

**CPSLD STATISTICS REPORT
2003 / 2004**

**COUNCIL OF POST-SECONDARY LIBRARY DIRECTORS
OF B.C. LIBRARY/LEARNING RESOURCE CENTRE
SURVEY**

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COUNCIL OF POST-SECONDARY LIBRARY DIRECTORS OF B.C.

Library Learning Resource Centre survey

DEFINITIONS

INTRODUCTION

This annual statistical survey is intended to provide a picture of the holdings and activities of Libraries in colleges, university/colleges, institutes, and universities of British Columbia for the fiscal year (**April 1 - March 31**). All information is based on the total count for one year. The following activity, although under library jurisdiction in many institutions, is excluded from this report:

- audio-visual equipment distribution to classrooms
- audio-visual equipment maintenance
- media production or instructional media services.

A word of caution:

Comparison among institutions should be made with the understanding that each library operates somewhat differently and counts activities within a context unique to the institution. In addition, as access to electronic information becomes more important, holdings information is not always readily quantifiable or entirely meaningful and expenditure information is not found within the same budget categories in each institutional library.

Note: use the "Explanatory Notes" section at the bottom of the survey to provide additional information or any variations from the norm.

1. TYPE OF LIBRARY

- self explanatory.

2. NUMBER OF CAMPUSES

- differentiate between those centres which have library staffing from those which are characterized as reading rooms and/or learning centres which have no staff or may have staff paid for by other parts of the institution.

3. USERS

- a) FTE students (funded):
 - show funded FTE enrolment for all vocational, academic, and career/technical programs; include part-time enrolments in FTE totals;
- b) FTE faculty:
 - provide FTE (no head count) faculty employees; approximate if actual number is not available;
- c) Community Borrower fee:
 - do not include the number of community borrowers as this figure does not represent active users for many institutions; provide only the annual fee if applicable.

4. LIBRARY PERSONNEL

- count all personnel in FTE terms (not head-counts);

 - a) FTE librarians:
 - include all part-time and contract librarian hours;
 - include Library Director whether this is an administrative position or not;
 - include any positions funded by special grants or university-college access funds;
 - b) FTE library staff:
 - exclude personnel who are entirely devoted to AV equipment and media production/IMS activities;
 - c) Subtotal:

- provide subtotal of personnel before counting student aides and work-study employees;
- d) FTE Student Aides:
- include student aides and work-study employees.

5. COLLECTIONS

Volumes:

items that are barcoded separately or intended to be circulated as one unit, (e.g. a 20-volume set of encyclopedias = 20 units, 2 cd's plus booklet in one package = 1 unit; book plus cd-rom = 1 unit; set of slides in a binder or a folio = 1 unit).

a) Monographs:

- a volume is a physical unit of any printed or processed work contained in one binding, encasement or other clear distinction, which has been catalogued as part of the collection and given an individual barcode;
- include titles in microform or cd-rom (not individual cards of fiche except when 1 card = 1 title);
- include annuals;
- exclude periodicals;
- use explanatory notes for any unusual inclusions (e.g. documents, technical reports, individually catalogued maps).

b) Video's & Films:

- count all video & film formats;
- count physical items (e.g. 2 film reels = 2 units, series of 24 videos = 24 units);

c) Other Audio Formats:

- count all sound recordings (e.g. LP records, cassette tapes, compact disks);
- count items intended to be used together as one unit (e.g. opera on 2 cd's = 1 unit);
- if two or more media are included (e.g. print and cassette tape), count as a single unit all items to be used in conjunction with each other.

d) Other Visual Formats:

- count all visual formats (e.g. slides, snapshots)
- do not count individual slides unless they do not form part of a set (i.e. 1 slide set = 1 unit);
- if two or more media are included (e.g. print & slides), count as a single unit all items meant to be used in conjunction with each other.

e) Back Issues Periodicals:

- include journals, magazines, and newspapers received in print, microform, or cd-rom formats;
- count volumes if they are known, otherwise 1 year = 1 volume;
- include annual index volumes.

f) Total Volumes:

- add $a + b + c + d + e = f$

Periodicals:

g) Current Print Subscriptions:

- count titles of journals, magazines, and newspapers currently received in print, microform, or cd-rom formats (e.g. Canadian News disc = 8 titles);
- exclude annuals (counted in a) above);
- include gift subscriptions and those being received on exchange;

- include departmental subscriptions only if they are accessible to the college community (i.e. listed in library catalogue and available for use);
- count duplicate subscriptions (i.e. if the library subscribes to two copies of a title count 2);
- include Statistics Canada periodicals if they are treated like a periodical;
- exclude subscriptions to electronic periodical indexes and abstracts (expenditures information only required in 7. below).

6. USE

a) Reference Transactions:

- encounters between a user and a library employee which involve an attempt to supply factual or bibliographic information, requiring knowledge, use, recommendation or interpretation of an information source or bibliographic tool;
- count all questions handled (i.e. directional, regular, and extended reference questions);
- include questions associated with electronic searching;
- exclude questions associated specifically with a bibliographic instruction class.

Orientations:

b) Number of students taught:

- count all students receiving bibliographic instruction whether in tutorial groups, tours, or library skills classes;

c) Number of classes taught:

- count all classes (including instructional tours, taught by library employees, whether classes are arranged for instructional departments or independently offered by the library);
- include internet research or cd-rom searching classes;
- include classes taught to faculty and other employee groups.

Circulation:

d) Direct:

count all items which are charged out for use, whether the use is inside (e.g. reserve) or outside the library;

- exclude items charged out to other libraries on interlibrary loan (included in g) below).

e) In-Library use:

- count those items being used in the library and re-shelved by library employees, but that have not been charged out for use in the direct circulation transaction.

f) Gate count:

- count all traffic upon exit from the library (usually provided via an electric eye on the library security system).

g) Interlibrary Loan:

- count all items actually received and sent via interlibrary loan;
- include items received or sent via any delivery method and from or to any type of library (including agencies with library holdings) in any part of the world;
- all NET, MEC, OJAC, and filesaver project figures are supplied by the ELN office;
- exclude intercampus loans within your institution.

7. LIBRARY EXPENSES (capital & operating)

a) Personnel (salaries & fringe benefits):

- count all salary & fringe benefit expenditures for library personnel as listed in 4 above;

- exclude personnel not covered by this survey (e.g. AV equipment distribution, Media Production or IMS);
- include personnel working under special grant funding or university-college access funding.

Collections:

b) Monographs:

- count all expenditures on items listed as monographs in 5a) above;

c) Audio-Visual

- count all expenditures on items listed in 5b) +c) + d) above:

d) Current Print Periodicals:

- count all expenditures on current subscriptions to print periodicals and indexes as included in 5g) above.

e) Subtotal:

- $b + c + d = e$

Electronic Materials:

f) ELN services:

- count all expenditures as a partner library to ELN subscription services.

g) Non-ELN subscriptions:

- count all expenditures on electronic subscription services (index, abstract, and full-text) that are not provided through the ELN service;
- exclude cd-rom subscription which are included in 7d) above;
- include expenditures on databases (e.g. Wilson Indexes) if they are negotiated through your library and mounted on your local system.

h) Subtotal:

- $f + g = h$

i) Total Collections Budget:

- $e + h = i$

j) Other:

- count all other library expenditures (i.e. those expenditures that are not related to personnel and collections);
- include only those other costs (e.g. printing, postage, interlibrary loans, mileage, conferences, supplies, etc.) if they are paid by the library's budget;
- use explanatory notes to indicate any variations from the norm.

8. INSTITUTIONAL BUDGET

a) base ministry grant as outlined in the grant allocation sent by the ministry to each institution in March (usually) for the next fiscal year;

b) Other operating funds

- include all items that are considered in calculating your institution's operating budget;
- exclude institutional capital (i.e. new building funds, upgrading of present buildings, roads etc.)
- use explanatory notes to provide details on any exceptions or variations from the norm.

c) Total Institutional Budget (a+b)

9. FACILITIES & HOURS

a) Total library area in square meters

- for each campus with library personnel provide library area in square meters (to convert from square ft. to square meters multiply sq. ft. by .0929, e.g. 30,000 sq. ft. x .0929 = 2787 sq. meters);
- include space for books and other library materials, space for storage of AV equipment if control of this equipment is the library's responsibility, library classrooms, study stations, seminar and study rooms, and workspace for library personnel;
- exclude areas used solely for janitorial, custodial and mechanical storage or services, lobbies, vestibules, building corridors, and other general access areas;
- add figures for each library to provide total for a).

b) Total number of seats:

- for each campus with library personnel count all study spaces for library users;
- exclude seats in staff areas, offices, meeting rooms, and other areas not normally occupied by users of library materials;
- add figures for each library to provide total for b).

c) Total hours open per week:

- for each campus with library personnel count total operating hours per week;
- add figures for each library to provide total for c).

d) Total reference hours per week:

- for each campus with library personnel count total hours of reference service provided;
- add figures for each library to provide total for d).

10. LIBRARY AUTOMATED SYSTEMS

- self explanatory;
- use explanatory notes for any variations.



CPSLD

Council of Post Secondary Library Directors BC

CPSLD > [Statistics](#) > [Submit Stats](#) > Submit Stats

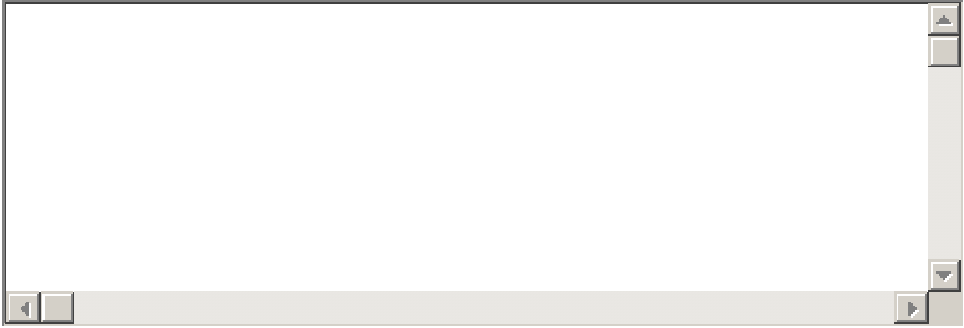
Statistics

| LIBRARY/LEARNING RESOURCE CENTRE SURVEY | |
|--|---|
| Fiscal Year: | <Pick here> ▼ |
| Name of Library: | |
| Name of Library Director: | |
| Click to See Definitions | |
| Type of Library: | <input type="checkbox"/> College <input type="checkbox"/> Institute <input type="checkbox"/> University <input type="checkbox"/> University College |
| Number of Campuses with Library Staff: | |
| Number of Campuses without Library Staff: | |
| USERS | |
| (a) FTE Students (Ministry funded): | |
| (b) FTE Faculty: | |
| (c) Is there an annual fee for Community Borrowers?: | <input type="checkbox"/> No <input type="checkbox"/> Yes |
| FEE \$: | |
| LIBRARY PERSONNEL | |
| (a) FTE Librarians (including Director): | |
| (b) FTE Library Staff: | |
| (c) FTE Personnel (a+b): | |
| (d) FTE Student Aides: | |
| | |

| | |
|--------------------------------------|--|
| Aides: | |
| (e) Total Personnel in FTE: | |
| COLLECTIONS (see definitions) | |
| (a) Monographs: | |
| (b) Videos and Films: | |
| (c) Other Audio Formats: | |
| (d) Other Visual Formats: | |
| (e) Back Issues Periodicals: | |
| (f) Total Collection: | |
| Periodicals | |
| (g) Total Print Subscriptions: | |
| USE | |
| (a) Reference Transactions: | |
| Orientations | |
| (b) Number of Students Taught: | |
| (c) Number of Classes Taught: | |
| Circulation | |
| (d) Direct: | |
| (e) In-Library Use: | |
| Gate Count | |
| (f) Gate Count: | |
| Interlibrary Loan | |
| (g) Received (include all formats): | |
| (h) Sent (include all formats): | |

| LIBRARY EXPENSES (CAPITAL AND OPERATING) | |
|--|--|
| (a) Personnel (Salaries and fringe benefits): | |
| Collections | |
| (b) Monographs: | |
| (c) Audio-Visual: | |
| (d) Current Print Periodicals: | |
| (e) Subtotal (b + c + d): | |
| Electronic Materials | |
| (f) ELN Services: | |
| (g) Non-ELN Subscriptions: | |
| (h) Subtotal (f + g): | |
| Total | |
| (i) Total Collection Budget (e + h): | |
| (j) Other: | |
| (k) Total Library Budget (a + i + j): | |
| INSTITUTIONAL BUDGET | |
| (a) Base Grant from Ministry: | |
| (b) Other operating Funds: | |
| (c) Total (a + b): | |
| FACILITIES AND HOURS | |
| <i>For each staffed library provide:</i> | |
| Campus 1 | |
| Campus Name: | |
| (a) Total area in square meters: | |
| (b) Total number of seats: | |
| (c) Total hours open per week: | |

| | |
|-------------------------------------|--|
| per week: | |
| (d) Total reference hours per week: | |
| | |
| Campus 2 | |
| Campus Name: | |
| (a) Total area in square meters: | |
| (b) Total number of seats: | |
| (c) Total hours open per week: | |
| (d) Total reference hours per week: | |
| | |
| Campus 3 | |
| Campus Name: | |
| (a) Total area in square meters: | |
| (b) Total number of seats: | |
| (c) Total hours open per week: | |
| (d) Total reference hours per week: | |
| | |
| Campus 4 | |
| Campus Name: | |
| (a) Total area in square meters: | |
| (b) Total number of seats: | |
| (c) Total hours open per week: | |
| (d) Total reference hours per week: | |
| | |
| Totals | |
| Total (a): | |
| Total (b): | |
| Total (c): | |
| Total (d): | |
| LIBRARY AUTOMATED SYSTEMS | |

| | |
|---|--|
| <i>(Give the name of the system you have, if any)</i> | |
| Cataloguing: | |
| Primary source of bibliographic records: | |
| Secondary source of bibliographic records: | |
| OPAC: | |
| Periodicals Check In: | |
| Acquisitions: | |
| Interlibrary Loans: | |
| EXPLANATORY NOTES | |
| Click to format text (Edit HTML) | |
|  | |
| <input type="button" value="Save"/> | |
| http://www.cpsld.ca/ | |

| LEGEND | |
|---------------|--|
| BCIT | BRITISH COLUMBIA INSTITUTE OF TECHNOLOGY |
| BCOU | BRITISH COLUMBIA OPEN UNIVERSITY LIBRARY |
| CAM | CAMOSUN COLLEGE |
| CAP | CAPILANO COLLEGE |
| CNC | COLLEGE OF NEW CALEDONIA |
| CR | COLLEGE OF THE ROCKIES |
| DOUG | DOUGLAS COLLEGE |
| ECIAD | EMILY CARR INSTITUTE OF ART & DESIGN |
| UNBC | UNIVERSITY OF NORTHERN BRITISH COLUMBIA |
| JI | JUSTICE INSTITUTE OF B.C. |
| KW | KWANTLEN UNIVERSITY COLLEGE |
| LC | LANGARA COLLEGE |
| MAL | MALASPINA UNIVERSITY COLLEGE |
| NI | NORTH ISLAND COLLEGE |
| NL | NORTHERN LIGHTS COLLEGE |
| NW | NORTHWEST COMMUNITY COLLEGE |
| OK | OKANAGAN UNIVERSITY COLLEGE |
| RR | ROYAL ROADS |
| SEL | SELKIRK COLLEGE |
| TWU | TRINITY WESTERN UNIVERSITY |
| UCC | UNIVERSITY COLLEGE OF THE CARIBOO |
| UCFV | UNIVERSITY COLLEGE OF THE FRASER VALLEY |
| UBC | UNIVERSITY OF BRITISH COLUMBIA |
| UVIC | UNIVERSITY OF VICTORIA |
| VCC | VANCOUVER COMMUNITY COLLEGE |

| | 1. LIBRARY | | 2 Campus Staff Ratio | | 3. USERS | | | | 4. LIBRARY PERSONNEL | | | | |
|--------------|--------------------|--------------|----------------------------------|-------------------------------------|-------------|-------------------------------------|-----|-------------------------------------|----------------------|---------------|-------------------|------------------------|-----------|
| | Library | Library Type | # of Campuses with Library Staff | # of Campuses without Library Staff | a | b | c | FEE \$ | a | b | a + b = c | d | c + d = e |
| | | | | FTE students (Ministry funded) | FTE Faculty | Annual fee for Community Borrowers? | | FTE Librarians (including Director) | FTE Library Staff | FTE Personnel | FTE Student Aides | Total Personnel in FTE | |
| BCIT | Institute | 3 | 2 | 12,062 | 895 | Yes | 50 | 10.00 | 24.90 | 34.90 | 0.94 | 35.84 | |
| BCOU | University | 1 | | 2,079 | 41 | No | | 3.00 | 3.00 | 6.00 | | 6.00 | |
| CAM | College | 2 | 0 | 5,896 | 422 | No | | 4.92 | 13.30 | 18.22 | 0.75 | 18.97 | |
| CAP | College | 1 | 2 | 5,048 | 398 | Yes | 25 | 5.94 | 11.37 | 17.31 | 0.00 | 17.31 | |
| CNC | College | 1 | 5 | 2,905 | 240 | No | | 4.00 | 8.20 | 12.20 | 0.00 | 12.20 | |
| CR | College | 1 | 6 | 1,646 | 120 | No | | 1.00 | 5.30 | 6.30 | 0.00 | 6.30 | |
| DOUG | College | 2 | | 6,651 | 442 | Yes | 25 | 11.62 | 23.74 | 35.36 | 1.77 | 37.13 | |
| ECIAD | Institute | 1 | | 1,078 | 80 | Yes | 60 | 2.00 | 6.70 | 8.70 | 1.00 | 9.70 | |
| UNBC | University | 1 | 4 | 2,811 | 239 | Yes | 25 | 8.30 | 21.90 | 30.20 | 2.29 | 32.49 | |
| JI | Institute | 1 | 4 | 2,042 | 105 | No | N/A | 3.00 | 3.10 | 6.10 | 0.00 | 6.10 | |
| KW | University College | 3 | 1 | 8,857 | 571 | | 24 | 13.40 | 31.50 | 44.90 | 8.00 | 52.90 | |
| LC | College | 1 | N/A | 5,649 | 362 | Yes | 15 | 10.45 | 17.50 | 27.95 | N/A | 27.95 | |
| MAL | University College | 3 | 1 | 6,209 | 464 | Yes | 25 | 8.20 | 17.60 | 25.80 | 2.00 | 27.80 | |

| | 1. LIBRARY | | 2 Campus Staff Ratio | | 3. USERS | | | | 4. LIBRARY PERSONNEL | | | | |
|------|--------------------|--------------|----------------------------------|-------------------------------------|-------------|-------------------------------------|-----|-------------------------------------|----------------------|---------------|-------------------|------------------------|-----------|
| | Library | Library Type | # of Campuses with Library Staff | # of Campuses without Library Staff | a | b | c | FEE \$ | a | b | a + b = c | d | c + d = e |
| | | | | FTE students (Ministry funded) | FTE Faculty | Annual fee for Community Borrowers? | | FTE Librarians (including Director) | FTE Library Staff | FTE Personnel | FTE Student Aides | Total Personnel in FTE | |
| NI | College | 4 | 0 | 2,266 | 140 | No | | 2.00 | 6.83 | 8.83 | 1.05 | 9.88 | |
| NL | College | 3 | 5 | 1,507 | 99 | No | | 1.75 | 4.50 | 6.25 | 1.00 | 7.25 | |
| NW | College | 3 | 3 | 1,770 | 106 | Yes | 25 | 2.80 | 4.50 | 7.30 | 0.10 | 7.40 | |
| OK | University College | 5 | 0 | 6,604 | 424 | Yes | 30 | 10.52 | 24.15 | 34.67 | 2.00 | 36.67 | |
| RR | University | 1 | 0 | 1,800 | 55 | Yes | 25 | 5.00 | 10.00 | 15.00 | 2.00 | 17.00 | |
| SEL | College | 3*** | 4 | 2417 | 176 | No | | 2.00 | 6.50 | 8.50 | 0.00 | 8.50 | |
| TWU | University | 1 | 0 | 2,469 | 125 | Yes | 60 | 7.00 | 8.00 | 15.00 | 4.00 | 19.00 | |
| UCC | University College | 2 | 0 | 6,053 | 546 | Yes | 25 | 8.00 | 16.00 | 24.00 | 1.30 | 25.30 | |
| UCFV | University College | 3 | 1 | 5,185 | 340 | Yes | 25 | 6.05 | 16.17 | 22.22 | 0.93 | 23.15 | |
| UBC | University | 2 | | 33,821 | 1,970 | Yes | 100 | 74.63 | 210.77 | 285.40 | 39.30 | 324.70 | |
| UVIC | University | 1 | 0 | 13,607 | 833 | Yes | 50 | 32.00 | 108.81 | 140.81 | 13.24 | 154.05 | |
| VCC | College | 2 | 1 | 7,903 | 416 | No | N/A | 9.55 | 23.82 | 33.37 | 0.83 | 34.20 | |

| | 5. COLLECTIONS | | | | | | |
|---------|----------------|----------------|---------------------|----------------------|----------------------------|-----------------------|---------------------------|
| | a | b | c | d | e | a + b + c + d + e = f | g |
| Library | Monographs | Videos & Films | Other Audio Formats | Other Visual Formats | Back Issues Periodicals | Total Collection | Total Print Subscriptions |
| BCIT | 151,315 | 4,627 | - | - | 18,359 | 174,301 | 1,102 |
| BCOU | 3,298 | 796 | | | 1,436 | 5,530 | 55 |
| CAM | 60,378 | 3,746 | 1,281 | 104 | 12,291 | 77,800 | 393 |
| CAP | 109,631 | 4,922 | 2,871 | 9 | 18,751 | 136,184 | 405 |
| CNC | 154,085 | 5,275 | 935 | 325 | 20,200 | 180,820 | 450 |
| CR | 49,662 | 5,113 | 536 | 1,949 | 13,183 | 70,443 | 111 |
| DOUG | 142,239 | 8,665 | 6,032 | 408 | 14,091 | 171,435 | 926 |
| ECIAD | 24,097 | 2,498 | 771 | 145,155 | 2,838 | 175,359 | 166 |
| UNBC | 256,984 | 3,271 | 101 | 76 | U/A | 260,432 | 1,292 |
| JI | 20,799 | 4,489 | 192 | 54 | 3,787 | 29,321 | 196 |
| KW | 140,643 | 6,367 | 2,439 | 3,709 | 9,962 | 163,120 | 718 |
| LC | 93,643 | 14,113 | 4,177 | 790 | N/A | 112,723 | 508 |
| MAL | 227,349 | 7,527 | 2,934 | 460 | | 238,270 | 944 |

| 5. COLLECTIONS | | | | | | | |
|----------------|------------|----------------|---------------------|----------------------|----------------------------|-----------------------|---------------------------|
| | a | b | c | d | e | a + b + c + d + e = f | g |
| Library | Monographs | Videos & Films | Other Audio Formats | Other Visual Formats | Back Issues Periodicals | Total Collection | Total Print Subscriptions |
| NI | 31,639 | 2,214 | 27 | | 1,674 | 35,554 | 333 |
| NL | 43,500 | 5,186 | 94 | 38 | N/A | 48,818 | 233 |
| NW | 62,000 | 6,000 | 600 | 2,000 | 5,200 | 75,800 | 215 |
| OK | 244,506 | 126,335 | 591 | 930 | 58,012 | 430,374 | 1,012 |
| RR | 60,700 | 723 | | | 7,200 | 68,623 | 236 |
| SEL | 77,217 | 3,189 | 440 | 121 | 9,800 | 90,767 | 447 |
| TWU | 193,894 | 3,487 | 497 | 29 | 1,029 | 198,936 | 650 |
| UCC | 181,352 | 8,233 | 2,209 | 263 | 39,762 | 231,819 | 972 |
| UCFV | 151,871 | 6,161 | 1,202 | 261 | 23,573 | 183,068 | 833 |
| UBC | 9,786,709 | 12,775 | 81,744 | 694,004 | U/A | 10,575,232 | 46,695 |
| UVIC | 4,346,695 | 7,452 | 63,313 | U/A | U/A | 4,417,460 | 13,375 |
| VCC | 77,997 | 7,941 | 7,553 | 230 | 3,450 | 97,171 | |

| | 6. USE | | | | | | | |
|---------|------------------------|--|---------------------------------------|---------------------|-----------------------------|------------|-----------------------------|---------------------------------|
| | a | b | c | d | e | f | g | h |
| Library | Reference Transactions | Orientation: Number of Students Taught | Orientation: Number of Classes Taught | Circulation: Direct | Circulation: In-Library Use | Gate Count | ILL: Received (all formats) | ILL: Sent (include all formats) |
| BCIT | 12,572 | 5,375 | 215 | 137,117 | 45,886 | 610,049 | 2,153 | 1,753 |
| BCOU | 6,490 | 606 | 20 | 4,554 | N/A | N/A | 291 | 20 |
| CAM | 10,629 | 4,778 | 169 | 62,368 | | 385,699 | 813 | 745 |
| CAP | 13,703 | 4,060 | 116 | 126,680 | - | 442,099 | 945 | 710 |
| CNC | 22,785 | 2,636 | 201 | 45,529 | 39,941 | 221,747 | 1,072 | 1,162 |
| CR | 26,367 | 1,452 | 55 | 60,623 | 6,472 | 190,077 | 506 | 535 |
| DOUG | 27,491 | 6,046 | 370 | 280,986 | 28,675 | 687,554 | 1,594 | 1,257 |
| ECIAD | 3,613 | 272 | 32 | 66,575 | | | 108 | 314 |
| UNBC | 9,033 | 2,819 | 127 | 85,418 | U/A | U/A | 6,305 | 1,212 |
| JI | 5,839 | 279 | 15 | 11,347 | 488 | 42,927 | 233 | 917 |
| KW | 43,274 | 7,903 | 343 | 106,385 | 37,404 | 697,041 | 1,121 | 1,283 |
| LC | 20,734 | 5,732 | 198 | 104,148 | N/A | 508,891 | 1,987 | 1,082 |
| MAL | 27,983 | 3,339 | 219 | 194,219 | | 374,452 | 9,581 | 1,416 |

| | 6. USE | | | | | | | |
|---------|------------------------|--|---------------------------------------|---------------------|-----------------------------|------------|-----------------------------|---------------------------------|
| | a | b | c | d | e | f | g | h |
| Library | Reference Transactions | Orientation: Number of Students Taught | Orientation: Number of Classes Taught | Circulation: Direct | Circulation: In-Library Use | Gate Count | ILL: Received (all formats) | ILL: Sent (include all formats) |
| NI | 3,631 | 827 | | 10,097 | 2,804 | 174,141 | 1,149 | 394 |
| NL | 5,605 | 415 | 35 | 9,724 | N/A | 101,984 | 734 | 443 |
| NW | 5,000 | 1,600 | 92 | 28,000 | | 45,750 | 710 | 424 |
| OK | 27,698 | 5,452 | 230 | 186,596 | N/A | N/A | 12,692 | 2,616 |
| RR | 3,712 | 2,100 | 78 | 9,149 | 874 | 105,298 | 425 | 433 |
| SEL | | 1,650.0 | 90 | 24,100 | 7,800 | 71,350** | 620 | 480 |
| TWU | 4,584 | 1,500 | 25 | 160,689 | U/A | 207,592 | 1,500 | 250 |
| UCC | 19,149 | 4,409 | 577 | 196,078 | 50,360 | 248,031 | 5,913 | 2,578 |
| UCFV | 20,027 | 5,980 | 230 | 154,375 | 26,716 | 291,688 | 3,313 | 1,780 |
| UBC | 254,633 | 31,383 | 1,536 | 821,585 | U/A | 3,195,086 | 27,873 | 30,626 |
| UVIC | 42,604 | 7,269 | 451 | 552,428 | 394,544 | U/A | 30,952 | 7,110 |
| VCC | 36,503 | 4,450 | 305 | 189,410 | 64,824 | 287,875 | 675 | 550 |

7. LIBRARY EXPENSES (CAPITAL AND OPERATING):

| | a | b | c | d | b + c + d = e | f | g | f + g = h | e + h = i | j | a + i + j = k |
|----------------|--|------------|--------------|------------------------------|---------------|-----------------|--------------------------|-----------|-------------------------------|---------|-------------------------|
| Library | Personnel (Salaries and fringe benefits) | Monographs | Audio-Visual | Current Print Periodicals | Subtotal | ELN Services | Non-ELN Subscriptions | Subtotal | Total Collection Budget | Other | Total Library Budget |
| BCIT | 2,169,445 | 246,111 | 26,663 | 142,302 | 415,076 | 69,648 | 119,823 | 189,471 | 604,547 | 113,675 | 2,887,667 |
| BCOU | 281,467 | 10,820 | incl. above | 4,010 | 14,830 | 32,103 | | 32,103 | 46,933 | 33,836 | 362,236 |
| CAM | 1,089,575 | 88,300 | 24,000 | 54,700 | 167,000 | 15,600 | 1,000 | 16,600 | 183,600 | | 1,273,175 |
| CAP | 882,032 | 80,340 | 4,575 | 65,231 | 150,146 | 23,242 | - | 23,242 | 173,388 | 74,066 | 1,129,486 |
| CNC | 688,217 | 71,842 | | 51,947 | 123,789 | 31,148 | | 31,148 | 154,937 | 57,968 | 901,122 |
| CR | 277,676 | | | | - | | | - | - | 33,954 | 311,630 |
| DOUG | 2,005,200 | 177,800 | 48,400 | 110,800 | 337,000 | 72,000 | 13,000 | 85,000 | 422,000 | 67,500 | 2,494,700 |
| ECIAD | 495,164 | 50,564 | 22,234 | 14,828 | 87,626 | 11,307 | 8,676 | 19,983 | 107,609 | 27,449 | 630,222 |
| UNBC | 1,474,579 | 941,610 | 22,042 | 603,517 | 1,567,169 | 98,600 | 426,323 | 524,923 | 2,092,092 | | 3,566,671 |
| JI | 315,859 | 24,385 | 10,246 | 20,439 | 55,070 | 17,813 | 2,129 | 19,942 | 75,012 | 61,703 | 452,574 |
| KW | 2,456,065 | 307,985 | 38,405 | 114,383 | 460,773 | 69,926 | 26,353 | 96,279 | 557,052 | 144,485 | 3,157,602 |
| LC | 1,742,813 | 58,950 | 15,000 | 71,000 | 144,950 | 37,150 | 5,000 | 42,150 | 187,100 | 173,383 | 2,103,296 |
| MAL | 1,454,118 | 300,642 | | 342,985 | 643,627 | 43,836 | 120,566 | 164,402 | 808,029 | 119,617 | 2,381,764 |

| 7. LIBRARY EXPENSES (CAPITAL AND OPERATING): | | | | | | | | | | | |
|--|--|------------|--------------|------------------------------|---------------|-----------------|--------------------------|-----------|-------------------------------|-----------|-------------------------|
| | a | b | c | d | b + c + d = e | f | g | f + g = h | e + h = i | j | a + i + j = k |
| Library | Personnel (Salaries and fringe benefits) | Monographs | Audio-Visual | Current Print Periodicals | Subtotal | ELN Services | Non-ELN Subscriptions | Subtotal | Total Collection Budget | Other | Total Library Budget |
| NI | 447,528 | 35,019 | | 18,119 | 53,138 | 15,122 | | 15,122 | 68,260 | 29,025 | 544,813 |
| NL | 311,054 | 34,659 | 7,972 | 20,148 | 62,780 | 38,998 | - | 38,998 | 101,778 | 38,764 | 451,596 |
| NW | 466,753 | 43,000 | | 15,000 | 58,000 | 12,000 | | 12,000 | 70,000 | 33,200 | 569,953 |
| OK | 1,181,691 | 737,854 | | 406,843 | 1,144,697 | | | - | 1,144,697 | 907,655 | 3,234,043 |
| RR | 801,119 | 143,418 | 18,634 | 43,247 | 205,298 | 64,850 | 187,705 | 252,555 | 457,853 | | 1,258,972 |
| SEL | 480,297 | 32,843 | 3,915 | 41,529 | 78,287 | 18,670 | | 18,670 | 96,957 | 31,881 | 609,135 |
| TWU | 597,700 | 240,469 | 9,664 | 68,192 | 318,325 | 53,793 | 39,964 | 93,757 | 412,082 | 50,000 | 1,059,782 |
| UCC | 1,254,661 | 308,631 | 28,480 | 355,394 | 692,505 | 40,747 | 136,838 | 177,585 | 870,090 | 131,911 | 2,256,662 |
| UCFV | 1,282,984 | 369,632 | 7,076 | 264,857 | 641,565 | 71,599 | 19,340 | 90,939 | 732,504 | 77,961 | 2,093,449 |
| UBC | 17,657,951 | 3,218,275 | U/A | 4,410,739 | 7,629,014 | 317,886 | 6,656,680 | 6,974,566 | 14,603,580 | 3,487,602 | 35,749,133 |
| UVIC | 5,905,910 | 1,445,377 | U/A | 3,608,721 | 5,054,098 | NA | NA | - | 5,054,098 | 976,762 | 11,936,770 |
| VCC | 2,093,355 | 84,776 | 32,092 | 35,000 | 151,868 | 32,526 | - | 32,526 | 184,394 | 85,256 | 2,363,005 |

| | 8. INSTITUTIONAL BUDGET | | |
|----------------|--------------------------------|-----------------------|-----------------------------------|
| | a | b | a + b = c |
| Library | Base Grant from Ministry | Other operating Funds | Total Institutional Budget |
| BCIT | 103,986,425 | 66,166,065 | 170,152,490 |
| BCOU | 13,775,172 | 12,624,828 | 26,400,000 |
| CAM | 51,000,000 | 17,000 | 51,017,000 |
| CAP | 31,539,851 | 17,102,569 | 48,642,420 |
| CNC | 22,768,842 | 3,436,925 | 26,205,767 |
| CR | 12,400,431 | 10,795,230 | 23,195,661 |
| DOUG | 42,846,400 | 24,722,800 | 67,569,200 |
| ECIAD | 15,599,130 | | 15,599,130 |
| UNBC | 33,640,430 | 15,719,527 | 49,359,957 |
| JI | 6,362,369 | 26,855,524 | 33,217,893 |
| KW | | | - |
| LC | 34,996,258 | | 34,996,258 |
| MAL | | | - |

| | 8. INSTITUTIONAL BUDGET | | |
|----------------|--------------------------------|-----------------------|-----------------------------------|
| | a | b | a + b = c |
| Library | Base Grant from Ministry | Other operating Funds | Total Institutional Budget |
| NI | 20,342,610 | 3,132,693 | 23,475,303 |
| NL | 17,246,181 | 6,669,586 | 23,915,767 |
| NW | 15,586,988 | 1,159,152 | 16,746,140 |
| OK | | | - |
| RR | 13,474,088 | 23,574,070 | 37,048,158 |
| SEL | 25,799,174 | | 25,799,174 |
| TWU | - | N/A | - |
| UCC | 68,689,344 | - | 68,689,344 |
| UCFV | 31,942,386 | 22,006,271 | 53,948,657 |
| UBC | 352,500,000 | 781,100,000 | 1,133,600,000 |
| UVIC | 129,295,000 | 77,180,000 | 206,475,000 |
| VCC | 52,229,609 | 31,542,089 | 83,771,698 |

| 9. FACILITIES AND HOURS: For each staffed Library | | | | | | | | | | | |
|---|------------------------------|-----------------------------|-----------------------|---------------------------|--------------------------------|--------------------------|-----------------------------|-----------------------|---------------------------|--------------------------------|------------------------------|
| | | a | b | c | d | | a | b | c | d | |
| Library | Campus Name | Total area in square meters | Total number of seats | Total hours open per week | Total reference hours per week | Campus Name | Total area in square meters | Total number of seats | Total hours open per week | Total reference hours per week | Campus Name |
| BCIT | BCIT Burnaby Campus | 4,384 | 740 | 86 | 64 | BCIT Marine Campus | 246 | 53 | 35 | 7 | BCIT Aerospace & Tech Campus |
| BCOU | BCOU Library | | 14 | 35 | 35 | | | | | | |
| CAM | Lansdowne | 3,325 | 304 | 68 | 61 | Intgerurban | 1,139 | 152 | 54 | 20 | |
| CAP | North Vancouver | 3,716 | 360 | 75 | 75 | Sunshine Coast (Sechelt) | 99 | 30 | 48 | - | Squamish |
| CNC | Prince George | 2,300 | 257 | 70 | 35 | | | | | | |
| CR | Cranbrook | 1,016 | 140 | 73 | 51 | | | | | | |
| DOUG | New Westminister | 3,449 | 432 | 75 | 71 | David Lam | 1,714 | 285 | 68 | 68 | |
| ECIAD | | 992 | 76 | 68 | 68 | | | | | | |
| UNBC | Geoffrey R. Weller Library | 4,402 | 357 | 88 | 64 | | | | | | |
| JI | Main New Westminister Campus | 654 | 64 | 52 | 52 | | | | | | |
| KW | Langley | 1,190 | 137 | 68.50 | 58 | Richmond | 1,700 | 184 | 68.50 | 58 | Surrey |
| LC | Langara | 2,439 | 367 | 66 | 66 | | | | | | |
| MAL | Nanaimo | 4,078 | 323 | 75 | 75 | Cowichan | 305 | 87 | 64 | 64 | Powell River |

| 9. FACILITIES AND HOURS: For each staffed Library | | | | | | | | | | | |
|---|------------------------------|-----------------------------|-----------------------|---------------------------|--------------------------------|--------------------|-----------------------------|-----------------------|---------------------------|--------------------------------|------------------|
| | | a | b | c | d | | a | b | c | d | |
| Library | Campus Name | Total area in square meters | Total number of seats | Total hours open per week | Total reference hours per week | Campus Name | Total area in square meters | Total number of seats | Total hours open per week | Total reference hours per week | Campus Name |
| NI | Comox Valley | 495 | 98 | 54 | 54 | Campbell River | 305 | 41 | 54 | 54 | Port Alberni |
| NL | Dawson Creek | 420 | 48 | 60 | 40 | Fort St. John | 285 | 47 | 64 | 33 | Fort Nelson |
| NW | Terrace | 903 | 80 | 69 | 20 | Prince Rupert | 111 | 25 | 47 | 15 | Smithers |
| OK | North Kelowna | | 250 | 76 | 68 | South Kelowna | | 36 | 39 | | Penticton |
| RR | Royal Roads University | 1,900 | 160 | 82 | 62 | | | | | | |
| SEL | Castlegar campus | 1250 | 124 | 59.5 | 40.5 | Silver King campus | 155 | 15 | 17.5*** | referred | Tenth St. campus |
| TWU | Norma Marion Alloway Library | 36,000 | 338 | 83 | 60 | | | | | | |
| UCC | Kamloops | 2,903 | 185 | 81 | 81 | Williams Lake | 172 | 20 | 58 | 30 | |
| UCFV | Abbotsford | 3,149 | 150 | 75 | 70 | Chilliwack | 315 | 12 | 71 | 67 | Mission |
| UBC | Point Grey | 47,264 | 4,065 | 1,025.5 | 622 | Robson Square | 800 | 23 | 36.5 | 37 | |
| UVIC | MAIN | | 1,690 | 91 | 84 | | | | | | |
| VCC | King Edward Campus | 1,030 | 126 | 55 | 55 | City Centre | 675 | 82 | 50 | 50 | |

| 9. FACILITIES AND HOURS: For each staffed Library (Cont.) | | | | | | | | | | | | | | |
|---|-----------------------------|-----------------------|---------------------------|--------------------------------|-------------|-----------------------------|-----------------------|---------------------------|--------------------------------|-------|-------|-------|-------|----------------------------|
| | a | b | c | d | | a | b | c | d | a | b | c | d | |
| Library | Total area in square meters | Total number of seats | Total hours open per week | Total reference hours per week | Campus Name | Total area in square meters | Total number of seats | Total hours open per week | Total reference hours per week | Total | Total | Total | Total | |
| | | | | | | | | | | | | | | Cataloguing |
| BCIT | 196 | 70 | 47 | 7 | | | | | | 4,826 | 863 | 168 | 78 | Innovative |
| BCOU | | | | | | | | | | - | 14 | 35 | 35 | outsourced |
| CAM | | | | | | | | | | 4,464 | 456 | 122 | 81 | sirsi Unicorn |
| CAP | 12 | 6 | 48 | | | | | | | 3,827 | 396 | 170 | 75 | Innovative Interfaces Inc. |
| CNC | | | | | | | | | | 2,300 | 257 | 70 | 35 | sirsi |
| CR | | | | | | | | | | 1,016 | 140 | 73 | 51 | sirsi |
| DOUG | | | | | | | | | | 5,163 | 717 | 142 | 139 | Innovative |
| ECIAD | | | | | | | | | | 992 | 76 | 68 | 68 | Epitech Horizon |
| UNBC | | | | | | | | | | 4,402 | 357 | 88 | 64 | Millennium |
| JI | | | | | | | | | | 654 | 64 | 52 | 52 | SIRSI |
| KW | 1,720 | 232 | 69 | 58 | | | | | | 4,610 | 553 | 206 | 174 | sirsi |
| LC | | | | | | | | | | 2,439 | 367 | 66 | 66 | Dynix |
| MAL | 161 | 20 | 25 | 25 | | | | | | 4,544 | 430 | 164 | 164 | sirsi |

| 9. FACILITIES AND HOURS: For each staffed Library (Cont.) | | | | | | | | | | | | | | |
|---|-----------------------------|-----------------------|---------------------------|--------------------------------|-------------|-----------------------------|-----------------------|---------------------------|--------------------------------|--------|-------|-------|-------|--------------------|
| | a | b | c | d | | a | b | c | d | a | b | c | d | |
| Library | Total area in square meters | Total number of seats | Total hours open per week | Total reference hours per week | Campus Name | Total area in square meters | Total number of seats | Total hours open per week | Total reference hours per week | Total | Total | Total | Total | Cataloguing |
| NI | 198 | 55 | 52 | 52 | Port Hardy | 308 | 19 | 5.5 | 5.5 | 1,306 | 213 | 166 | 166 | sirsi |
| NL | 103 | 25 | 46 | 40 | | | | | | 808 | 120 | 170 | 113 | sirsi Unicorn |
| NW | 50 | 10 | 18 | 18 | | | | | | 1,064 | 115 | 134 | 53 | sirsi |
| OK | | 40 | 68 | | Vernon | | 85 | 68 | | - | 411 | 251 | 68 | sirsi |
| RR | | | | | | | | | | 1,900 | 160 | 82 | 62 | Voyager (Endeavor) |
| SEL | 105 | 10 | 17.5*** | referred | | | | | | 1,510 | 149 | 60 | 41 | sirsi |
| TWU | | | | | | | | | | 36,000 | 338 | 83 | 60 | Dynix Horizon |
| UCC | | | | | | | | | | 3,075 | 205 | 139 | 111 | sirsi/Unicorn |
| UCFV | 30 | 12 | 18 | 18 | | | | | | 3,494 | 174 | 163 | 155 | sirsi |
| UBC | | | | | | | | | | 48,064 | 4,088 | 1,062 | 659 | DRA Classic |
| UVIC | | | | | | | | | | - | 1,690 | 91 | 84 | Voyager/ Endeavor |
| VCC | | | | | | | | | | 1,705 | 208 | 105 | 105 | Epixtech |

10. LIBRARY AUTOMATED SYSTEM

| | Primary source of bibliographic records | Secondary source of bibliographic records | OPAC | Periodicals Check In | Acquisitions | Interlibrary Loans |
|----------------|---|---|--------------|----------------------|---------------|----------------------------|
| Library | Primary source of bibliographic records | Secondary source of bibliographic records | OPAC | Periodicals Check In | Acquisitions | Interlibrary Loans |
| BCIT | LC | Z 39.50 Libraries | Innovative | Innovative | Innovative | Innovative |
| BCOU | | | Outlook | FilemakerPro | Filemaker Pro | FilemakerPro |
| CAM | LC, Amicus via Smartport (Z39.50) | UAlberta, UBC, Melvyl | sirsi Webcat | sirsi Unicorn | sirsi Unicorn | Ariel/Outlook |
| CAP | AG Canada | LC, AEMAC | Innopac | Innovative | Innovative | Ariel/Outlook |
| CNC | Amicus | LC | sirsi WebCat | | | Agent, e-mail |
| CR | University of Alberta; SFU | Library of Congress: Malaspina University College | sirsi | sirsi | sirsi | Outlook |
| DOUG | Innovative via Z39.50 | AG Canada, OCLC, Amicus | Innovative | Innovative | Innovative | Ariel/Outlook |
| ECIAD | Blackwell N.A. | United Library Services | Horizon | Horizon | Horizon | |
| UNBC | OCLC | National Library of Canada | Millennium | Millennium | Millennium | RSS |
| JI | Bibliofile | OCLC | sirsi | sirsi | sirsi | None |
| KW | LC | UBC | sirsi | sirsi | sirsi | Outlook, UBC, GODOT, Ariel |
| LC | Bookwhere | Amicus | Dynix | Dynix | Dynix | N/A |
| MAL | Bibliofile/Amicus | Bookwhere | sirsi | sirsi | sirsi | AVISO |

10. LIBRARY AUTOMATED SYSTEM

| | Primary source of bibliographic records | Secondary source of bibliographic records | OPAC | Periodicals Check In | Acquisitions | Interlibrary Loans |
|----------------|---|--|--------------------|----------------------|--------------------|--|
| Library | Primary source of bibliographic records | Secondary source of bibliographic records | OPAC | Periodicals Check In | Acquisitions | Interlibrary Loans |
| NI | LC/National Library/Outlook | | sirsi | | sirsi | Agent, e-mail |
| NL | Amicus | Outlook | sirsi WebCat | sirsi | sirsi | Autographics Agent |
| NW | Amicus | Outlook/CIP | sirsi | Manual | Colleague | Manual/Outlook |
| OK | Blackwell's | LC, Amicus, ELN, OCLC | sirsi | sirsi | sirsi | Ariel |
| RR | bna | Z39.50 Amicus | Voyager (Endeavor) | Voyager (Endeavor) | Voyager (Endeavor) | |
| SEL | LC/National Library | Z39.50 sites | sirsi | sirsi | sirsi | sirsi |
| TWU | OCLC | Amicus | Dynix iPac | N/A | Dynix Horizon | OpenILL (not functioning yet) / OCLC |
| UCC | Blackwell North America | Amicus (Library and Archives Canada Union Catalogue) | sirsi/Unicorn | sirsi/Unicorn | sirsi/Unicorn | None |
| UCFV | LC, other libraries using Z39.50 | see above | sirsi | sirsi | sirsi | Godot/Direct doc, Outlook, Aviso, Amicus |
| UBC | LC Marc | CanMarc | DRA | DRA | DRA | various |
| UVIC | OCLC & AG Canada | | Voyager/ Endeavor | Voyager/ Endeavor | Voyager/ Endeavor | OCLC & Aviso |
| VCC | AG | Bookwhere | Epixtech | Epixtech | Epixtech | various |

| | a) Volumes/FTE Student: 5(f)/3(a) | b) Subscriptions/FTE Student: 5(g)/3(a) | c) Collection Budget/FTE Student: 7(i)/3(a) | d) Library Budget/ Student: 7(k)/3(a) | e) Collection Budget as % of Library Budget: 7(i)/7(k) | f) Periodicals as % of Library Budget: 7(d)/7(k) | g) Electronic Services as % of Library Budget: 7(h)/7(k) | h) Library Budget as % of Institutional Budget: 7(k)/8(c) | i) Students/FTE Library Personnel: 3(a)/4(e) | j) Direct Circulation/FTE Student: 6(d)/3(a) | k) Direct Circulation/Total Volumes: 6(d)/5(f) | l) Total Library Budget/Circulation: 7(k)/6(d) | m) Reference Transactions/FTE Student: 6(a)/3(a) | n) Number of Students Instructed/FTE Students: 6(b)/3(a) | o) Total Library Area/FTE Students: 9(a) total /3(a) | p) Number of Seats/FTE Student: 9(b) total /3(a) | q) Hours Open/FTE Personnel: 9(c) total /4(e) | r) Reference Hours/Total Open Hours: 9(d) total /9(c) |
|---------|-----------------------------------|---|---|---------------------------------------|--|--|--|---|--|--|--|--|--|--|--|--|---|---|
| Library | Ratios | | | | | | | | | | | | | | | | | |
| BCIT | 14.45 | 0.09 | 50.12 | 239.41 | 0.21 | 0.05 | 0.07 | 0.02 | 336.55 | 11.37 | 0.79 | 21.06 | 1.04 | 0.45 | 0.40 | 0.07 | 4.69 | 2.15 |
| BCOU | 2.66 | 0.03 | 22.57 | 174.24 | 0.13 | 0.01 | 0.09 | 0.01 | 346.50 | 2.19 | 0.82 | 79.54 | 3.12 | 0.29 | 0.00 | 0.01 | 5.83 | 1.00 |
| CAM | 13.20 | 0.07 | 31.14 | 215.94 | 0.14 | 0.04 | 0.01 | 0.02 | 310.81 | 10.58 | 0.80 | 20.41 | 1.80 | 0.81 | 0.76 | 0.08 | 6.43 | 1.51 |
| CAP | 26.98 | 0.08 | 34.35 | 223.75 | 0.15 | 0.06 | 0.02 | 0.02 | 291.62 | 25.10 | 0.93 | 8.92 | 2.71 | 0.80 | 0.76 | 0.08 | 9.79 | 2.28 |
| CNC | 62.24 | 0.15 | 53.33 | 310.20 | 0.17 | 0.06 | 0.03 | 0.03 | 238.11 | 15.67 | 0.25 | 19.79 | 7.84 | 0.91 | 0.79 | 0.09 | 5.74 | 2.00 |
| CR | 42.80 | 0.07 | 0.00 | 189.33 | 0.00 | 0.00 | 0.00 | 0.01 | 261.27 | 36.83 | 0.86 | 5.14 | 16.02 | 0.88 | 0.62 | 0.09 | 11.59 | 1.45 |
| DOUG | 25.78 | 0.14 | 63.45 | 375.09 | 0.17 | 0.04 | 0.03 | 0.04 | 179.13 | 42.25 | 1.64 | 8.88 | 4.13 | 0.91 | 0.78 | 0.11 | 3.82 | 1.03 |
| ECIAD | 162.67 | 0.15 | 99.82 | 584.62 | 0.17 | 0.02 | 0.03 | 0.04 | 111.13 | 61.76 | 0.38 | 9.47 | 3.35 | 0.25 | 0.92 | 0.07 | 7.01 | 1.00 |
| UNBC | 92.65 | 0.46 | 744.25 | 1268.83 | 0.59 | 0.17 | 0.15 | 0.07 | 86.52 | 30.39 | 0.33 | 41.76 | 3.21 | 1.00 | 1.57 | 0.13 | 2.71 | 1.38 |
| JI | 14.36 | 0.10 | 36.73 | 221.63 | 0.17 | 0.05 | 0.04 | 0.01 | 334.75 | 5.56 | 0.39 | 39.88 | 2.86 | 0.14 | 0.32 | 0.03 | 8.52 | 1.00 |
| KW | 18.42 | 0.08 | 62.89 | 356.51 | 0.18 | 0.04 | 0.03 | NA | 167.43 | 12.01 | 0.65 | 29.68 | 4.89 | 0.89 | 0.52 | 0.06 | 3.88 | 1.18 |
| LC | 19.95 | 0.09 | 33.12 | 372.33 | 0.09 | 0.03 | 0.02 | 0.06 | 202.11 | 18.44 | 0.92 | 20.20 | 3.67 | 1.01 | 0.43 | 0.06 | 2.36 | 1.00 |
| MAL | 38.37 | 0.15 | 130.14 | 383.60 | 0.34 | 0.14 | 0.07 | NA | 223.35 | 31.28 | 0.82 | 12.26 | 4.51 | 0.54 | 0.73 | 0.07 | 5.90 | 1.00 |
| NI | 15.69 | 0.15 | 30.12 | 240.43 | 0.13 | 0.03 | 0.03 | 0.02 | 229.35 | 4.46 | 0.28 | 53.96 | 1.60 | 0.36 | 0.58 | 0.09 | 16.75 | 1.00 |
| NL | 32.39 | 0.15 | 67.54 | 299.67 | 0.23 | 0.04 | 0.09 | 0.02 | 207.86 | 6.45 | 0.20 | 46.44 | 3.72 | 0.28 | 0.54 | 0.08 | 23.45 | 1.51 |
| NW | 42.82 | 0.12 | 39.55 | 322.01 | 0.12 | 0.03 | 0.02 | 0.03 | 239.19 | 15.82 | 0.37 | 20.36 | 2.82 | 0.90 | 0.60 | 0.06 | 18.11 | 2.53 |
| OK | 65.17 | 0.15 | 173.33 | 489.71 | 0.35 | 0.13 | 0.00 | NA | 180.09 | 28.25 | 0.43 | 17.33 | 4.19 | 0.83 | 0.00 | 0.06 | 6.84 | 3.69 |
| RR | 38.12 | 0.13 | 254.36 | 699.43 | 0.36 | 0.03 | 0.20 | 0.03 | 105.88 | 5.08 | 0.13 | 137.61 | 2.06 | 1.17 | 1.06 | 0.09 | 4.79 | 1.31 |
| SEL | 37.55 | 0.18 | 40.11 | 252.02 | 0.16 | 0.07 | 0.03 | 0.02 | 284.35 | 9.97 | 0.27 | 25.28 | 0.00 | 0.68 | 0.62 | 0.06 | 7.00 | 1.47 |
| TWU | 80.57 | 0.26 | 166.90 | 429.24 | 0.39 | 0.06 | 0.09 | NA | 129.95 | 65.08 | 0.81 | 6.60 | 1.86 | 0.61 | 14.58 | 0.14 | 4.37 | 1.38 |
| UCC | 38.30 | 0.16 | 143.75 | 372.82 | 0.39 | 0.16 | 0.08 | 0.03 | 239.25 | 32.39 | 0.85 | 11.51 | 3.16 | 0.73 | 0.51 | 0.03 | 5.49 | 1.25 |
| UCFV | 35.31 | 0.16 | 141.27 | 403.75 | 0.35 | 0.13 | 0.04 | 0.04 | 223.97 | 29.77 | 0.84 | 13.56 | 3.86 | 1.15 | 0.67 | 0.03 | 7.04 | 1.06 |
| UBC | 312.68 | 1.38 | 431.79 | 1057.01 | 0.41 | 0.12 | 0.20 | 0.03 | 104.16 | 24.29 | 0.08 | 43.51 | 7.53 | 0.93 | 1.42 | 0.12 | 3.27 | 1.61 |
| UVIC | 324.65 | 0.98 | 371.43 | 877.25 | 0.42 | 0.30 | 0.00 | 0.06 | 88.33 | 40.60 | 0.13 | 21.61 | 3.13 | 0.53 | 0.00 | 0.12 | 0.59 | 1.08 |
| VCC | 12.30 | 0.00 | 23.33 | 299.00 | 0.08 | 0.01 | 0.01 | 0.03 | 231.08 | 23.97 | 1.95 | 12.48 | 4.62 | 0.56 | 0.22 | 0.03 | 3.06 | 1.00 |

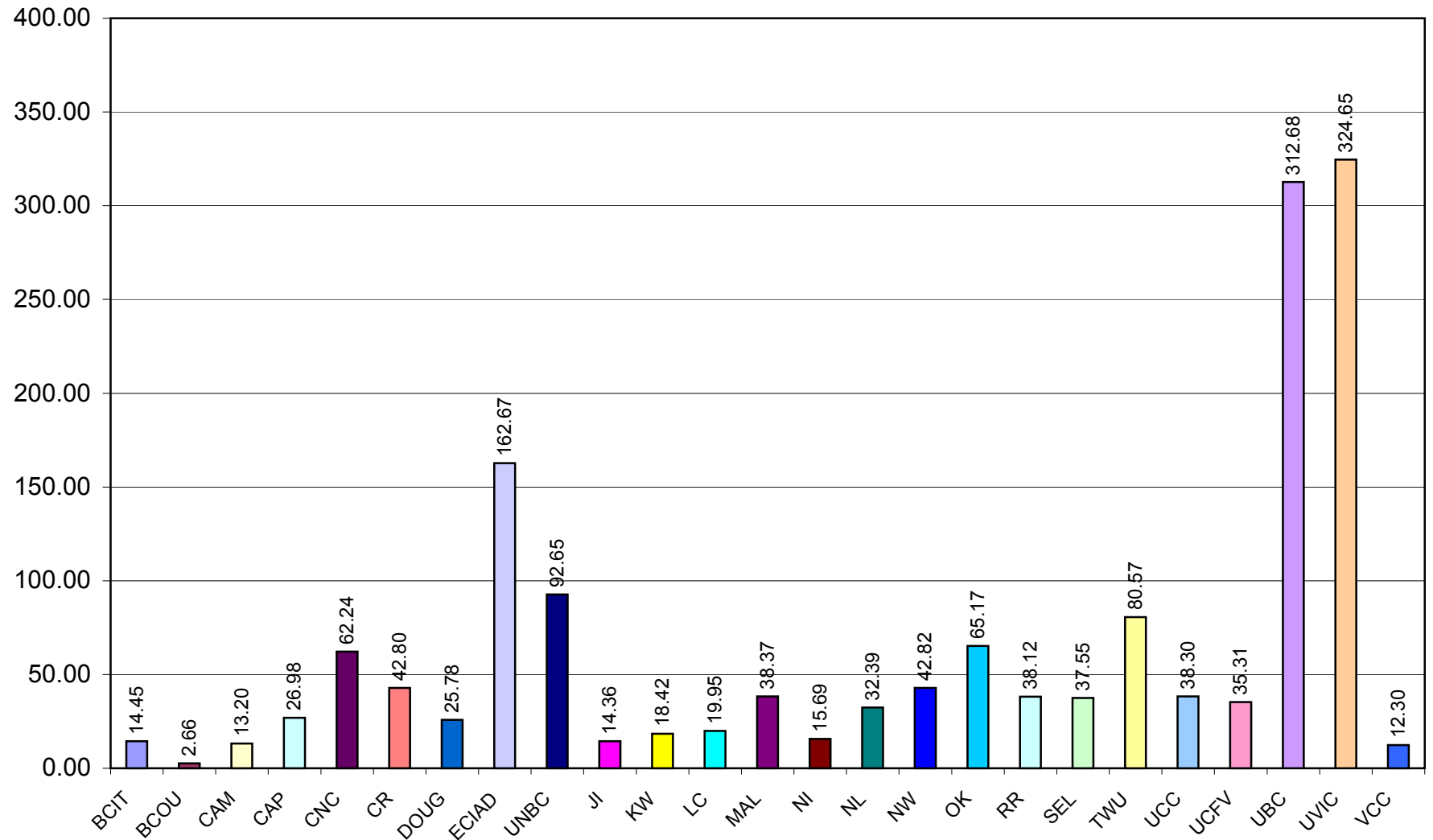
CPSLD LIBRARY SURVEY 2003-2004 EXPLANATORY NOTES

| Library | |
|--------------|---|
| BCIT | |
| BCOU | Institutional budget is that of the BCOU, not OLA. |
| CAM | |
| CAP | |
| CNC | Facilities and Hours: only main campus listed, other campuses have varying schedules, staffing (managed by the campus) |
| CR | <p>Collections: Budget is not divided into categories Electronic Materials: included in the above figure</p> <p>Total Collections (j) includes ILL, Equipment & Repairs, Supplies, Photocopying, Memberships, Data Communication etc.</p> <p>Operating Capital: Base Operating Grant excludes equipment replacement Other Operating Funds excludes our Special Trust Fund and our Capital Fund</p> |
| DOUG | |
| ECIAD | ECI's large collection of slides skews both the collection and circulation statistics. |
| UNBC | <p>Collections Based on annual report from catalogued (Total items catalogued) Report by item type for CPSLD, up to end of current fiscal year; monographs = book + microform + maps + electronic resources (=CD+Disk) Videos and Films=DVD and video cassettes Other audio = audio cassettes other visual = slides + kit</p> |
| JI | <p>FTE students: The Ministry of Advanced Education provided funding to the JIBC for only 201 FTEs out of a total of 2042 FTEs that the JI delivered in 2003-04. The remaining 1841 FTEs were fully funded by student tuition or JIBC contracts to organizations.</p> <p>We also provide services to 40,000 field professionals (e.g. police officers, fire fighters, etc. in BC) at a chargeback of \$74,000, which is included in this report in our library operating expenses. Activity (reference, circulation) generated by this service is also included in this report.</p> |
| KW | <p>(1) Kwantlen also has a collection of 559 e-books that are not accounted for in the collection total (2) 144 email reference questions were not included with the reference transactions (3) Library Staff FTE includes the Director's Administrative Assistant who supports the Director's work in non-library duties (e.g. Freedom of Information) (4) Includes Director's Administrative Assistant's salary and benefits</p> |
| LC | |
| MAL | |
| NI | <p>Users - student FTE as provided in 'ELN FTE Statistics'.</p> <p>Personnel - 77,250.00 for benefits is charged against a different budget. Total library budget as given in k does not include benefits.</p> |

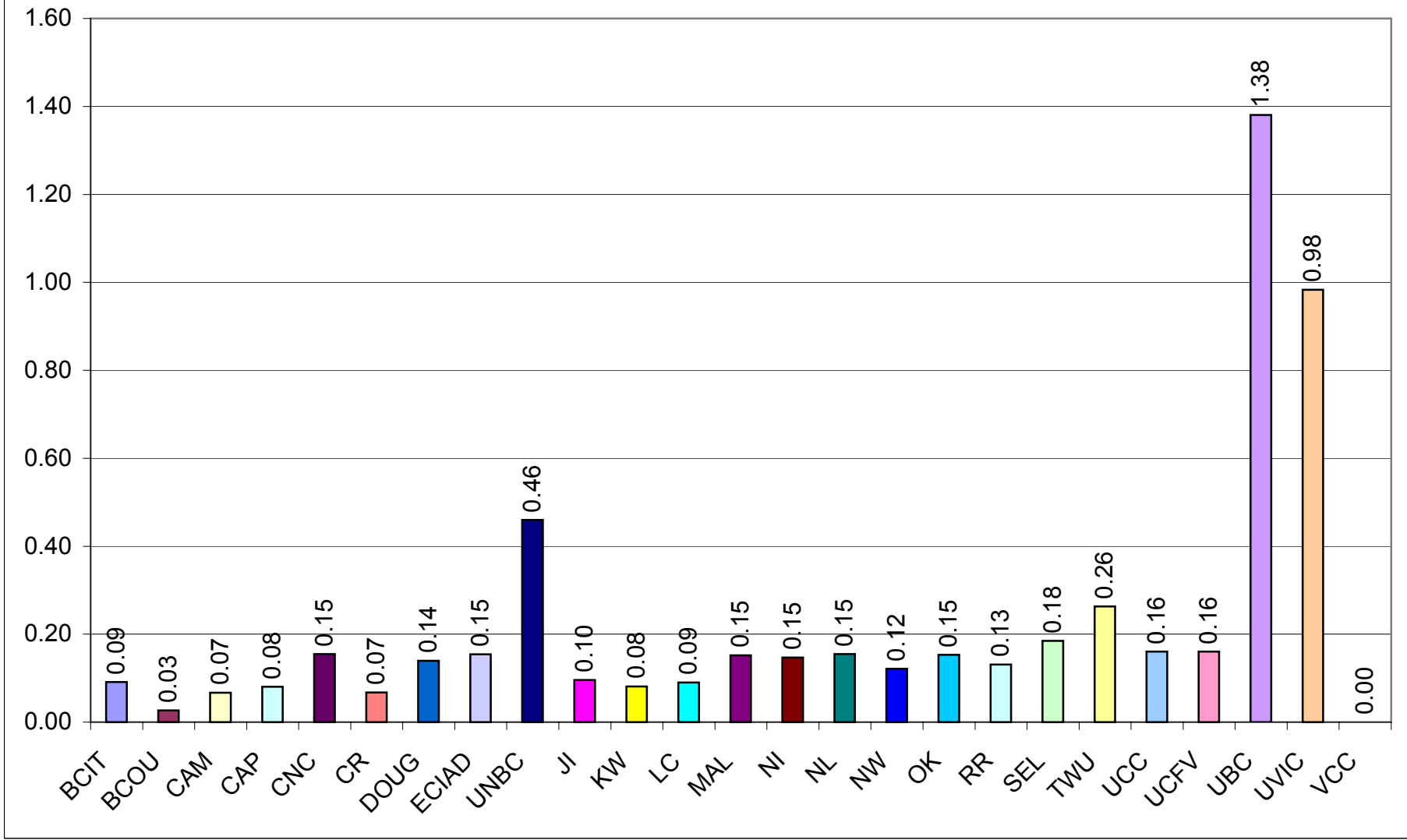
CPSLD LIBRARY SURVEY 2003-2004 EXPLANATORY NOTES

| Library | |
|-------------|--|
| NL | |
| NW | The Gate Count (f) is only for the Terrace campus library. |
| OK | Library 5: Salmon Arm 31 seats 68 opening hours |
| RR | 5. a 75,700 monographs including Ebrary titles 7. d. Online periodicals are not separated, but this does not include aggregated sources. |
| SEL | Facilities and Hours: September 2004 opened library/bookshop at Tenth St. campus; staff person works half-days at each campus. Reference queries at other campuses are referred to Librarians at Castlegar. |
| TWU | |
| UCC | |
| UCFV | 7 c. Audio visual materials also purchased from monographs budget. |
| UBC | FTE students: includes part time in FTE, Nov. 2003; Headcount is 40,945 FTE faculty: full time faculty only, excludes deans, excludes part time faculty Collections - Monographs: includes microform titles Periodicals: includes electronic subscriptions Circulation: direct, excludes renewals Personnel salaries: includes fringe benefits Total library budget: includes fringe benefits Square meters and number of seats: 2003 count Library automated systems: new system Voyager implemented May 2004 |
| UVIC | Note 5a: Includes 33,881 scores; 197,648 maps Note 5f: Total excludes 1102 linear metres Manuscripts & Archives Note 6a: Excludes directional questions Note 7a: Benefits are charged against a separate budget and excluded here Note: 7f, 7g, 7h: Unavailable, these figures are not separated from others |
| VCC | 1 - USERS - FTE Faculty excludes librarians 2 - Prior year comparatives (2002/03) have been restated for consistency STUDENT FTE 7748 INSTITUTIONAL BUDGET - a) Base Grant from Ministry - \$50,007,661 b) Other Operating \$29,728,972 c) Total (a + b) \$79,736,633 |

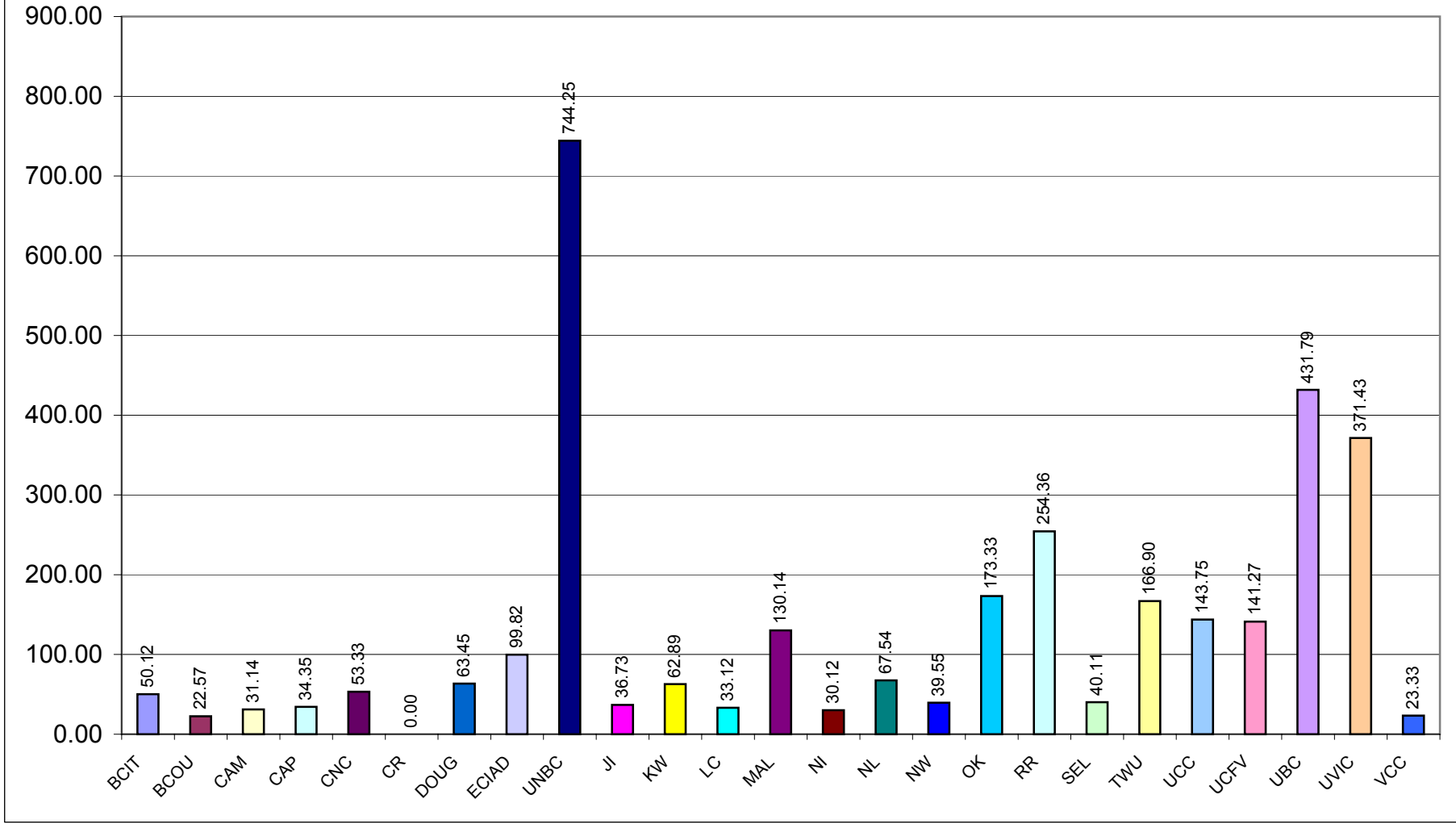
a) Volumes/FTE Student: 5(f)/3(a)



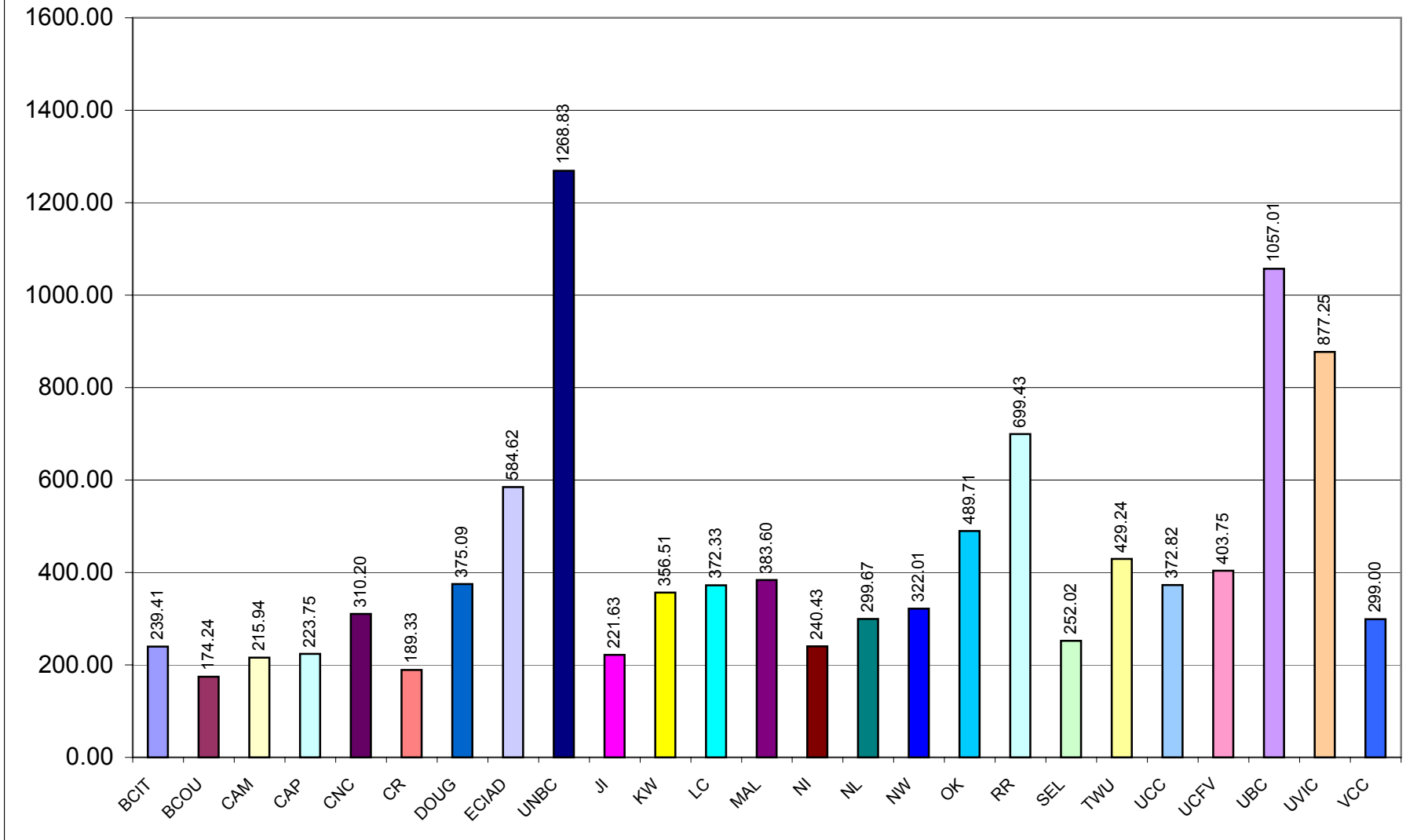
b) Subscriptions/FTE Student: 5(g)3(a)



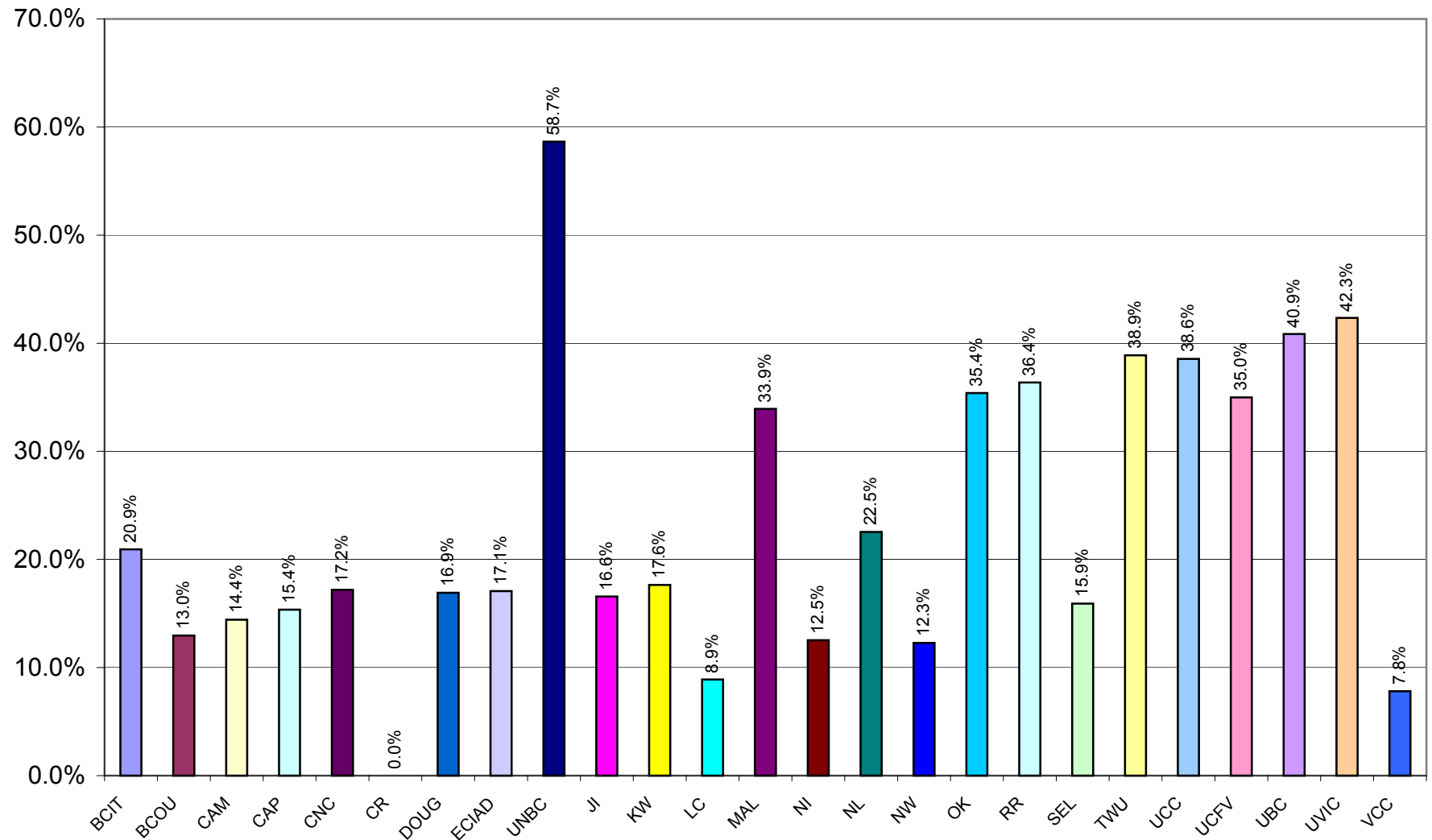
c) Collection Budget/FTE Student: 7(i)/3(a)



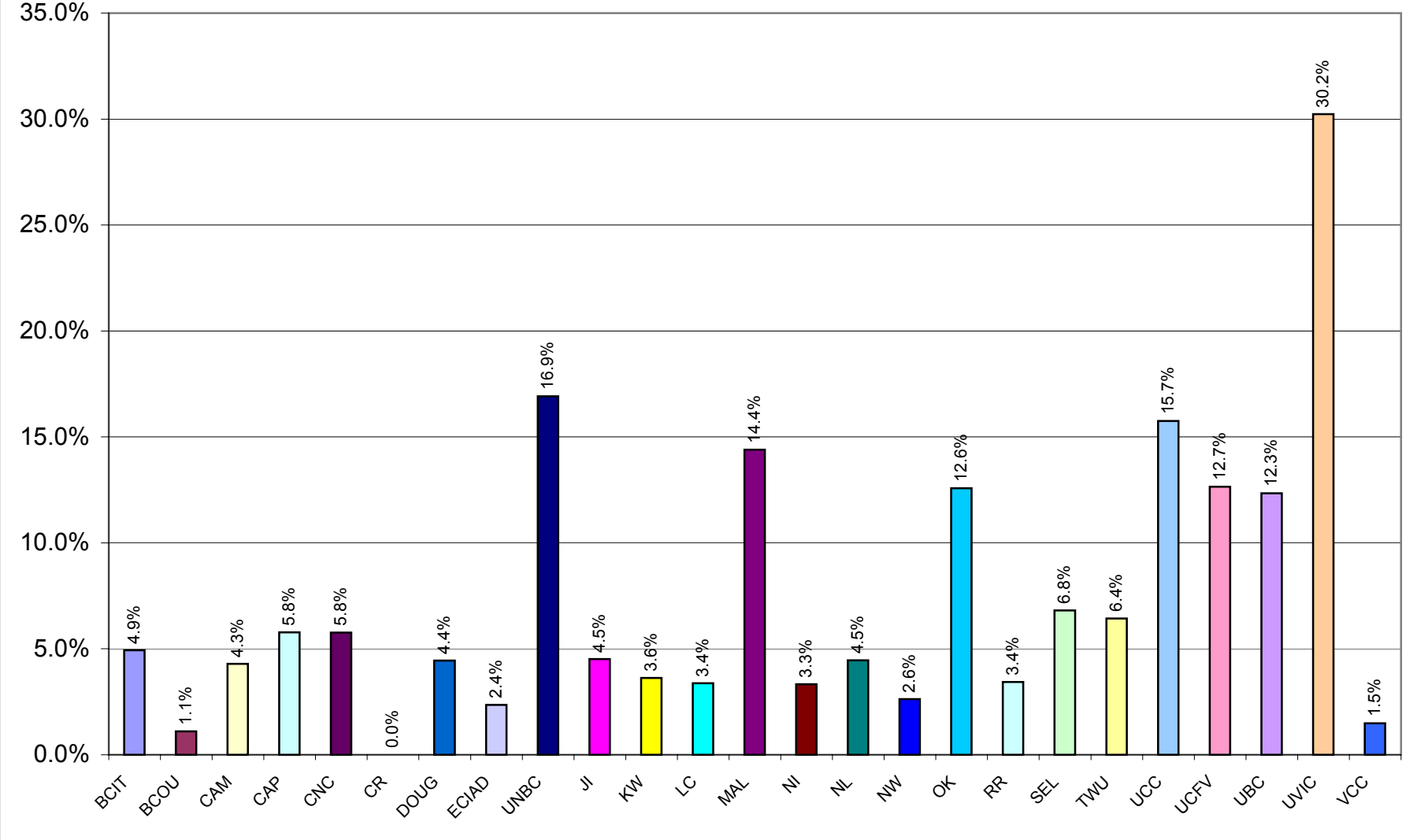
d) Library Budget/ Student: 7(k)3(a)



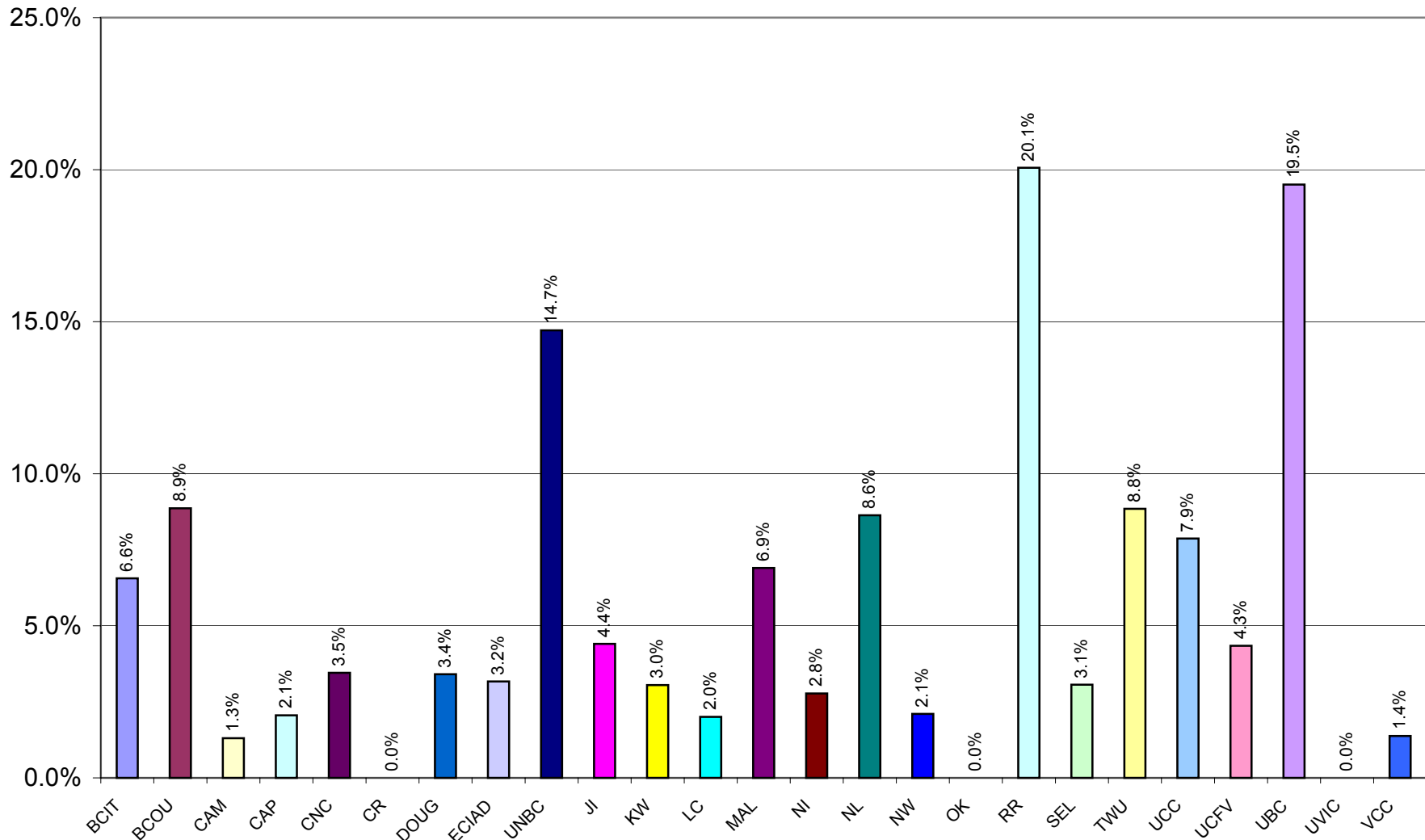
e) Collection Budget as % of Library Budget: 7(i)/7(k)



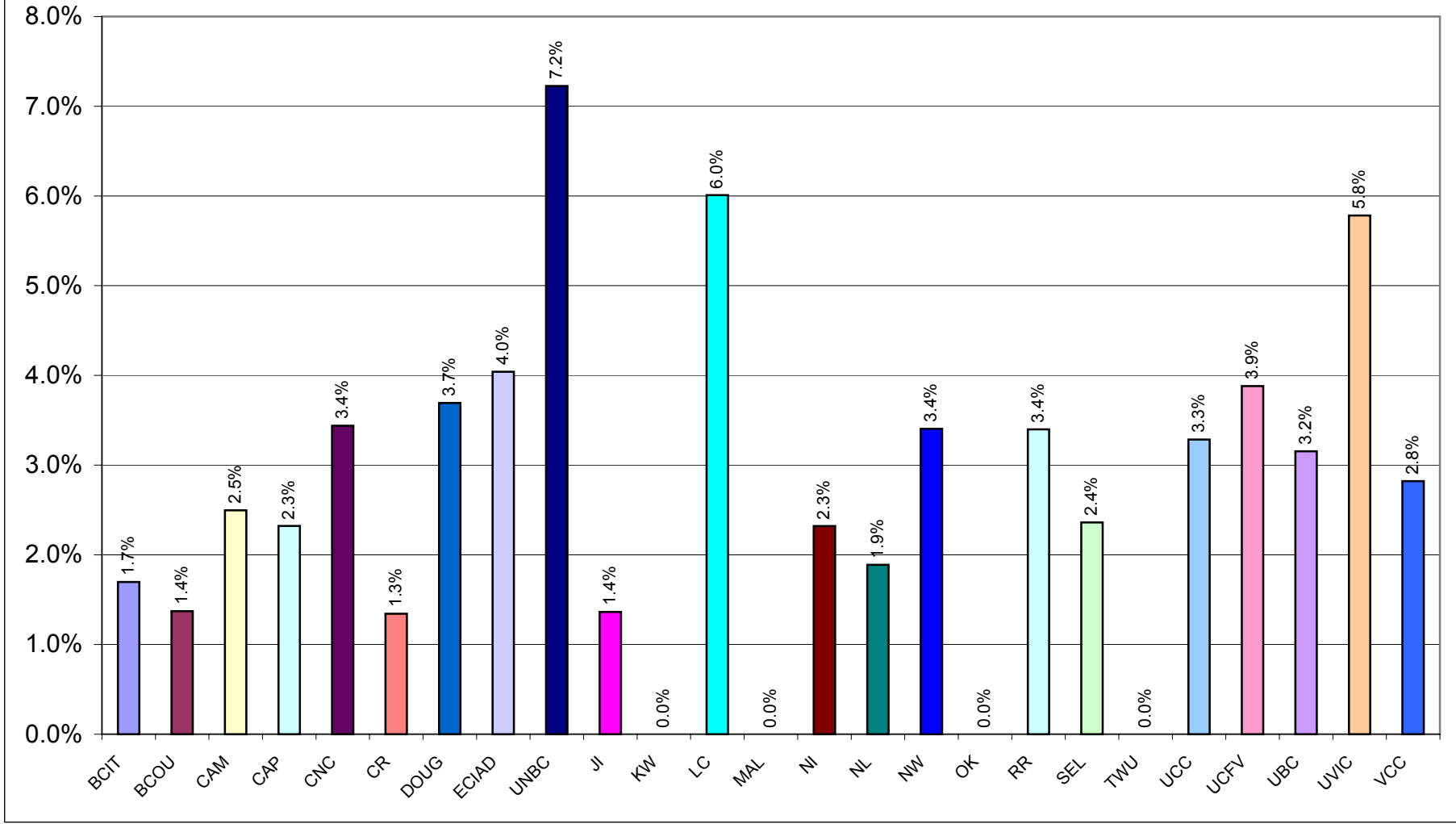
f) Periodicals as % of Library Budget: 7(d)I7(k)



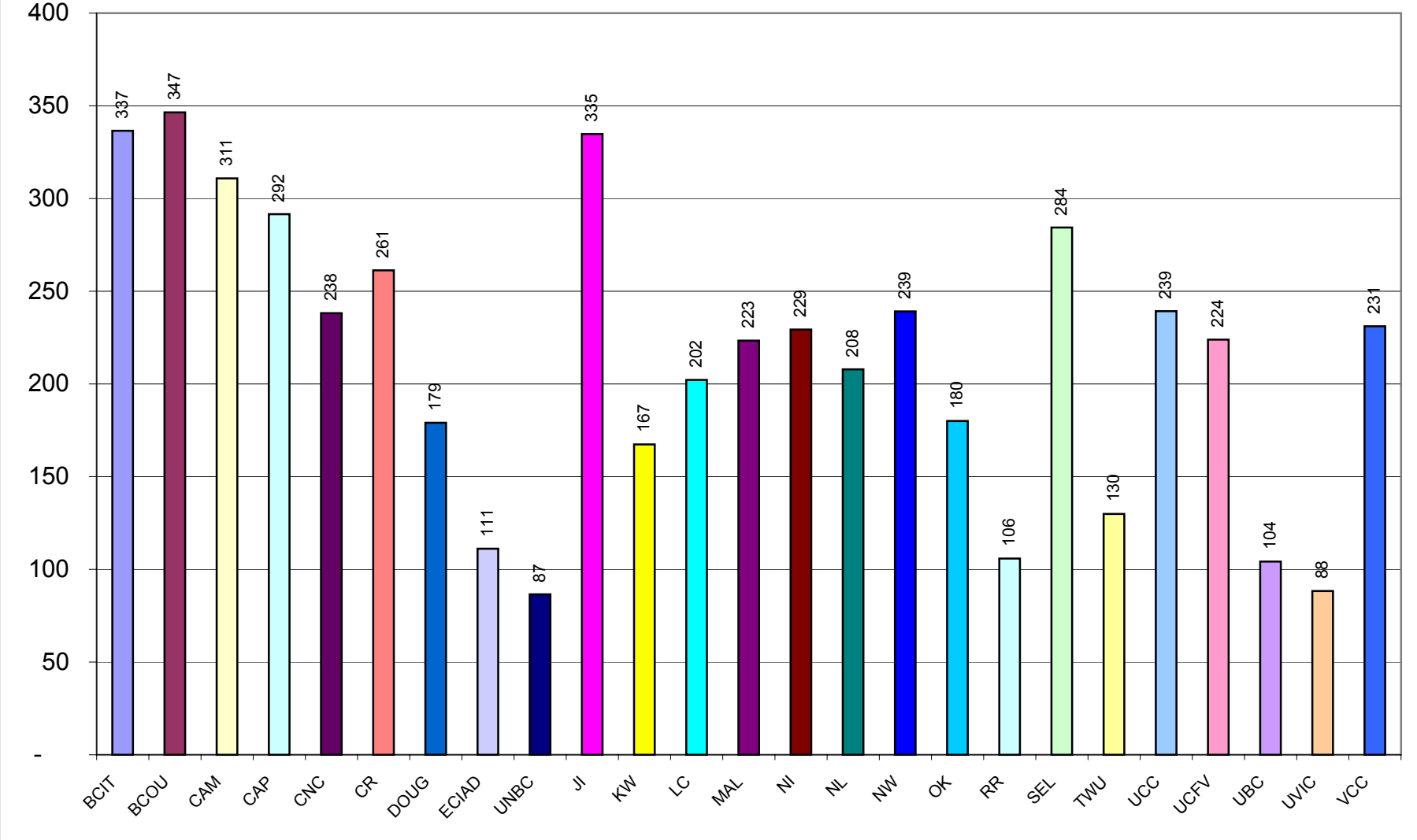
g) Electronic Services as % of Library Budget: 7(h)17(k)



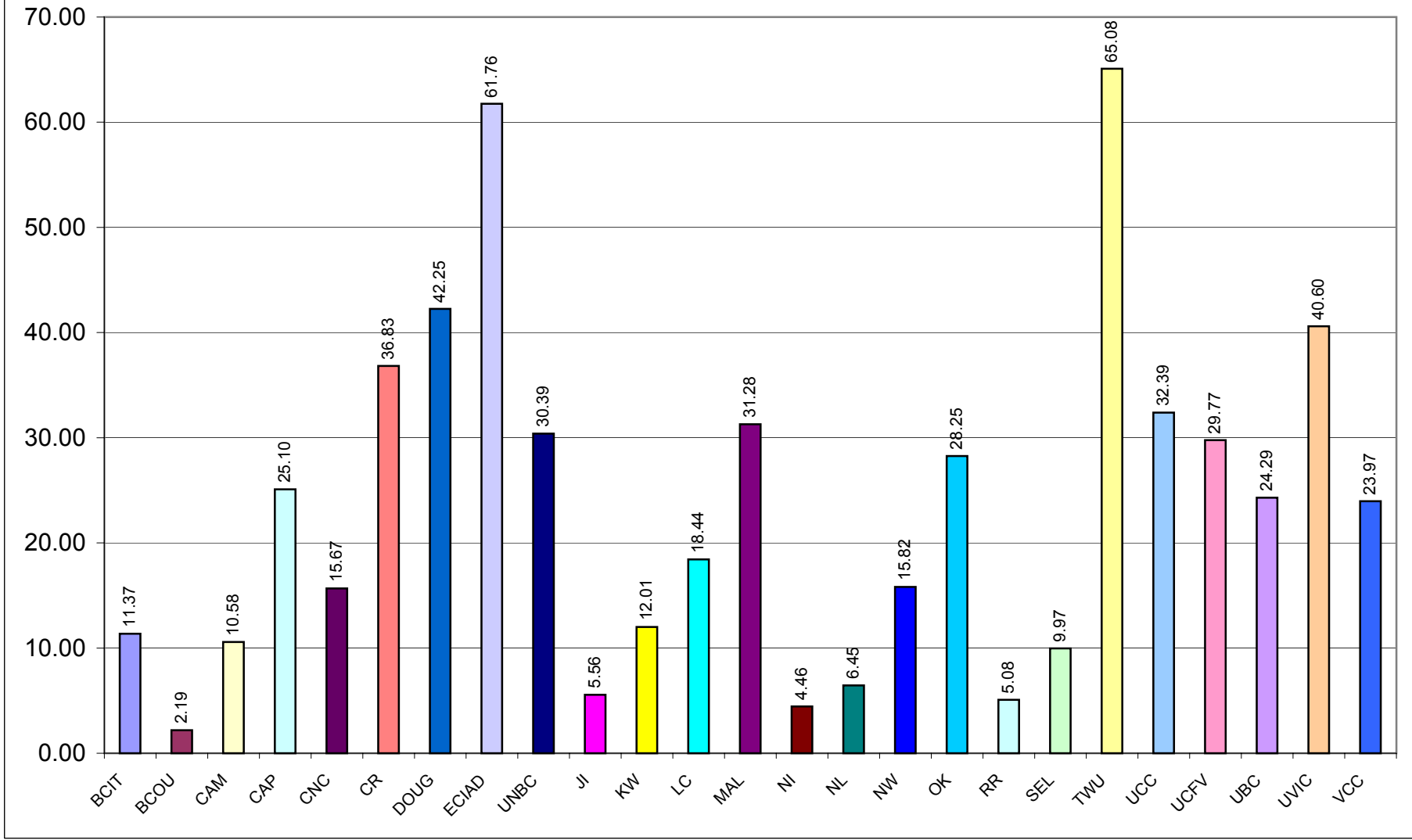
h) Library Budget as % of Institutional Budget 7(k)18(c)



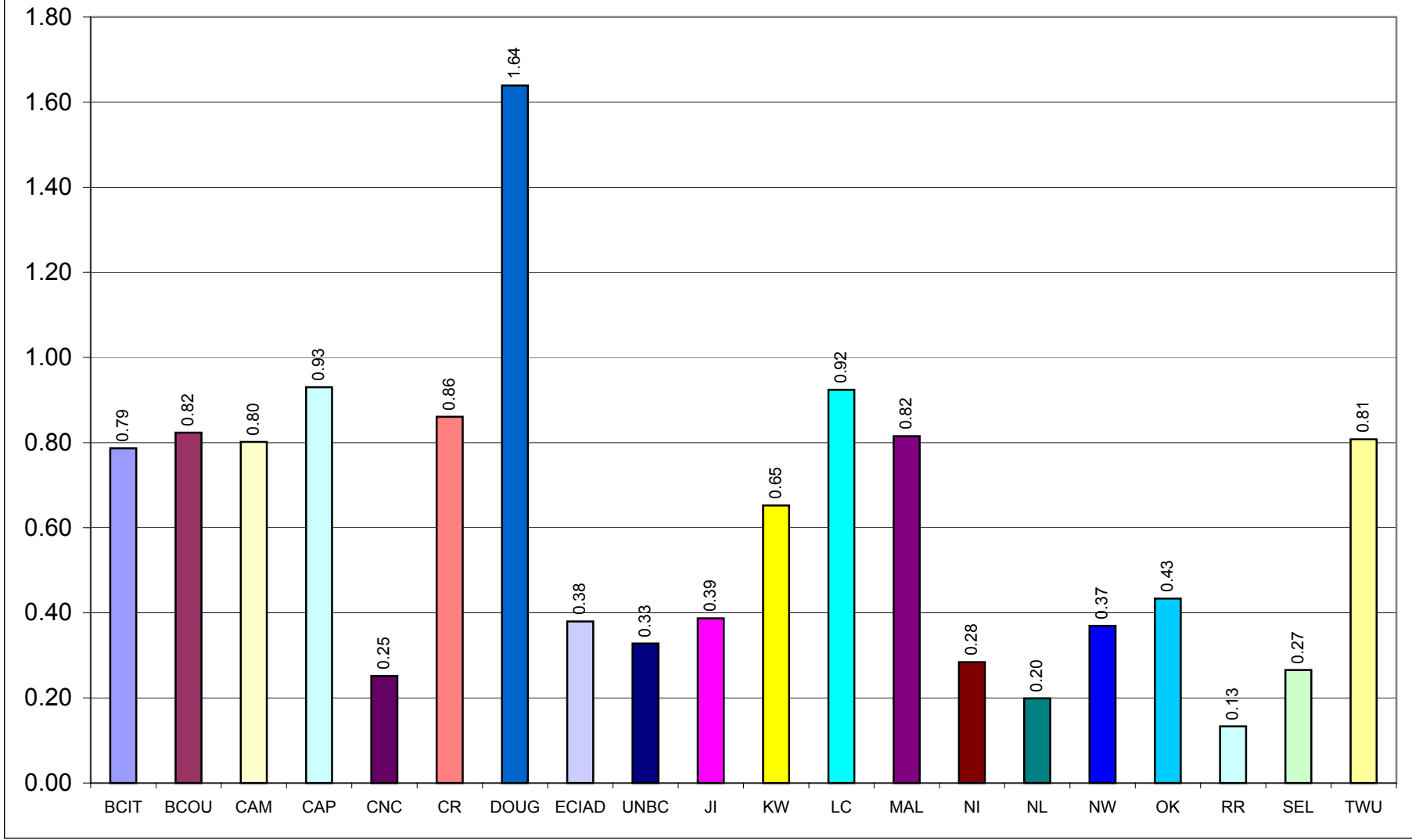
i) Students/FTE Library Personnel: 3(a)4(e)



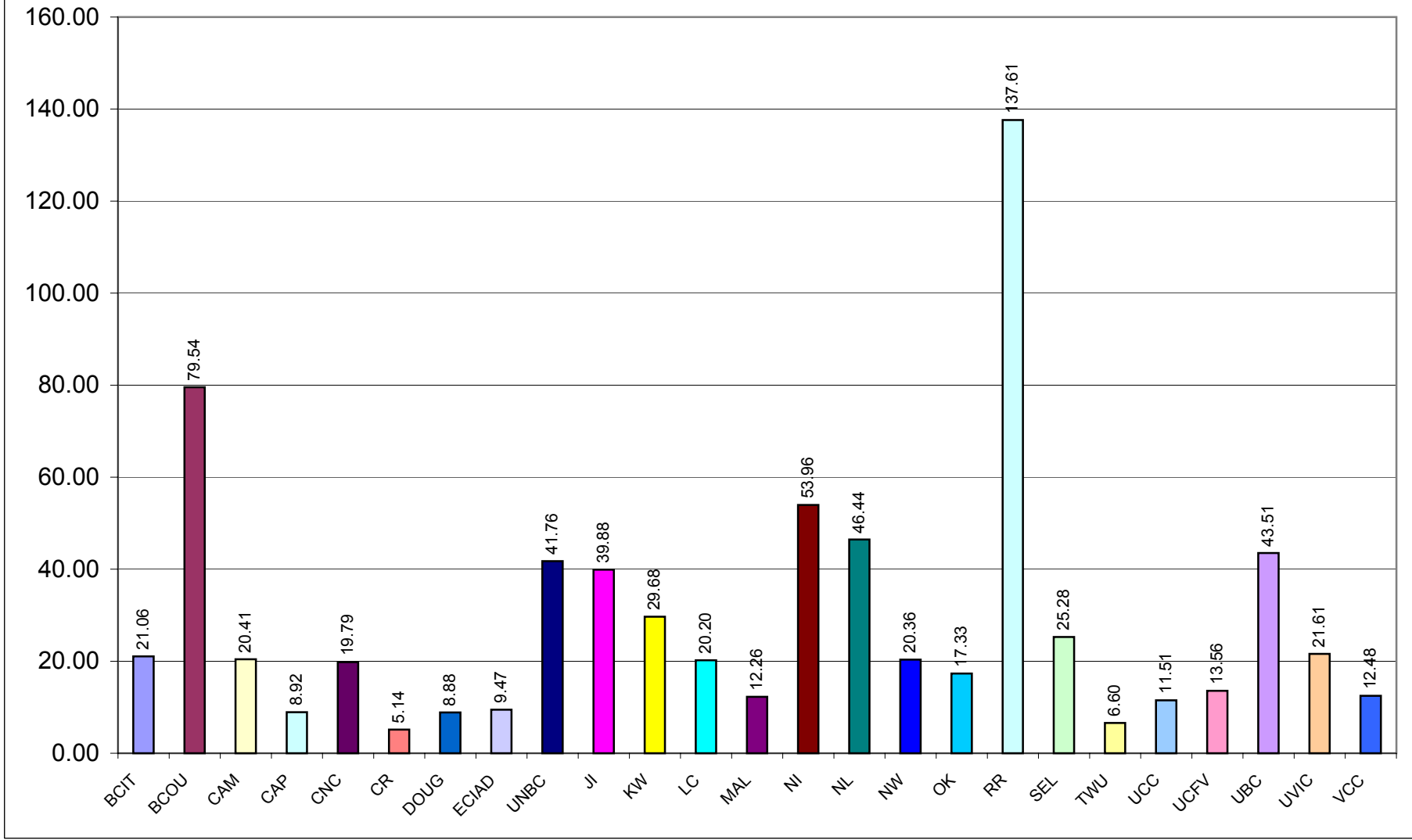
j) Direct Circulation/FTE Student: 6(d)/3(a)



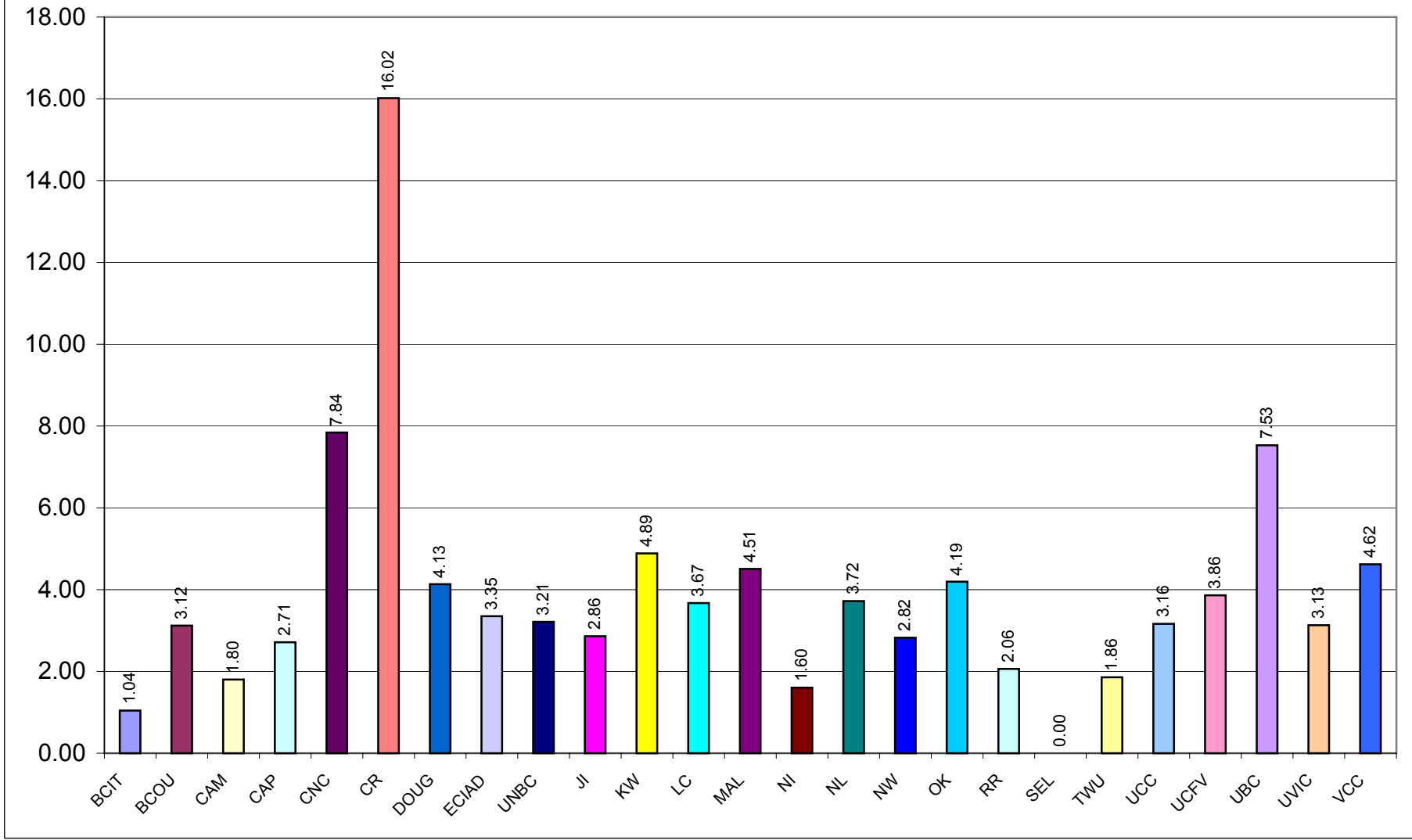
k) Direct Circulation/Total Volumes: 6(d)/5(f)



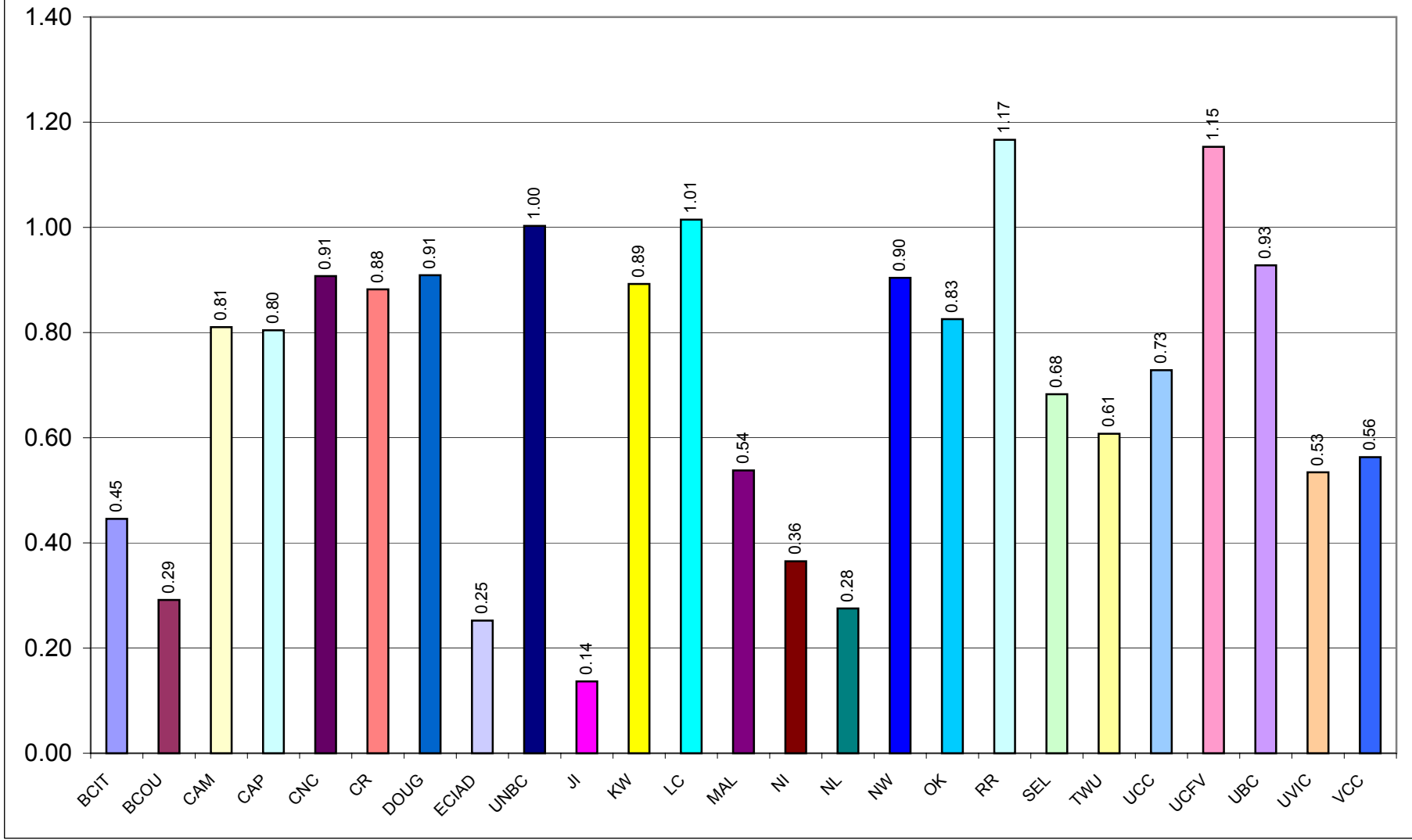
I) Total Library Budget/Circulation: 7(k)6(d)



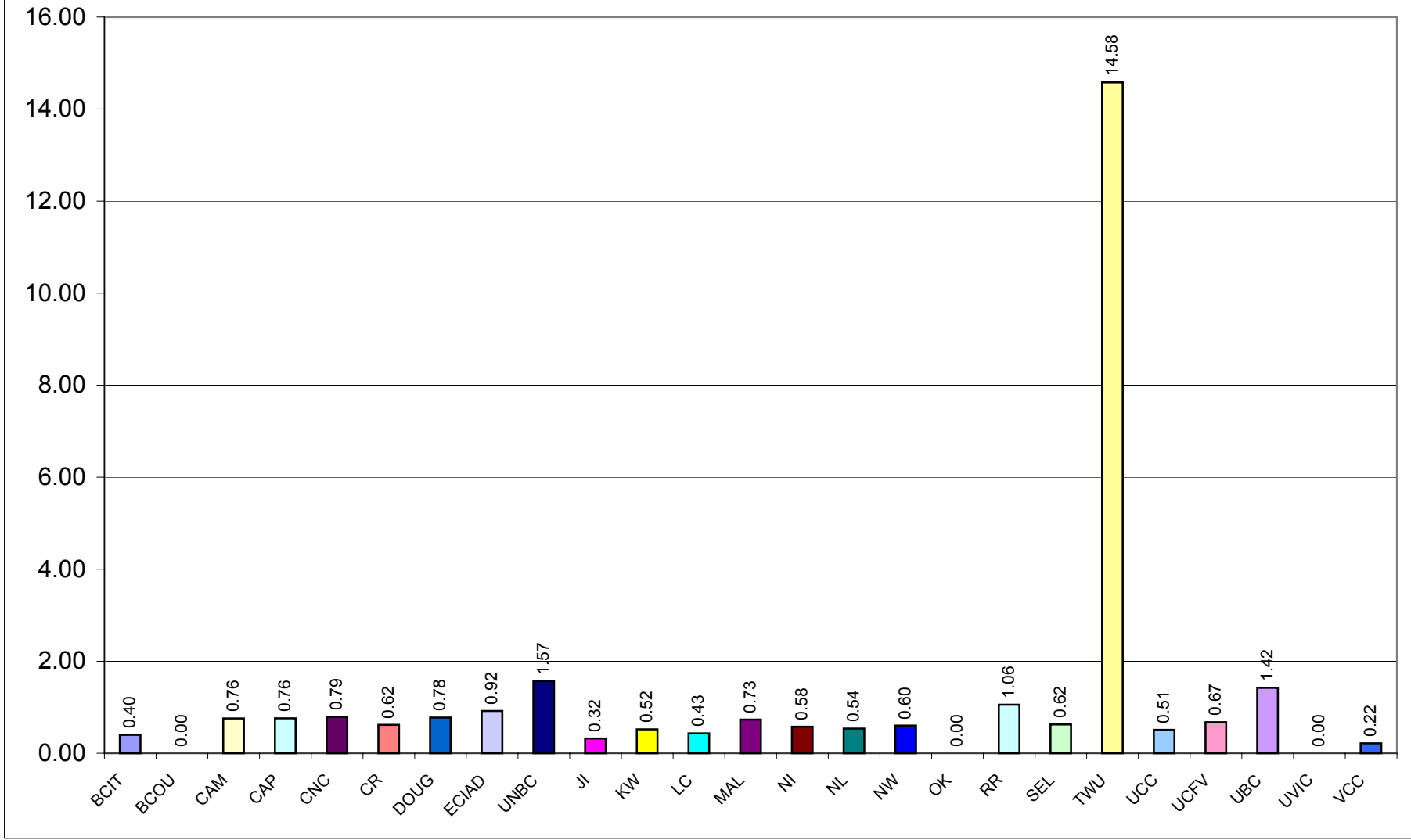
m) Reference Transactions/FTE Student: 6(a)/3(a)



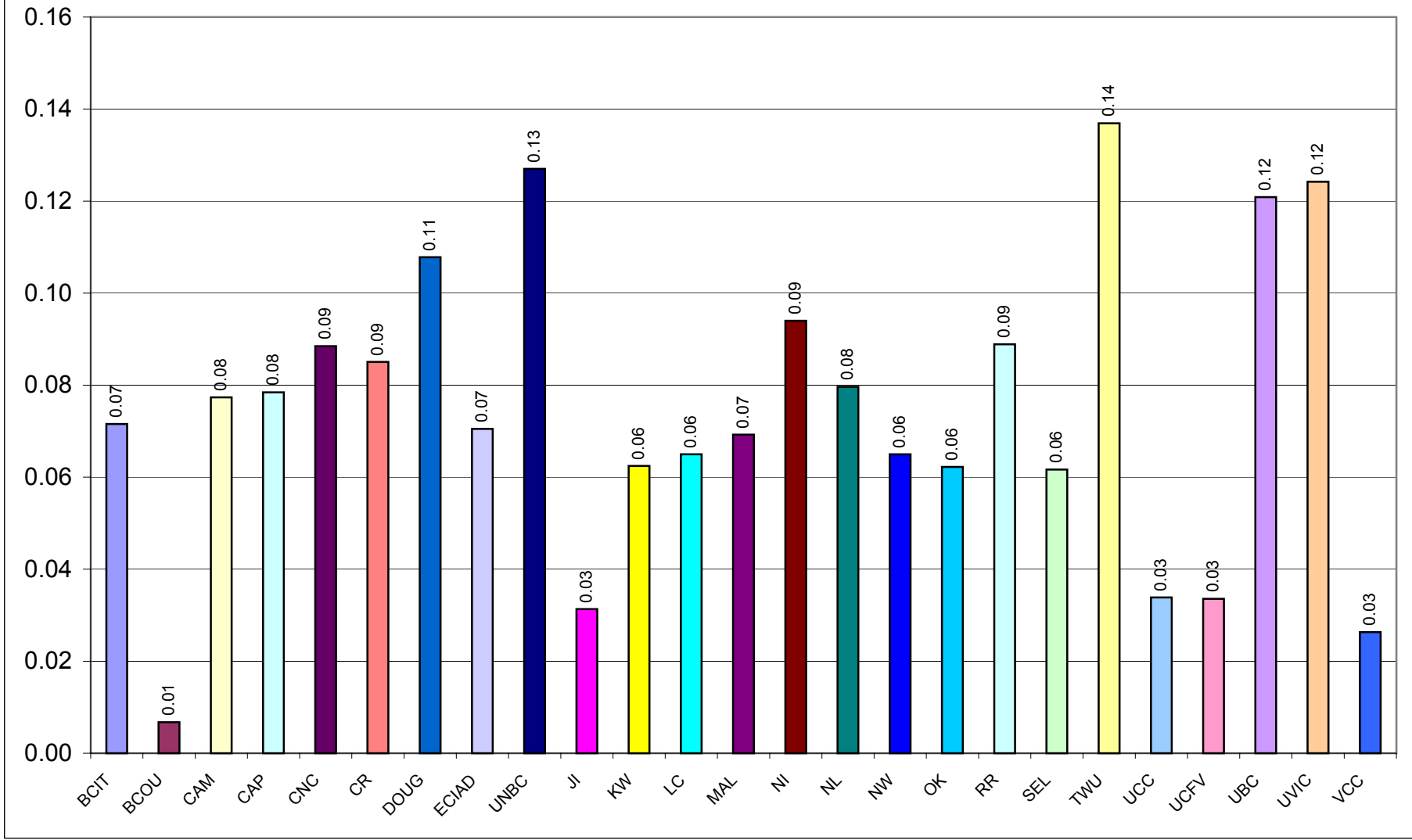
n) Number of Students Instructed/FTE Students: 6(b)3(a)



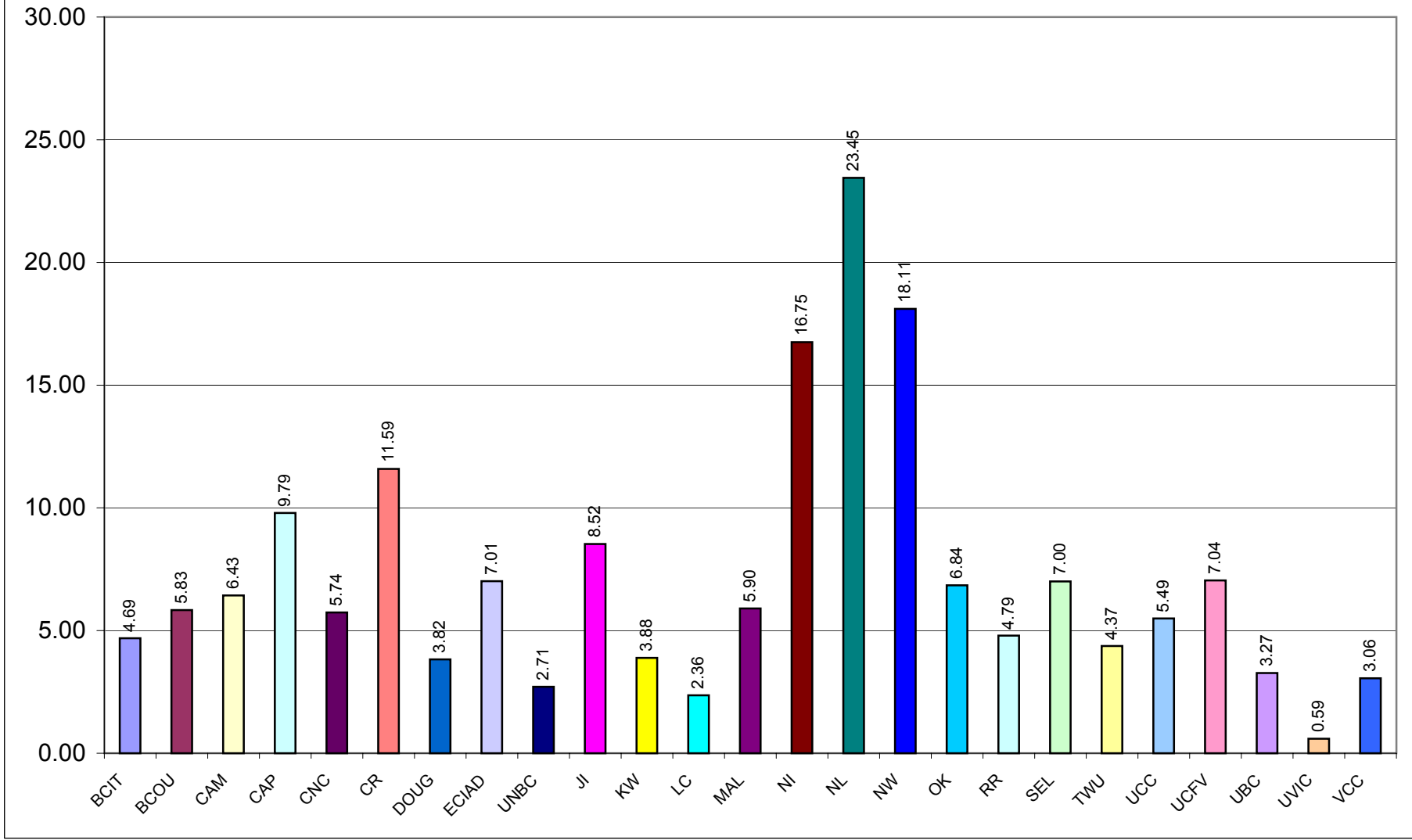
o) Total Library Area/FTE Students: 9(a) total 13(a)



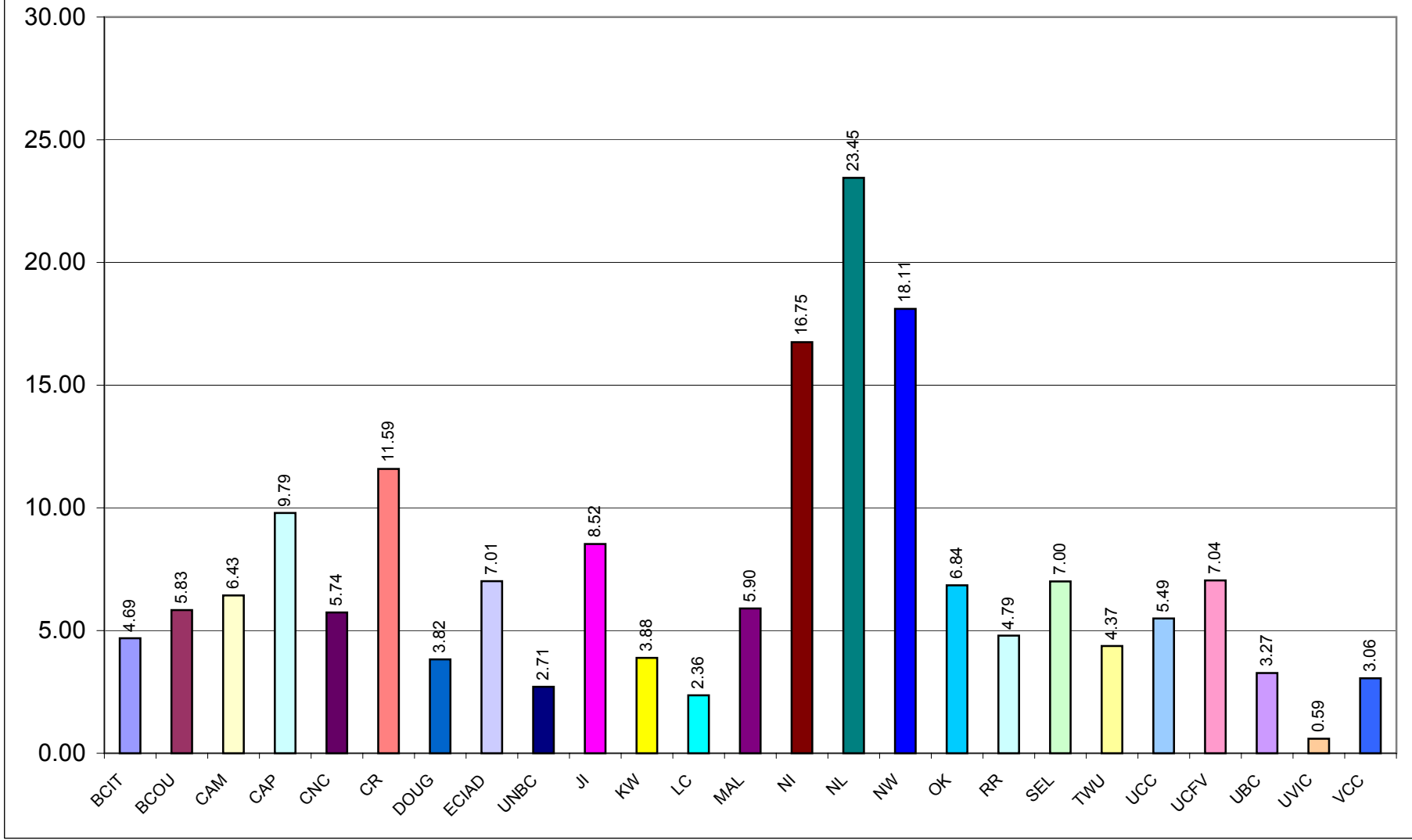
p) Number of Seats/FTE Student: 9(b) total I3(a)



q) Hours Open/FTE Personnel: 9(c) total / 4(e)



q) Hours Open/FTE Personnel: 9(c) total / 4(e)



r) Reference Hours/Total Open Hours: 9(d) total / 9(c)

