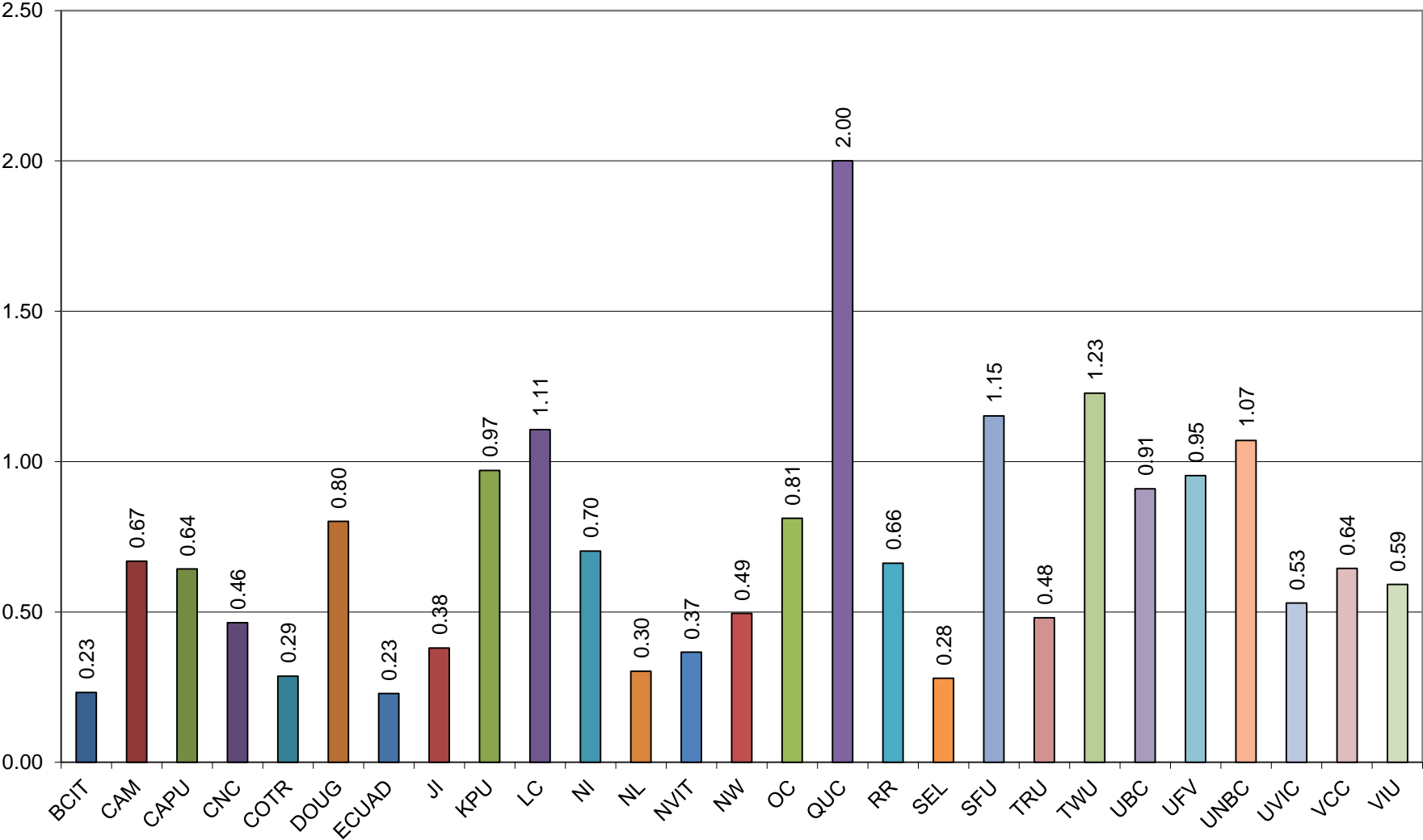
I) Total Library Expenditures per Circulation: 7(n)/6(d)



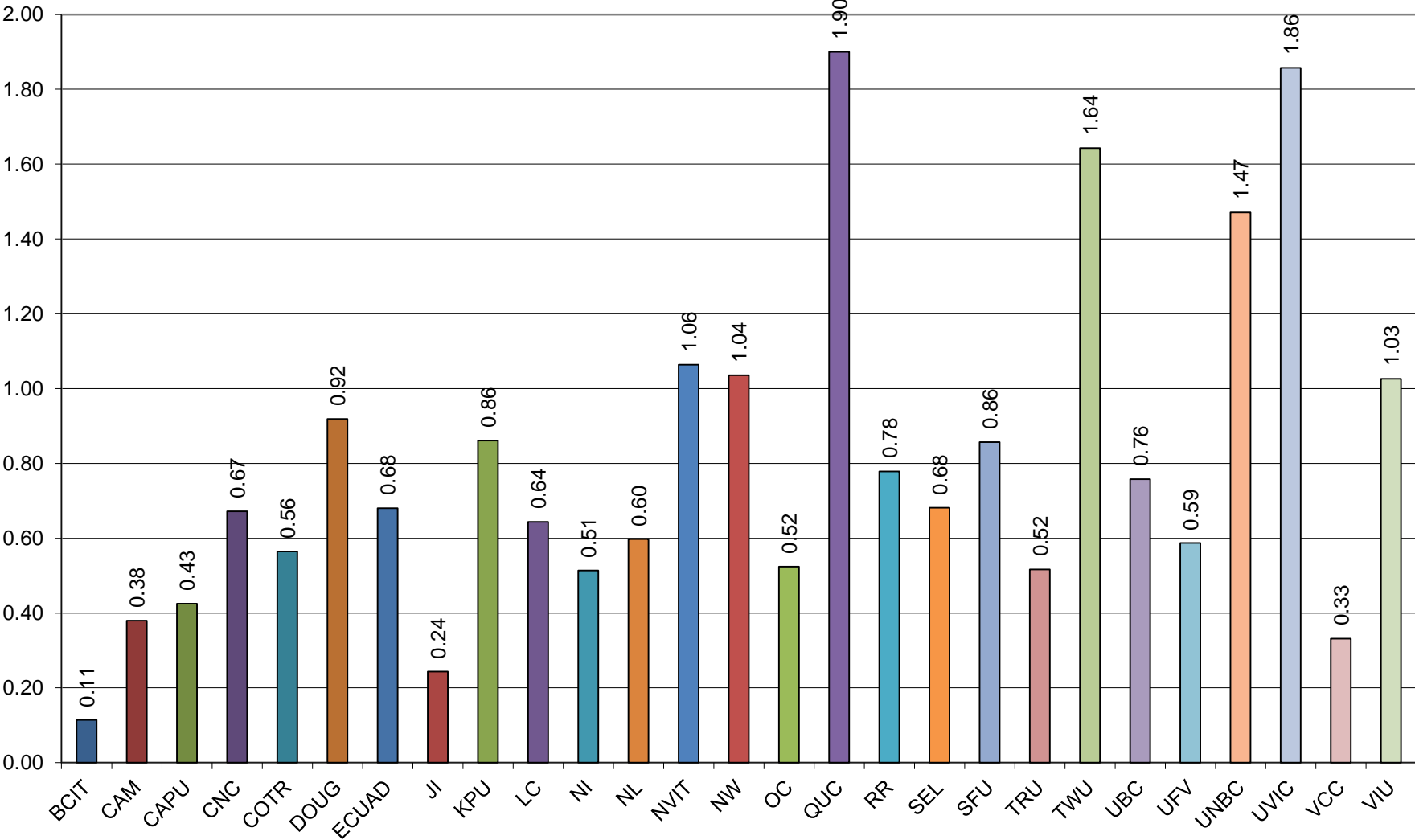
m) Reference Transactions per FTE Student: 6a(iii)/3(f)



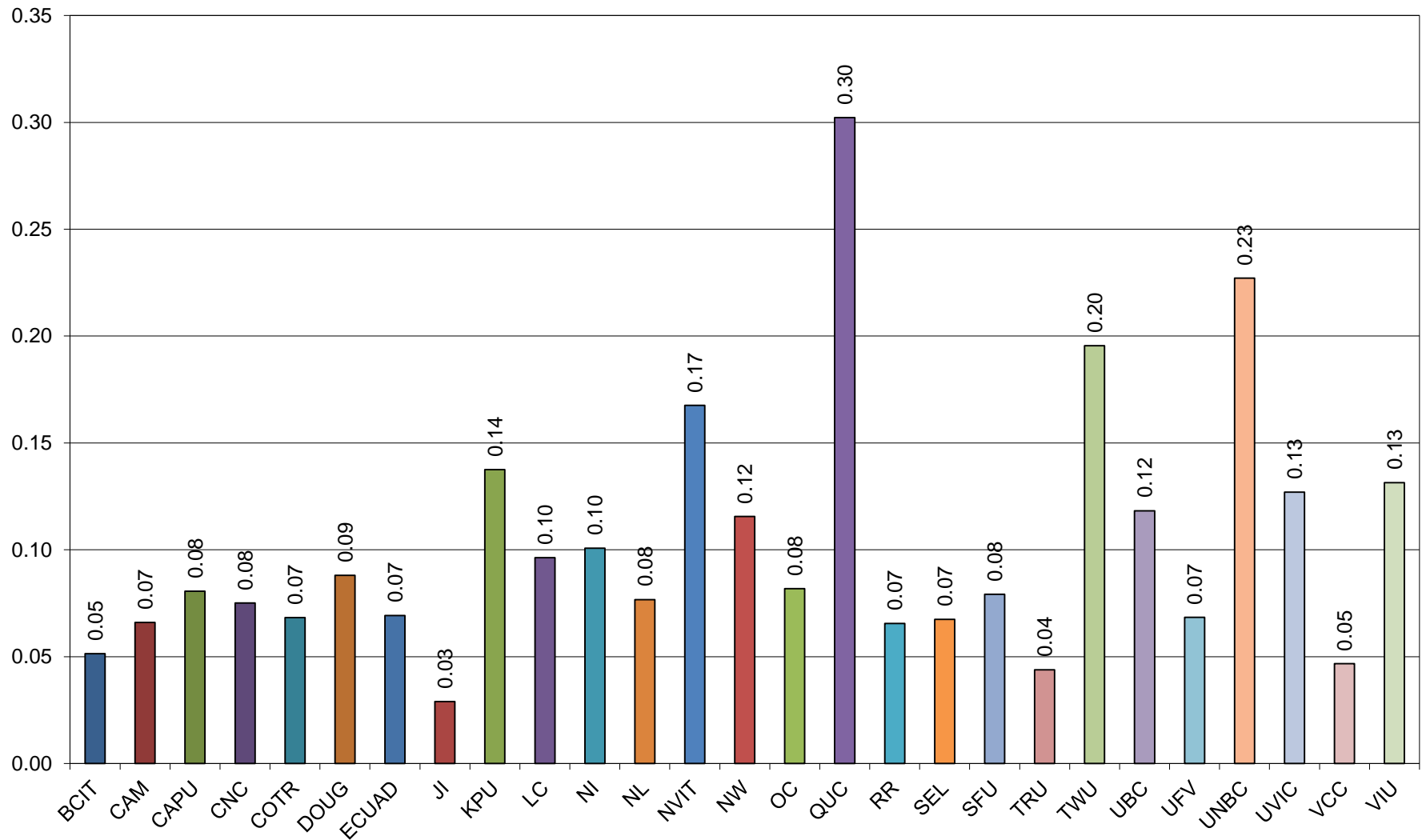
n) Number of Students Instructed per FTE Student: 6(b)/3(f)



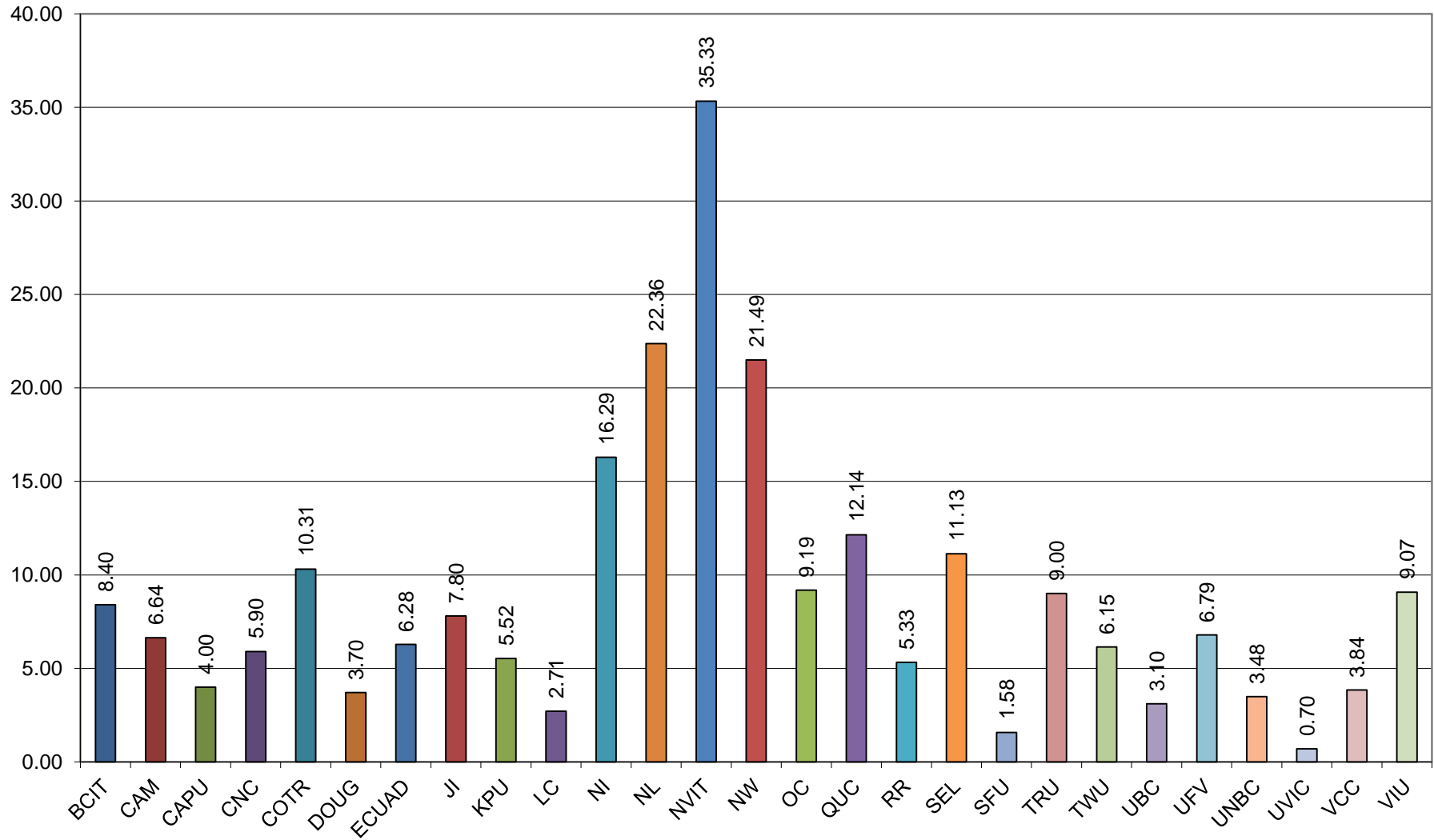
o) Total Library Area per FTE Student: 9(e)/3(f)



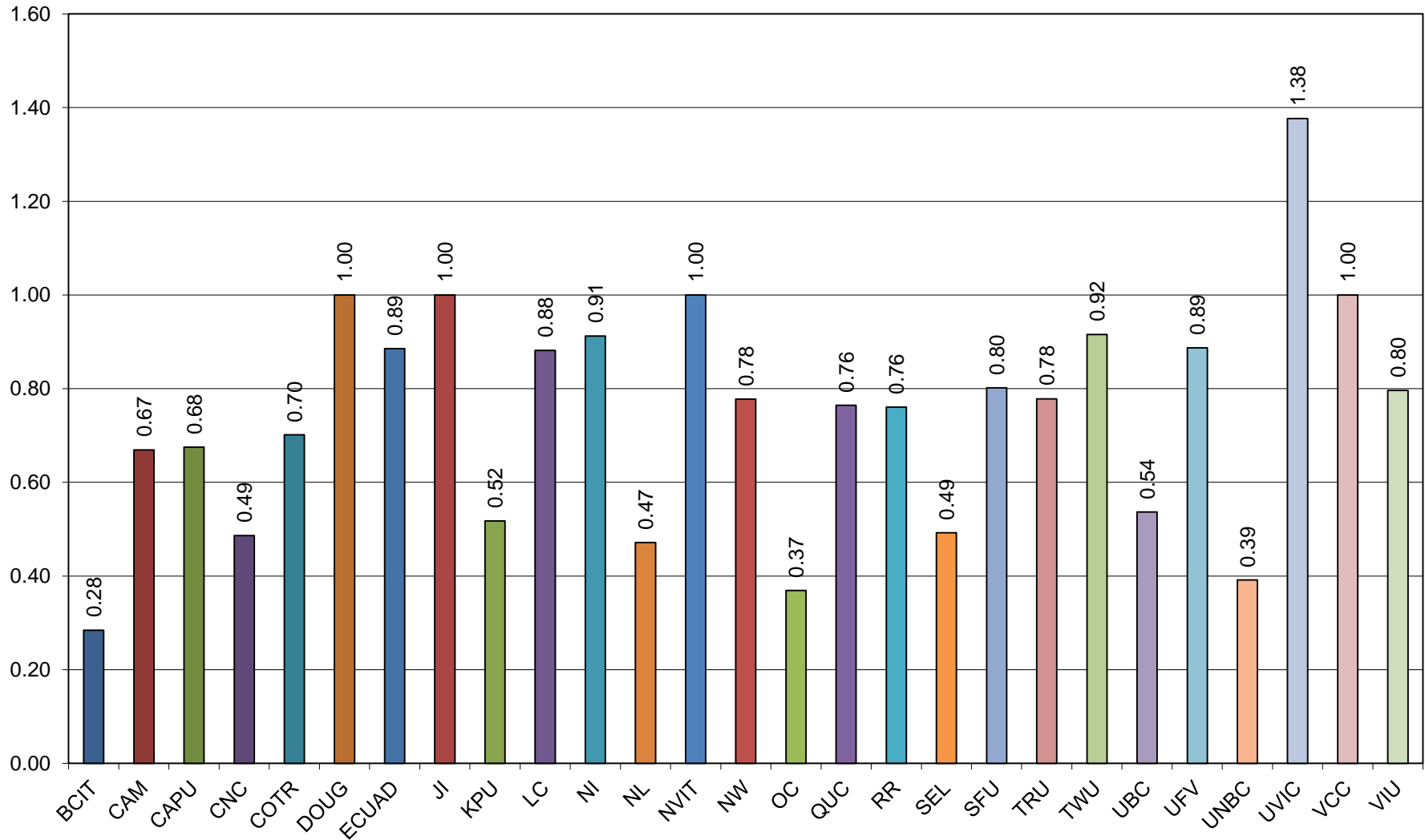
p) Number of Seats per FTE Student: 9(f)/3(f)



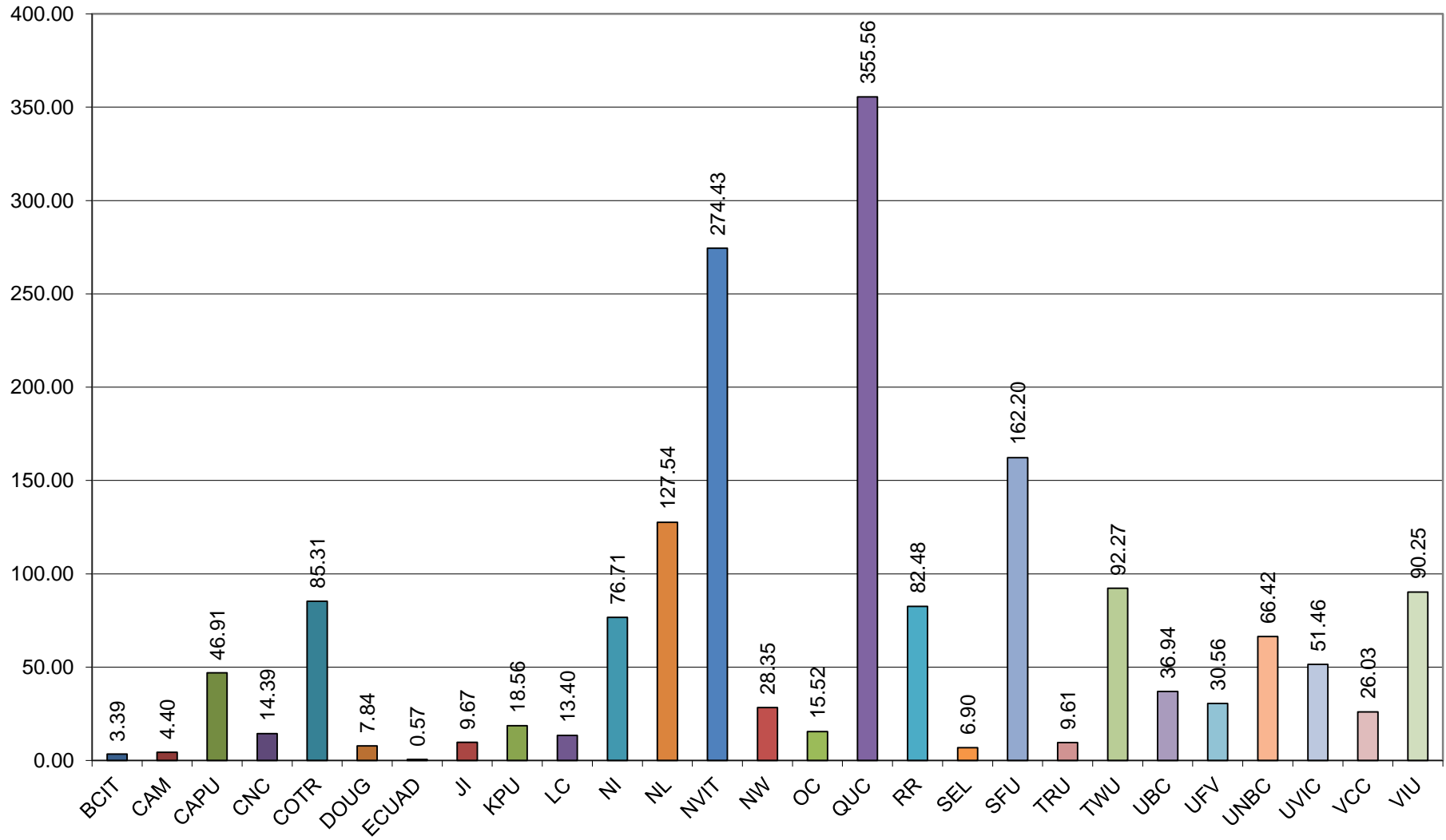
q) Hours Open per FTE Personnel: 9(g)/4(f)



r) Reference Hours per Total Open Hours: 9(h)/9(g)



s) Electronic Titles per FTE Student : 5.2(d) /3(f)



t) Electronic Expenditures per FTE Student: 7(j)/3(f)

